

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 10/28/25



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☒ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 10/21/25

To: Rebecca Rappold
 Superintendent

From: Travis Miller....
Title: **Technology Director**

Subject: **CSA: Technology Support**

Description: **Technology Support for the beginning of the 2025-2026 School Year. Duties were outside of the Tech Mentor duties.**

Financial Impact: **\$210.00**

Funding Source (Budget/grant, etc.):**126/226.78.162.2220.120**

Attachment(s): **CSA**

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715

Date: 10/21/25

Board Approval Date: 10/28/25

Contractor: Randall Rivas

Phone: 406-470-0582

Address: <u>P.O. Box 1819</u>	<u>Browning</u>	<u>MT</u>	<u>59417</u>
P.O. Box or Street Address	City	State	Zip

Type of Project/Service (be specific): Technology support for the beginning of the 2025-2026 SY. Duties were outside of the Tech Mentor Duties.

Contracted Dates: 8/23/25-10/31/25

Rate per hour/per day: \$21.00 per hour x 1 hour per day x 10 days	= <u>\$210.00</u>
Per Diem/per day: _____ x _____ # of Days	= <u>N/A</u>
Mileage: _____ miles @ _____ per mile	= <u>N/A</u>
Other costs (explain): <u>Fringe</u>	= <u>\$</u>
Total Project Cost	= <u>\$</u>

Contract to be paid from:
126/226.78.162.2220.120

Independent Contractor:
Submit invoice on completion
☐ Other _____
Employee:
☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Principal/Supervisor

Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office