



## MEMO

Weber School District Board Members:  
President Paul Widdison, Vice President Jon Ritchie,  
Members: Douglas Hurst, Janis Christensen,  
Paul Widdison, Bruce Jardine, Jan Burrell, Kelly Larson  
Superintendent Gina Butters

**FROM:** Dax Teuscher, Nicole Meibos

**DATE:** June 12, 2024

**SUBJECT:** Substitute Teacher Staffing Agency

Purchasing has recently conducted an RFP for a substitute teacher staffing agency to help fill the need of substitute teachers throughout the District. We had a total of 5 vendors submit proposals for these services.

The selection committee proposes that the awarded vendor be Edustaff who they feel is the best staffing agency to fill the needs of the Weber School District.

A total cost estimate is based on the number of substitute teachers used. Edustaff will provide substitutes for teachers, aides and paraprofessionals.