

The business office requested this OSBA sample policy version 2, which meets our needs better.

## ~~Parkrose School District 3OSBA Model Sample Policy~~

Code: DN  
Adopted:

### **Disposal of District Property** (Version 2)

The superintendent may dispose of all obsolete, surplus, unwanted and/or excessively damaged equipment and supplies owned by the district in accordance with the following procedures:

~~The Board will pass a resolution declaring the property surplus;~~

1. Items estimated by the ~~business manager~~ Director of Business Services & Operations to have a value of less than ~~[\$100500]~~ may be sold by the ~~business manager~~ business office -at prices estimated to be the market values of the items. Items without market value may then, at the superintendent's discretion, be disposed of as scrap or junk or be donated to appropriate charitable or educational agencies. All sales ~~by the business manager~~ will be recorded by item, price and buyer;
2. The board will pass a resolution for Pproperty or materials estimated by the ~~business manager~~ Director of Business Services & Operations to be greater than ~~[\$100500]~~ ~~may be declared surplus~~ and may be sold by the ~~business manager~~ business office through a bidding procedure. If public sales fail to produce any interested buyers or bidders, remaining unsold materials may then, at the superintendent's discretion, be disposed of as scrap or junk or be donated to appropriate charitable or educational agencies.

If the district property was purchased with state, federal or private grant ~~funds disposal~~ funds, disposal of the property shall be made as outlined in the grant or by state or federal regulations.

END OF POLICY

---

#### **Legal Reference(s):**

[ORS 279B.055](#)

[ORS Chapters 279A, 279B](#) and [279C](#)

[ORS 332.155](#)

EDUCATION, TITLE 34 C.F.R. PART 80 § 80.32(e)