

Attachment "A"

BECKER SCHOOLS  
HIRING RECOMMENDATION FORM  
Policy 401 - Equal Employment Opportunity

1. Position: Certified / Classified / Sch. "C" 7<sup>th</sup> / 8<sup>th</sup> Gr. FACS Teacher  
(Circle One) Title

New / Replacement Replacing Sheri Bertsch  
(Circle One)

2. Postings: Internal Date May 13<sup>th</sup> - May 19<sup>th</sup> External Date N/A  
External Locations N/A

3. Closing: May 19<sup>th</sup>  
Date

4. Application  
Review: Number of Applications 2

Reviewed By Nancy Helmer, Chantel Boyer

5. Interview:

Number Interviewed 2 Date of Interviews May 25<sup>th</sup>

Interviewed By Nancy Helmer, Principal

6. Recommend to Hire:

Recommended for Employment Lisa Krause

Recommended By: Nancy Helmer Date 6/2/10  
Supervisor

Supported By: [Signature] Date 6/9/10  
Superintendent of Schools

Assigned to: Step \_\_\_\_\_ Lane \_\_\_\_\_ Salary Unstated Transfer Per Hour \_\_\_\_\_

Attach Resume

Lisa Krause  
PO Box 1029  
Monticello, MN 55362

May 18, 2010

Nancy Helmer, Principal  
Becker Middle School  
12000 Hancock St.  
Becker, MN 55308

Dear Ms. Helmer:

This letter is in response to the posting for the 7<sup>th</sup> and 8<sup>th</sup> grade Health and Family and Consumer Science position forwarded to district staff on Monday, May 17<sup>th</sup>.

Having been employed by the District of Becker since 1989 I have had the opportunity to teach Family and Consumer Science classes for the high school and middle school, as well as parent education and child education for the early childhood programs. Throughout these 21 years, my contract and extended time have included both licensure areas and multiple age groups of students. At this point in my educational career I am once again interested in focusing more of my teaching time in a traditional classroom environment.

I would appreciate the opportunity of an interview and a discussion of this position in more detail. I can be reached at my office extension, 261-4050 x1520 or by cell at (763) 772-3779. Thank you for your consideration of this letter of application. I look forward to meeting with you.

Sincerely,

Lisa M. Krause