

## BOARD OF TRUSTEES AGENDA

<input type="checkbox"/> Workshop	<input checked="" type="checkbox"/> Regular	<input type="checkbox"/> Special
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- (A)  Report Only  Recognition

**Presenter(s):**

**Briefly describe the subject of the report or recognition presentation.**

- (B)  Action Item

**Presenter(s):** ISMAEL MIJARES, DEPUTY SUPERINTENDENT FOR BUSINESS AND FINANCE  
LUIS VELEZ, PURCHASING DIRECTOR

**Briefly describe the action required.**

CONSIDER AND TAKE APPROPRIATE ACTION ON THE REQUEST TO EXTEND AND RENEW SEALED BID NO. 160106 FOR ART AND PAPER SUPPLIES, CONTINGENT ON VENDOR COMPLETING FORM 1295 AS REQUIRED BY STATE LAW, AND THE BOARD DELEGATES THE SUPERINTENDENT OR DESIGNEE THE AUTHORITY TO MAKE RELATED BUDGETED PURCHASES OF GOODS OR SERVICES AS PER BOARD POLICY CH.

- (C) **Funding source: Identify the source of funds if any are required.**

**BUDGETED FUNDS**

- (D) **Clarification: Explain any question or issues that might be raised regarding this item.**

**SEE ATTACHED MEMORANDUM**



# EAGLE PASS INDEPENDENT SCHOOL DISTRICT

**To:** Mr. Ismael Mijares, Deputy Superintendent for Business and Finance  
**From:** Luis A. Vélez, Purchasing Director  Luis A. Vélez  
**Date:** Thursday, June 29, 2017 2017.06.28 16:49:30  
**Subject:** Recommendation to extend and renew sealed bid 160106 for Art and Paper Supplies -05'00'

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Please accept this memorandum as the request to extend and renew **Sealed Bid 160106 for Art and Paper Supplies** for the upcoming 2017-2018 fiscal year. This extension and renewal of the purchase contract is in accordance with the specifications and requirements outlined in the above mentioned sealed bid.

Please note that this renewal is set to commence on September 1, 2017 and expires on August 31, 2018.

If you have any questions or need more information regarding this matter, please contact me at the purchasing department.

**EAGLE PASS INDEPENDENT SCHOOL DISTRICT  
SEALED BID NO. 160106  
ART AND PAPER SUPPLIES**

	<b>VENDOR NAME</b>	<b>ART SUPPLIES DISCOUNT %</b>	<b>PAPER SUPPLIES DISCOUNT %</b>
1	ASEL ART SUPPLY	20%	20%
2	BLICK ART MATERIALS, LLC*	20%	20%
3	BUCKHORN PRINTING & SUPPLIES**	0%	0%
4	CONCHO BUSINESS SOLUTIONS	15%	20%
5	FASCLAMPITT PAPER STORE	NO BID	5%
6	NOLANS OFFICE PRODUCTS, INC.	10-80%	10-80%
7	ORIENTAL TRADING COMPANY	5%	5%
8	PAPER DIRECT*	20%	20%
9	PYRAMID SCHOOL PRODUCTS	10%	10%
10	QUILL CORPORATION	15%	15%
11	S&S WORLDWIDE	18%	18%
12	SCHOOL SPECIALTY	35%	35%

\*Vendor not recommended for renewal, vendor has not completed 1295 form

\*\*Vendor not recommended for renewal, no longer in business

\*\*\*Vendor not recommended for renewal, vendor declined to renew contract