

**MINUTES  
AGENDA  
PUBLIC MEETING  
REGULAR CITY COUNCIL MEETING  
THE TOWN OF HORIZON CITY, TEXAS  
Tuesday, November 12, 2024, 6:00 PM**

Notice is hereby given that a Regular City Council Meeting of the Town of Horizon City, Texas was held on **Tuesday, November 12, 2024 at 6:00 PM**, at City Council Chambers Room, 15001 Darrington Road, Horizon City, TX 79928, at which time the following was discussed and considered:

**1. Call to order; Pledge of Allegiance; Establishment of Quorum**

Meeting called to order at 6:00 pm. All City Council Members present. Quorum Established.

**2. Open Forum:**

No one signed up to speak.

**CONSENT AGENDA**

*All matters listed under the CONSENT AGENDA are considered routine and will be enacted in one motion. There will be no separate discussion of these items unless a member(s) of the City Council requests one or more items be removed from the CONSENT AGENDA to the REGULAR AGENDA for separate discussion and action prior to the City Council's vote to adopt the CONSENT AGENDA.*

**3. Approval of Minutes from:**

10/8/24 Regular City Council Meeting.

**4. Discussion and Action:**

Mayor/Chief Planner

Alderman Miller (Place 1) reappoints Eva Flores to the Planning & Zoning Commission.

**5. Discussion and Action:**

Mayor/Chief Planner

Alderman Quiroz (Place 2) reappoints Isaac Rodriguez to the Planning & Zoning Commission.

**6. Discussion and Action:**

Mayor/Chief Planner

Alderwoman Ortega (Place 3) reappoints Charles Berry to the Planning & Zoning Commission.

**7. Discussion and Action:**

Mayor/Chief Planner

Alderwoman Randleel (Place 4) reappoints Samantha Corral to the Planning & Zoning Commission.

**8. Discussion and Action:**

Mayor/Chief Planner

Alderwoman Urrutia (Place 5) appoints Ray Borrego to the Planning & Zoning Commission.

**9. Discussion and Action:**

Mayor/Chief Planner

On the reappointment of Michale McElroy to the Board of Adjustment as a Regular Member.

10. **Discussion and Action:**

Mayor/Chief Planner

On the reappointment of Fred Lopez to the Board of Adjustment as a Regular Member.

11. **Discussion and Action:**

Mayor/Chief Planner

On the reappointment of Cruz Alvarez to the Board of Adjustment as a Regular Member.

12. **Discussion and Action:**

Mayor/Chief Planner

On the reappointment of Jorge Ojeda to the Board of Adjustment as a Regular Member.

13. **Request to Excuse Absent Council Members:**

14. **Approval of Consent Agenda Items:**

A motion was made by Councilman Padilla and seconded by Councilman Quiroz to approve the consent agenda. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

**REGULAR AGENDA**

15. **Discussion and Action:**

Mayor/HR Manager

On authorizing the purchase of Human Resources Onboarding Software from NEOGOV using OMNIA EDU Contract # R191902 for the amount of \$27,671.50. Funds have been allocated in the FY25 Budget.

HR Manager, Elizabeth Acosta and NEOGOV Reps, Sydney Carter & Gary Carey spoke regarding this item.

A motion was made by Councilman Miller and seconded by Councilwoman Randleel to approve the purchase of Human Resources Onboarding Software from NEOGOV using OMNIA EDU Contract # R191902 for the amount of \$27,671.50. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

16. **Discussion and Action:**

Mayor/Chief Vargas

***This item was postponed at the 10/8/24 Regular City Council meeting.*** Regarding a Resolution authorizing the Mayor to sign a subscription agreement with Flock Safety for a city-wide security camera and license plate reader for a term of 2 years and at a cost not to exceed \$32,225.00 for the first year and \$15,000.00 the following year. Funding to be provided in accordance with chapter 59 of the Texas code of criminal procedure.

Police Lieutenant, Kaycee Valdez spoke regarding this item.

A motion was made by Councilman Mendoza and seconded by Councilman Miller to approve the Resolution authorizing the Mayor to sign a subscription agreement with Flock Safety for a city-wide security camera and license plate reader for a term of 2 years and at a cost not to exceed \$32,225.00 for the first year and \$15,000.00 the following year contingent to review and approval by our legal counsel. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

17. **Discussion and Action:**

Mayor/Chief Vargas

On a Resolution authorizing the expenditure of \$47,225.00 in accordance with chapter 59 of the Texas code of criminal procedure.

A motion was made by Councilman Mendoza and seconded by Councilman Miller to approve the Resolution authorizing the expenditure of \$47,225.00 in accordance with chapter 59 of the Texas code of criminal procedure. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

18. **Discussion and Action:**

Mayor/Chief Vargas

***This item was postponed at the 10/8/24 Regular City Council meeting.*** - Approve and authorize the purchase of 3 handheld Motorola radios in the amount of \$22,723.23 under the current Buy Board Purchasing Cooperative 696-23 with MCA Communications which is the only area Motorola Dealer. Ratified purchase already encumbered.

Communications Specialists Manager, Elva Ramos and Communications Specialists Asst. Manager, Irlanda Huerta spoke regarding this item.

A motion was made by Councilman Mendoza and seconded by Councilwoman Urrutia to approve and authorize the purchase of 3 handheld Motorola radios in the amount of \$22,723.23 under the current Buy Board Purchasing Cooperative 696-23 with MCA Communications which is the only area Motorola Dealer. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

19. **Discussion and Action:**

Mayor/Chief Vargas

Approve and authorize the mayor to sign a new contract for information technology services with Net Tech for continued computer services and support in the amount of \$182,368 for 1 year under Region 19 Purchasing Cooperative Vendor #22-7429.

Information Technology Support Specialist, Josue Mendoza spoke regarding this item.

A motion was made by Councilman Miller and seconded by Councilman Mendoza to approve and authorize the mayor to sign a new contract for information technology services with Net Tech for continued computer services and support in the amount of \$182,368 for 1 year under Region 19 Purchasing Cooperative Vendor #22-7429. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

20. **Discussion and Action:**

Mayor/CIP Manager

On an update on the Capital Improvement Program.

CIP Manager, Terry Quezada spoke regarding this item.

A motion was made by Councilman Padilla and seconded by Councilman Mendoza to accept the report as presented. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

***Item #21 was taken after Council returned to open session after Executive Session and prior to taking action on item #34A.***

21. **Discussion and Action:**

Mayor/CIP Manager

Update on the ARPA Program.

CIP Manager, Terry Quezada spoke regarding this item.

A motion was made by Councilman Miller and seconded by Councilwoman Urrutia to direct staff to 1. Use available ARPA funds for property acquisition 2. Research and if available, utilize TIRZ funds to complete the air quality analysis for the transit plaza, the Horizon/Socorro circulator route and the Horizon/UTEP express route and 3. That staff use other funding sources for the purchase of FF&E for the municipal facilities building. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

**22. Discussion and Action:**

Mayor/CIP Manager

On change order #1 to Del Mar Contracting \$22,171.00 for the 2024 Street Maintenance Program project (CIP 2024-101).

CIP Manager, Terry Quezada spoke regarding this item.

A motion was made by Councilman Mendoza and seconded by Councilman Padilla to approve change order #1 to Del Mar Contracting \$22,171.00 for the 2024 Street Maintenance Program project (CIP 2024-101). The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

**23. Discussion and Action:**

Mayor/Finance Director

That the Mayor be authorized to execute a revised Interlocal Service Agreement with the City of El Paso for animal services on behalf of Horizon City. Compensation for services provided by the City of El Paso will be as described on Schedule "C" attached hereto and incorporated herein. The initial term of the Agreement is September 1, 2024 through August 31, 2025 and will automatically renew each year with adjusted annual compensation.

Finance Director, Lily Gaytan spoke regarding this item.

A motion was made by Councilman Padilla and seconded by Councilman Quiroz to approve authorizing the Mayor to execute a revised Interlocal Service Agreement with the City of El Paso for animal services on behalf of Horizon City. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

**24. Discussion and Action:**

Mayor

On casting all 41 Allocated Votes entitled to the Town of Horizon City for Alderman Walter Miller to the El Paso Central Appraisal District Board of Directors for 2024-2026.

Mayor, Andres Renteria spoke regarding this item.

A motion was made by Councilman Padilla and seconded by Councilwoman Randleel to approve casting all 41 Allocated Votes entitled to the Town of Horizon City for Alderman Walter Miller to the El Paso Central Appraisal District Board of Directors for 2024-2026. The CITY CLERK polled the Council: MILLER – Abstain; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

**25. Discussion and Action:**

Mayor/Chief Planner

On the acceptance of the traffic signalization improvements as constructed on Darrington & Claret Cup Pl. for maintenance and to accept the required maintenance bond and to release the performance bond.

Chief Planner, Art Rubio spoke regarding this item.

A motion was made by Councilman Padilla and seconded by Councilwoman Randleel to accept the traffic signalization improvements as constructed on Darrington & Claret Cup Pl. for maintenance and to accept the required maintenance bond and to release the performance bond. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

**26. Discussion and Action:**

Mayor/Chief Planner

On the acceptance of the roadway and drainage improvements as constructed with the Horizon Town Center U-4 subdivision for maintenance and to accept the required maintenance bond and to release the performance bond.

Chief Planner, Art Rubio spoke regarding this item.

A motion was made by Councilman Padilla and seconded by Councilman Mendoza to accept the roadway and drainage improvements as constructed with the Horizon Town Center U-4 subdivision for maintenance and to accept the required maintenance bond and to release the performance bond. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

**27. Discussion and Action:**

Mayor/Chief Planner

To approve a Resolution amending and correcting the fee schedule and setting new fees for various permits, licenses, services and expenses provided for under the Horizon City Municipal Code, in accordance with Ordinance No. 242 (Sections 1.02.061 through 1.02.064 of the Horizon City Municipal Code).

Chief Planner, Art Rubio spoke regarding this item.

A motion was made by Councilman Mendoza and seconded by Councilman Padilla to approve a Resolution amending and correcting the fee schedule and setting new fees for various permits, licenses, services and expenses provided for under the Horizon City Municipal Code, in accordance with Ordinance No. 242 (Sections 1.02.061 through 1.02.064 of the Horizon City Municipal Code). The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

**28. PUBLIC HEARING:**

Mayor/EDC Asst. Director

**2nd Reading of Ordinance No. \_\_\_\_\_**, An ordinance approving a 100% exemption from ad valorem property taxes for qualifying child-care facility properties located within the town of horizon city, establishing an effective date and severability clauses.

EDC Asst. Director, Rafael Arrellano spoke regarding this item. No one from the public spoke.

**29. Discussion and Action:**

Mayor/EDC Asst. Director

**2nd Reading of Ordinance No. \_\_\_\_\_**, An ordinance approving a 100% exemption from ad valorem property taxes for qualifying child-care facility properties located within the town of horizon city, establishing an effective date and severability clauses.

A motion was made by Councilman Padilla and seconded by Councilman Quiroz to approve the ordinance approving a 100% exemption from ad valorem property taxes for qualifying child-care facility properties located within the town of horizon city. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

**Items #30 and #31 were taken together.**

**30. Discussion and Action:**

Mayor/EDC Executive Director

Regarding a Resolution exercising the Town of Horizon City's option to extend the Parks and Grounds Maintenance Contract between the City and Abescape Landscaping, LLC for an additional term of one year expiring on December 31, 2025.

**31. Discussion and Action:**

Mayor/EDC Executive Director

On a Resolution authorizing the Mayor to sign a Third Amendment to the Parks and Grounds Maintenance Contract between the Town of Horizon City, Texas and Abescape Landscaping, LLC for additional services.

EDC Executive Director, Eduardo Garcia spoke regarding items #30 and #31.

A motion was made by Councilman Padilla and seconded by Councilwoman Urrutia to approve the Resolution exercising the Town of Horizon City's option to extend the Parks and Grounds Maintenance Contract between the City and Abescape Landscaping, LLC for an additional term of one year expiring on December 31, 2025 and to approve the Resolution authorizing the Mayor to sign a Third Amendment to the Parks and Grounds Maintenance Contract between the Town of Horizon City, Texas and Abescape Landscaping, LLC for additional services. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

**32. Discussion and Action:**

Mayor/EDC Executive Director

To amend the right of first offer signed on January 9, 2024, between Horizon Oxbow Development LLC and Town of Horizon City Economic Development Corporation Type 4B to authorize the Executive Director to obligate up to \$80,000 for the construction and development of new office space.

EDC Executive Director, Eduardo Garcia spoke regarding this item.

A motion was made by Councilman Padilla and seconded by Councilwoman Urrutia to approve amending the right of first offer signed on January 9, 2024, between Horizon Oxbow Development LLC and Town of Horizon City Economic Development Corporation Type 4B to authorize the Executive Director to obligate up to \$80,000 for the construction and development of new office space. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

**33. Discussion and Action:**

Mayor/EDC Executive Director

On a Resolution authorizing the Mayor to sign the Letter of Agreement for Professional Surveying Services between the Town of Horizon City, Texas and Brock & Bustillos Inc, in an amount not to exceed \$38,175.00.

EDC Executive Director, Eduardo Garcia spoke regarding this item.

A motion was made by Councilman Mendoza and seconded by Councilman Padilla to approve the Resolution authorizing the Mayor to sign the Letter of Agreement for Professional Surveying Services between the Town of Horizon City, Texas and Brock & Bustillos Inc, in an amount not to exceed \$38,175.00. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

A motion was made by Councilman Miller and seconded by Councilwoman Randleel to adjourn into Executive Session at **7:31 PM**. The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed.

34. **Executive Session**

The City Council of the Town of Horizon City reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.087 (Economic Development).

34A. Mayor/EDC Executive Director

On real estate discussions for the TOD/Town Center (551.072 and 551.087).

***The Mayor and Council Reconvened into Open Session at 7:59 PM.***

***The following action was taken on Item #34A in Open Session:***

A motion was made by Councilman Mendoza and seconded by Councilwoman Urrutia to authorize the Mayor and the Executive Director of the EDC to negotiate for the purchase of the real estate discussed in Closed Session in accordance with the terms discussed and that they be authorized to sign the contract to purchase said property when negotiations are completed. . The CITY CLERK polled the Council: MILLER – Aye; QUIROZ – Aye; ORTEGA – Aye; RANDLEEL – Aye; URRUTIA – Aye; PADILLA – Aye; MENDOZA – Aye. Motion passed

**ADJOURNMENT**

A motion was made by Councilman Mendoza and seconded by Councilman Miller to adjourn at 8:13 PM.

Approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**Attest:**

\_\_\_\_\_  
Elvia Schuller, City Clerk

\_\_\_\_\_  
Andres Renteria, Mayor