

October 20, 2015

TO: Dr. Dave Palzet  
FROM: Matt Vandercar  
RE: Instructional aide recommendation

I am recommending Molly McCoy for the instructional aide position at Pleasantdale Elementary School. She will be filling the position open due to two new IEP students requiring support.

Molly is a recent graduate from University of Illinois at Chicago. She earned her degree in Criminology, Law and Justice. Molly played volleyball at UIC and currently coaches all levels of volleyball.

I am excited about having Molly here and confident she will establish herself as an effective member of the Pleasantdale staff.