

JBHM Architects, PA
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December 27, 2018

Mr. Robert Picou
Tupelo Public School District
72 South Green St.
Tupelo, MS 38804

Re: Pierce Street Renovations

Dear Mr. Picou:

Attached are the close-out documents (as listed on the attached transmittal) on the above referenced project.

All punch list items have been completed on this project. I recommend final approval of this project and payment to the Contractor.

If you have any questions, please advise.

Sincerely,



William M. Lewis, Principal

Attachments

pc: JBHM File # 17043.00.15

ARCHITECTURE
PLANNING
LANDSCAPE ARCHITECTURE
INTERIOR DESIGN
GRAPHIC DESIGN
PROGRAM MANAGEMENT

OFFICES
Biloxi, (C.A.)
Columbus
Jackson
Tupelo

PRINCIPALS
JOSEPH S. HENDERSON, AIA
WILLIAM M. LEWIS, AIA
RICHARD H. MCNEEL, AIA

Please acknowledge receipt of these documents by signing below and returning a copy for our files.

Received by: _____
Date: _____



**CERTIFICATE OF
FINAL
COMPLETION**

Distribution to:

OWNER	<u> X </u>
ARCHITECT	<u> X </u>
CONTRACTOR	<u> X </u>
FIELD	<u> </u>
OTHER	<u> </u>

PROJECT: Pierce Street Renovations

ARCHITECT: JBHM Architects, P.A.
105 Court Street
Tupelo, Mississippi 38804

ARCHITECT'S PROJECT NUMBER: 17043.00

TO: Tupelo Public School District
72 South Green St.
Tupelo, MS 38804

CONTRACTOR: Sullivan Enterprises

CONTRACT FOR: Renovations

CONTRACT DATE: January 22, 2018

DATE OF ISSUANCE: December 27, 2018

PROJECT OR DESIGNATED PORTION SHALL INCLUDE:

The entire project has reached a state of final completion.

DEFINITION OF DATE OF FINAL COMPLETION

The Date of Final Completion of the Work or designated portion thereof is the Date certified by the Architect when construction is complete, in accordance with the Contract Documents.

JBHM Architects, P.A.
ARCHITECT



BY: William M. Lewis, Principal

1-3-19
DATE

The responsibilities of the Owner and the Contractor for warranty shall be as follows:

When items covered by warranty are discovered, they shall be evaluated by the Owner to verify that the item is not a maintenance problem. If the Owner, in their opinion, confirms that the item should be a warranty item, they shall notify the contractor promptly. The contractor shall resolve the problem in an expeditious manner.

