



Facilities Report for July 2025 School Board Meeting Highlighting June 2025 Activities

Department:	Facilities
HR Business Services Committee:	07.14. 2025
Regular Board Meeting:	07.22.2025
Report Prepared By:	Jeremy DeGraef / Corey Karren

Manager's Minutes:

- All bids reviewed and in progress for all of the District's summer projects. Project timelines and KPI's established, Scope of work and working documents are in place for the summer work schedule. DNT project bid documents in development. Parking lots measured for patching and repairs. Additional fencing installed at Myers Wilkins along with the new Chiller by Johnson Controls. Chiller should be operational and commissioned by the end of July.

What We're Working On:

- East High School: Front entryway repairs. Bedrock Flint
- DNT: buildout specifications for Mechanical, Electrical, plumbing and Elevator.
- Additional Fencing install at Myers Wilkins playground completed. Century Fence.
- Lowell Exterior envelope repairs proceeding. Holm, DSGW, Benson, St. Germain's.
- East High School: Storm Sewer inspection and Maintenance PO has been issued and will begin at the finish of the parking lot resurfacing. Northland Construction.
- Conditional Use Permit with City of Duluth for Myers Wilkins guardrail. Meeting scheduled for August with the City. Permit area has been posted for public comment.
- Myers Wilkins: classroom build outs underway. Holm Construction, Jamar, Benson Electric.
- Denfeld: Walt Hunting Stadium Press Box floor repair. Johnson Carpet & Flooring
- CTE East High School Manufacturing space development. DSGW. Contractors pending.
- East High: School Weight Room expansion waiting on door frame. Holm Construction
- Denfeld Cafeteria Terrazzo floor repairs. There are concerns that the issue is larger than expected. WTG flooring.
- DSC: Transportation building Expansion in progress steel structure is being assembled. Holm Const.
- Myers Wilkins: New Chiller installation is installed electrical completed waiting on insulators. Johnson Controls
- Parking lots measured for repairs needed. Contractors selected.
- Denfeld: clock tower heating installation. Benson Electric
- Rockridge: roof damage repair is in progress, received payout from insurance company. AW. Kuettel.
- Lincoln Park Keyed Elevator switches installed. TK Elevator
- New Mini Split system for IT closet at Congdon. Jamar
- Lowell walk in cooler floor repairs. Out for a quote.

Upcoming Changes/Improvements to the Department:

- No new changes

Staffing Report:

- Summer painters position interviews with applicants.

Building Operations staff vacancies:

Engineers:

- Lester Park Engineer II, Jack Davis Starts 7/9/25.

Second Shift Engineers:

- Lincoln Park Second shift Engineer II.
- Ordean East Second shift Engineer II.
- Stowe Second shift Engineer I Ben Belden Transferred from Lowell
- Lowell Second shift Engineer I.

Custodians:

- Denfeld HS we have three open Custodians.
- East HS we have two open Custodians.
- Lincoln Park one custodian that has been out on long-term medical.
- Ordean / Homecroft one custodian that is split between the two of them.
- Two unassigned Floaters.

Additionally, in regard to project work, the crew at Laura MacArthur and the help of others took on the huge project of completely stripping years of old finish off the cafeteria flooring and refinished by grinding and polishing the whole area. It looks brand new! Very impressive.

New Building operations staff:

- Jack Davis was promoted from Stowe second shift Engineer I to East HS second shift Engineer II.
- Alicia Nines is the new split custodian for Denfeld and Laura MacArthur.
- Austin Christensen is a new district wide floater. Starts June 9th
- Lee Fier has just accepted the Custodian 1 position at Denfeld and will start June 16th

Work Orders: As of June 30th

- Work in Progress 296
- Work orders completed 195