

BOARD OF TRUSTEES AGENDA

<input type="checkbox"/>	Workshop	<input checked="" type="checkbox"/>	Regular	<input type="checkbox"/>	Special
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- (A) Report Only Recognition

Presenter(s):

Briefly describe the subject of the report or recognition presentation.

- (B) Action Item
- Presenter(s): SAMUEL MIJARES, SUPERINTENDENT OF SCHOOLS
ISMAEL MIJARES, DEPUTY SUPT. FOR BUSINESS AND FINANCE
ROLANDO SALINAS, DEPUTY SUPT. FOR DISTRICT OPERATIONS
LUIS VELEZ, PURCHASING DIRECTOR
PEDRO FELAN, FACILITIES AND MAINTENANCE DIRECTOR
DAVIS POWELL, ARCHITECT OF RECORD

Briefly describe the action required.

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO APPROVE CHANGE ORDER NUMBER ONE (1) ON SEALED PROPOSAL 201704 ON ENTRY DRIVE AND PARKING LOT ADDITION AT ARMANDO CERNA ELEMENTARY AS PER BOARD POLICY CV, AND STATE GUIDELINES.

- (C) Funding source: Identify the source of funds if any are required.

BUDGETED FUNDS

- (D) Clarification: Explain any question or issues that might be raised regarding this item.

SEE ATTACHED MEMORANDUM



EAGLE PASS INDEPENDENT SCHOOL DISTRICT

MEMORANDUM

To: Mr. Ismael Mijares, Deputy Superintendent for Business and Finance

From: Mr. Luis A. Vélez, Purchasing Director

Date: Thursday, August 13, 2020

Subject: **Change Order Number 1 on Sealed Proposal 201704 for Entry Drive and Parking Lot Addition at Armando Cerna Elementary**

In accordance with Board Policy CV, attached for your review is the written cost estimate of the proposed change order to Sealed Proposal 201704 for Entry Drive and Parking Lot Addition at Armando Cerna Elementary submitted to Eagle Pass I.S.D. by Mr. Davis Powell, Architect of record for the district. As required by board policy CV (local), a change order valued at or above \$50,000 requires school board approval.

If you have any questions or need more information regarding this matter, please contact me at the Purchasing Department.

Change Orders

If a change in plans or specifications is necessary after the performance of a contract is begun or if it is necessary to decrease or increase the quantity of work to be performed or of materials, equipment, or supplies to be furnished, the district may approve change orders making the changes. The district may grant general authority to an administrative official to approve the change orders.

The total contract price may not be increased because of the changes unless additional money for increased costs is approved for that purpose from available money or is provided for by the authorization of the issuance of time warrants.

A contract with an original contract price of \$1 million or more may not be increased by more than 25 percent. If a change order for a contract with an original contract price of less than \$1 million increases the contract amount to \$1 million or more, the total of the subsequent change orders may not increase the revised contract amount by more than 25 percent of the original contract price.

Education Code 44.0411

**Inspection,
Verification, and
Testing**

Independently of the contractor, construction manager-at-risk, or design-build firm, a district shall provide or contract for the construction materials engineering, testing, and inspection services and the verification testing services necessary for acceptance of the facility by the district. The district shall select the services for which it contracts in accordance with Government Code 2254.004. *Gov't Code 2269.058*

Impact Fees

A district is not required to pay impact fees imposed under Local Government Code Chapter 395 unless the board consents to the payment of the fees by entering a contract with the political subdivision that imposes the fees. The contract may contain terms the board considers advisable to provide for the payment of the fees. *Local Gov't Code 395.022*

**Energy Savings
Performance
Contracts**

The contracting and delivery procedures for construction projects described at Government Code Chapter 2269 do not apply to energy savings performance contracts described at Education Code 44.901. *Education Code 44.901(j)* [See CL]

**Professional
Services**

Architects and
Engineers

An architect or engineer required to be selected or designated under Government Code Chapter 2269 has full responsibility for complying with Occupations Code Chapter 1051 or 1001, as applicable.

If the selected or designated architect or engineer is not a full-time employee of the district, the district shall select the architect or engineer on the basis of demonstrated competence and qualifications

Compliance with Law

The Superintendent shall establish procedures that ensure that all school facilities within the District comply with applicable laws and local building codes.

Construction Contracts

Prior to advertising, the Board shall determine the project delivery/contract award method to be used for each construction contract valued at or above \$50,000. To assist the Board, the Superintendent shall recommend the project delivery/contract award method that he or she determines provides the best value to the District. [See CV series generally and CBB(LEGAL) for requirements if federal funds are involved.]

For construction contracts valued at or above \$50,000, the Superintendent shall also submit the resulting contract to the Board for approval. Lesser expenditures for construction and construction-related materials or services shall be at the discretion of the Superintendent and consistent with law and policy. [See also CH and CBB(LEGAL)]

Initial Phase

Bidding for District construction projects for which the architect is contracted shall be handled by the architect, who will be responsible for receiving and recording all bonds, deposits, and other documents as required. Performance and pay bonds in the amount of the estimated cost of the project shall be required before contracts for construction are signed.

Change Orders

Change orders permitted by law shall be approved prior to any changes being made in the approved plans or the actual construction of the facility.

Change orders valued at or above \$50,000 shall require Board approval. The Superintendent shall be authorized to approve change orders of a lesser amount.

In all change orders, the District's architect shall give a written cost estimate of the proposed change and submit it to the administration. The signature of the Superintendent or designee shall be required before a change order may be executed.

Emergency

When emergencies arise that require an immediate response, the architect may issue a field order when the amount in question is not over \$1,000. However, a cost estimate shall be submitted and verbal approval given by the Superintendent or designee before proceeding. The field order shall then be followed by a written change order as indicated above.

Project Administration

All construction projects shall be administered by the Superintendent or designee.



August 20, 2020

Mr. Samuel Mijares, Superintendent
Eagle Pass Independent School District
1420 Eidson Road
Eagle Pass, TX 78852

Re: **Cerna Elementary Parking Lot and Drive Addition**
Proposed Change Order #1 Recommendation

Dear Mr. Mijares,

We would like to provide you with information regarding the proposed Change Order #1 for the **Cerna Elementary Parking Lot and Drive Addition**:

Change Order #1 includes the following changes to the scope of work:

1. Removal and replacement of 12750 s.f. of asphalt paving with concrete at the bus loop drive. The bus loop is located on the North side of the building next to the Gymnasium.
2. Installation of area drain adjacent to the North entrance to remove standing storm water.

These items were documented in Proposal Request #3. It is attached for your review.

The contractor has provided a proposal for \$91,700.00 for the work. We have reviewed the proposal and consider it a good value to the district. The work is also in compliance with recommendations for pavement included in the 2014 5 year plan.

We appreciate your consideration of this recommendation. Please call 757-6750 with any questions or comments regarding this information.

Thank you,

A handwritten signature in black ink, appearing to read 'Davis Powell', is written over a light blue circular stamp.

Davis Powell, Architect



HILLER & SONS, INC

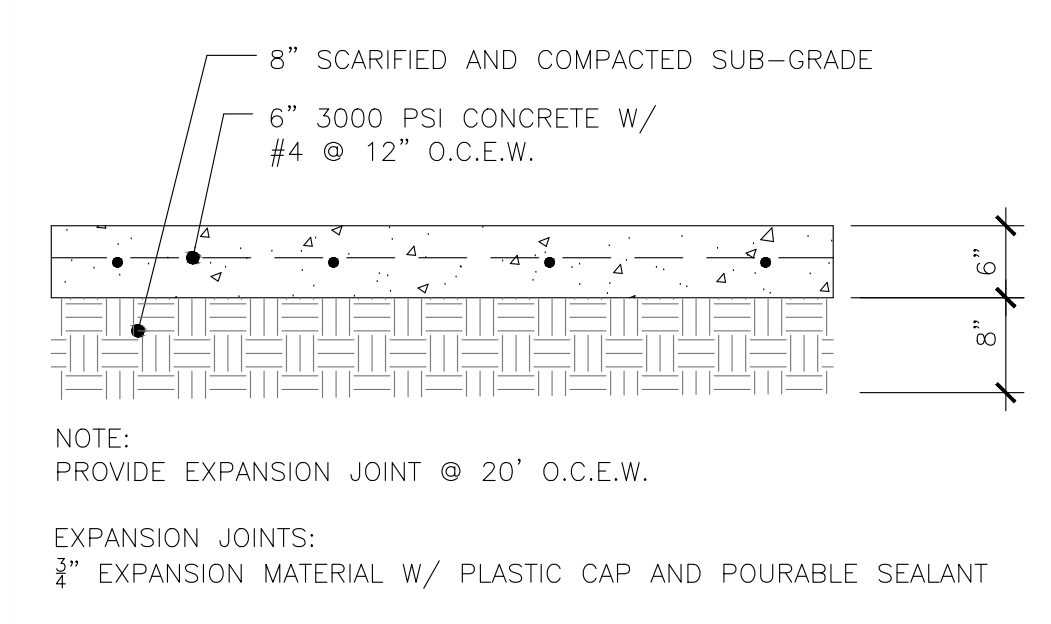
Phone: 830-773-9156

Fax: 830.773.9180

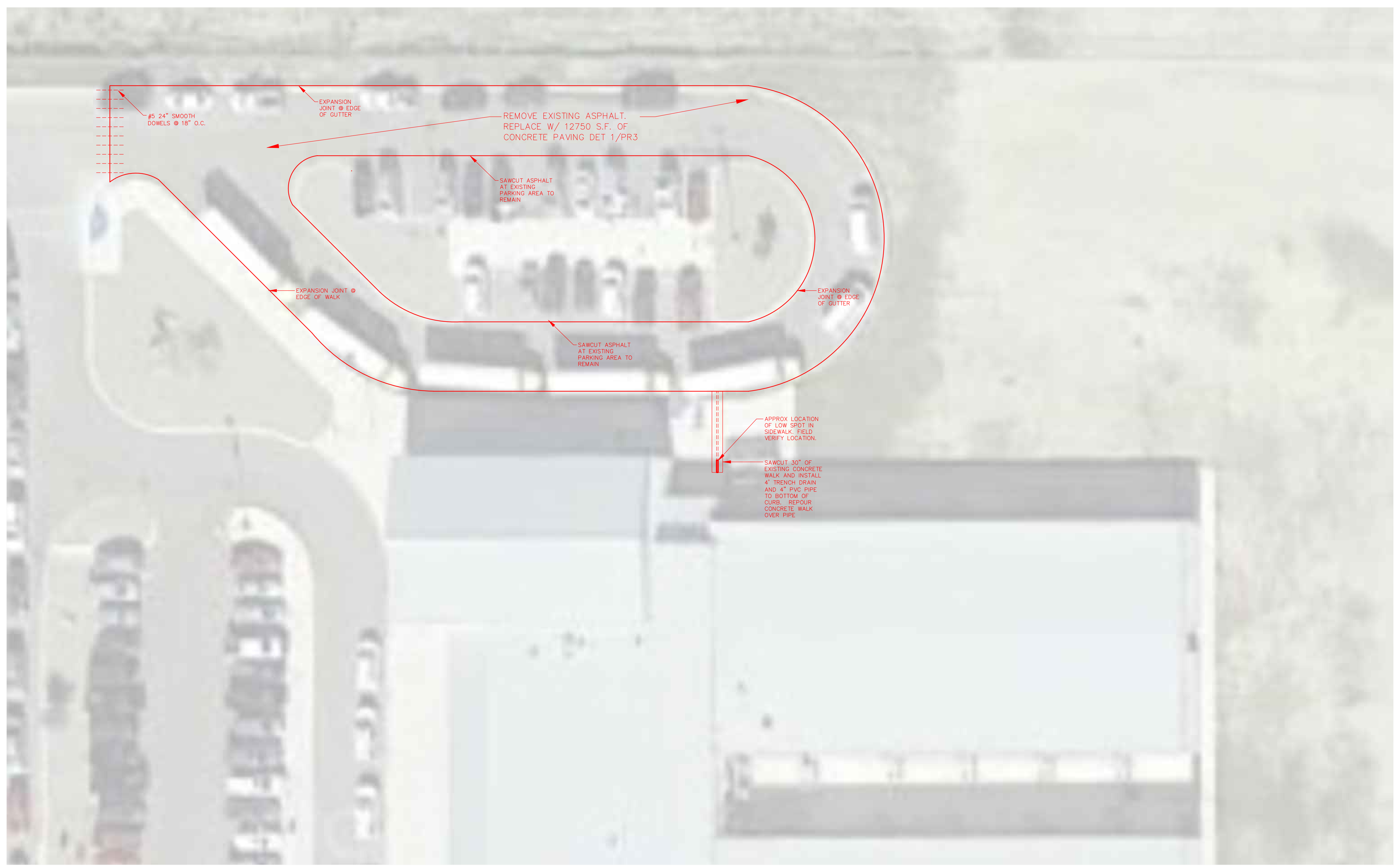
8/20/2020

Cerna Parking

	<i>Units</i>		<i>Unit Costs</i>	
<i>PR-3</i>	<i>12750.00</i>	<i>SF</i>	<i>\$7.00</i>	<i>\$89,250.00</i>
<i>Trench Drain</i>	<i>1.00</i>	<i>LS</i>	<i>\$2,450.00</i>	<i>\$2,450.00</i>
				<hr/> <i>\$91,700.00</i>



1 BUS LOOP PAVING:
 SCALE: 3/4"=1'



Eagle Pass Independent School District
 Cerna Elementary Parking Lot Addition
 2268 Mondragon Blvd Eagle Pass, TX

DATE:	2/13/20
REVISED:	
	8/14/20 PR#3