

PANA COMMUNITY UNIT SCHOOL DISTRICT #8
Regular Board of Education Meeting Minutes
July 20, 2026
Unit Office Board Room

1. Call to Order/Roll Call

- a. The meeting was called to order by Board President Kyle Anderson at 6:30 pm. Anderson, Berner, Casner, Dorn, and Moon were all present. Beyers and Hadowsky were absent.

2. Consent Agenda Items

Board members were reminded to contact Kari Medler, Bookkeeper, or Mrs. Miller prior to the meeting with any questions regarding this month's payables or financials.

- a. Reading and Approval of Regular Meeting Minutes – June 15, 2026
- b. Approval of Monthly Bills and Payrolls – Kari has noted some of the more significant monthly bills as part of the Accounts Payable/Payroll Report. We stopped paying vendors for the month of June as of July 13, 2026.
 - i. Accounts Payable and Payroll Report
- c. Treasurer's Report (June)
 - i. Financial Reports
 - ii. Other Financial Information
 - 1. Donation Approvals – None to report this month.
- d. FOIA Requests – We received a FOIA request from Upgraid Research requesting utility statements or invoices for district-owned or district-operated facilities for the most recent consecutive 12-month period readily available, including electricity, natural gas, fuel oil/propane, and water, where applicable. Our response is in your packet.

Action: Motion was made by Moon and seconded by Berner to approve the Consent Agenda inclusive of payables totaling \$1,084,849.06 and payrolls totaling \$1,098,771.20 for a total payables and payroll of \$2,183,620.26. .

3. Visitor, Teacher, & Support Staff Considerations

- a. Staff: Kylie Dooley, Kari Medler, Tony Hicks, Jeff Stauder
- b. Media: Susan McGrath
- c. Visitors:

4. Committee Reports

- a. Facilities -
 - i. Last Meeting: Did not meet this month.
 - ii. Next meeting: TBD
- b. Finance -
 - i. Last Meeting: Did not meet this month.
 - ii. Next meeting: TBD.
- c. Curriculum -
 - i. Last Meeting: Did not meet this month.
 - ii. Next meeting: TBD.
- d. Policy -
 - i. Last Meeting: Did not meet this month.
 - ii. Next meeting: TBD.
- e. Pana Education Foundation – Mrs. Miller provided an overview of the last meeting.
 - i. Last Meeting: June 17, 2026 at 7:00 am.
 - ii. Next meeting: July 22, 2026 at 4:15pm

- f. Technology –
 - i. Last Meeting:
 - ii. Next meeting:

5. **Administrative Reports**

- a. Principals – The building principals will not be in attendance. No formal reports will be submitted this month.
- b. Building & Transportation – Jeff Stauder provided highlights from his submitted report.
- c. Curriculum & Instruction – Mr. Donahue was absent. Jessica Miller provided highlights from his written curriculum & grant report(s).
- d. Superintendent
 - i. Personnel Recommendations (Following Executive Session)

Action: Motion was made by Dorn and seconded by Casner to approve the July Employment Report and new teacher contracts as reviewed and presented in Executive Session.

- ii. PHS Athletic Handbook - Updated information is included in your packet. Under Suspension Details, the following language will be removed: “An athlete cannot serve a suspension in a “new” sport for them. This eliminates athletes trying to join a new sport in order to get out of a suspension in another sport.” The following language appears under Suspension Details: “If an athlete is suspended during a season he or she is participating for and that individual quits the team or stops showing up for practices and games, then those games will not count and will be applied to the next season the athlete is out for.” The following language remains in the handbook, but has been moved under the Suspension Details heading: “The athletic director may preclude a program participant’s participation in an activity when it appears that the participant has no real interest in the activity, but has signed up for the activity as a manipulation to avoid suspension or other sanction in an activity in which the student does have actual interest. Participation in the bass fishing and bowling seasons do NOT fulfill the obligation of an athletic suspension.”

Action: Motion was made by Casner and seconded by Berner to approve the PHS Athletic Handbook updates for the 2026-2027 school year as presented.

- iii. Intergovernmental Agreement between Pana CUSD 8 and Ramsey Community Unit School District 204 for OKAW Transportation - This agreement states that Ramsey will provide transportation for our students (that attend afternoon sessions) from Ramsey to the OKAW Area Vocational Center in Vandalia.

Action: Motion was made by Moon and seconded by Dorn to approve the Intergovernmental Agreement between Pana CUSD 8 and Ramsey Community Unit School District 204 for OKAW Transportation.

- iv. 4. FY27 Budget Hearing - I would like to ask the board for approval to have our FY27 budget hearing at the September board meeting. This hearing will take place at 6:15 pm on September 21st before the regular board meeting.

Action: Motion was made by Dorn and seconded by Casner to approve the FY27 budget hearing to be held at 6:15 pm on September 21st.

- v. Milk, Bread, and Frozen Food Bids - Amy Christian reviewed the results of the district's annual food service bids. Milk: Awarded to Prairie Farms. White milk increased by \$0.04 per carton and chocolate milk increased by \$0.05 per carton. Juice pricing remained unchanged from the previous school year. Bread: Awarded to Pana Save-a-Lot. Pricing remained unchanged from last year. Frozen and Canned Goods: Awarded to both Kohl Wholesale and MJ Kellner. Amy noted that Kohl Wholesale's pricing was generally

higher on protein-based items, while MJ Kellner's pricing remained relatively consistent with the previous year. Amy explained that she routinely monitors pricing from both distributors and purchases products from the vendor offering the best value for the district. Maintaining relationships with two distributors also provides flexibility in the event of product shortages or supply chain issues. She noted that many neighboring school districts work with only one distributor, making the district's dual-vendor approach advantageous for both pricing and product availability.

Action: Motion was made by Moon and seconded by Berner to approve the milk, bread, and frozen food bids as presented for the 2026-2027 school year.

- vi. NPT Special Education Cooperative Report- Jessica Miller will provide an overview of the meeting held on June 16, 2026 at 9:00 am, and July 7, 2026 at 1:00 pm. Next meeting will be August 6, 2026 at 2:00 pm. A budget hearing is scheduled for 1:45 pm.

Action: No action required.

6. Executive Session

- a. Discussion was held regarding the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; student discipline; litigation; the setting of a price for sale or lease of property owned by the District; and collective bargaining matters.
- b. Employment, compensation, and resignation recommendations were also discussed.

Action: Motion was made by Casner and seconded by Berner to enter executive session for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District, student discipline, litigation, the setting of a price for sale or lease of property owned by the District, and collective bargaining matters, as well as employment/compensation/resignation recommendations.

Action: Motion was made by Moon and seconded by Casner to Leave Executive Session and return to Open Session.

Action: Motion was made by Dorn and seconded by Berner to approve the Executive Session minutes as read in executive session.

7. Communications

- a. Capitol Watch

8. Board Member Considerations

- a. 2026 Joint Annual Conference Registration Information - The Joint Annual Conference will take place in November. This annual conference takes place in Chicago. Begin checking your calendars

9. Adjournment

Board President

Board Secretary