

Browning Public Schools
Board Agenda Request
Meeting To Be Held: December 17, 2019



Recognition: Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignations Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: December 10, 2019

To: Corrina Guardipee-Hall
Superintendent of Schools

From: John E Salois
Title: Director of Human Resources

Subject: Hiring: Speech and Debate Assistant Coach 2019-2020

Description: Everett Armstrong, Activities Director, is recommending the following hire:

✚ Brook A Hoyt, Speech and Debate Assistant Coach, Exp. 0

Financial Impact: \$2,064.00

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budget for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: Approved Denied Deferred Initial & date: _____

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Speech and Debate Coach		Applicant Recommended Brook A Hoyt	
Department/Location Student Activities		Supervisor Everett Armstrong	
Type of Position Coach	Starting Date December 13, 2019	Term Season	

Recruiting. Date Posted: 10/24/19 Re-advertised: N/A Closing Date: Until Filled

Comments: Per Board Policy #5120 Recruitment and Selection: Exemptions: the competitive process may be unnecessary in the following circumstance, B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical. There are 2 positions open and only 2 applicants. Both meet requirements. As the season is starting further recruitment is impractical.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
1	Brook A Hoyt	10/7/19	Yes	N/A

Interview Committee		Title	Name	Title
Everett Armstrong	Activities Director			

Recommendation:

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	On file	Yes	Negative
State & Federal Criminal background check	On file	Yes	Negative
Tribal Background check	On file	Yes	Negative

Salary: \$2,064.00 Placement: Exp 0 Contract Days: Season

Prepared by: John E. Salois Date 12/10/19 Approved by: _____ Date: _____