

227 N. Fourth Street  
Geneva, Illinois 60134  
630/463-3000  
630/463-3020  
Fax: 630/463-3029



**Community Unit  
School District 304**

**Scott K. Ney**  
Director, Facility Operations

TO: Dr. Andrew Barrett

FROM: Scott Ney

RE: Architectural Services Pay Requests for 2024 Western Ave. Univent  
Replacement– Cashman Stahler Group, Inc.

DATE: June 5, 2024

Attached please find Invoice #1984 for \$128,308.96 for payment from Cashman Stahler Group, Inc.

Cashman Stahler Group, Inc. payments are for Architectural Services for the Western Avenue Univent Replacement project.



**Cashman Stahler Group, Inc.**  
 1910 S. Highland Ave., Suite 310  
 Lombard, Illinois 60148

# Invoice

**Invoice Date:** 5/14/2024  
**Invoice Number:** 1984  
**P.O. Number:** CSG807  
**Compens. Type:** % of Const. Cost  
**Fee %:** 9.37%  
**Est. Const. Cost:** \$3,399,000

**Bill To:**  
 Geneva CUSD 304  
 Mr. Scott Ney  
 227 N. Fourth Street  
 Geneva, IL 60134

**Project:**  
 CSG807 - Western Ave Univent Replacement

Description	Fee	Prior Billed	Prior %	Curr %	Total %	Current ...
--- Project CSG807 - Western Avenue Elementary School - Unit Ventilator Replacement --- In accordance with AIA B101-2007 Owner-Architect Agreement, dated 05/01/23. --- Contractor base bid plus contract sum: \$2,880,000 --- Alternate bid #1 not accepted: \$800,000 (fee only thru bidding) --- Alternate bids #2 and #2A accepted: \$519,000 (full fee) --- New contract sum: \$3,399,000 --- Current Owner's contingency allowance in the contract sum: \$166,000 --- Current architect/engineering (AE) fee percentage: 9.38% --- Previous AE fee: 9.38% x \$2,714,000 = \$254,573 (not including contingency) --- Current AE fee base & alt bids 2 & 2A: 9.37% x \$3,399,000 = \$318,486 (not including contingency) --- AE fee thru bidding for alternate bid #1: 9.37% x \$800,000 x 80% = \$59,968 --- Total current AE fee: \$318,486 + \$59,968 = \$378,454  --- Period from 12/10/23-04/30/24 --- Base architectural/engineering services  Schematic Design (15%) Design Development (20%) Construction Docs. Phase (40%) Bidding (5%) Construction Administration (20%)						
	38,185.95	38,185.95	100.00%	0.00%	100.00%	0.00
	50,914.60	50,914.60	100.00%	0.00%	100.00%	0.00
	101,829.20	101,829.20	100.00%	0.00%	100.00%	0.00
	111,833.45			100.00%	100.00%	111,833.45
	75,690.80			20.00%	20.00%	15,138.16

It's a pleasure working with you on this project.	Terms Net 30	<b>Total Due:</b>
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Description	Fee	Prior Billed	Prior %	Curr %	Total %	Current ...
--- Subtotal - Original Contract Sum	378,454.00			33.55%	33.55%	126,971.61
--- Reimbursable expenses						
Reimb., shipping, bid set sent to consultant						49.68
Reimb., printing, 3 sets of project manuals and 3 half-size sets						854.82
Reimb., shipping, FedEx, docs sent to owner						27.78
Reimb., shipping, FedEx, agreement sent to owner						27.54
Reimb., shipping, FedEx, owner/contractor agreement to contractor						30.16
Reimb., bid noticed published						195.50
Reimb., shipping, FedEx, agreement & bonds to owner						30.29
Total Reimbursable Expenses						1,215.77
Markup						121.58
Total Reimbursable Expenses						1,337.35

It's a pleasure working with you on this project.	Terms Net 30	<b>Total Due:</b>	<b>\$128,308.96</b>
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