WESTWOOD INDEPENDENT SCHOOL DISTRICT
Authorization to Conduct Fund Raising Event

Organization: Theatre Campus: Westwood Middle School Date submitted 10/17/2025

Fundraising Event: Halloween Boo Bags

Requested fundraising date/dates: 10/30 & 10/31

Vendor (if applicable) N/A Local Fundraiser @ Middle School

Address City/State Telephone

List specific items that will be sold: Little bags filled w/ pre packaged Halloween Goodies

Price per item: $2-4 Will customer pay in advance? No

Profit to organization should never be less that 50%; otherwise, explain

What will money raised from this fundraiser be used for? End of Year Show

If **NO** vendor is involved; list location of event:

Estimated cost to organization to start fundraiser $

How much will you charge your customer? $ Will you accept donations?

I, Amanda Harrison, am submitting this fund raising request before my organization starts raising funds. I understand that I am held responsible for ordering and distributing merchandise and collecting all funds submitting funds to the office, to be deposited in my activity account. With the conclusion of this fund raiser, I will complete this form and return to the campus office.

PERMISSION IS GRANTED TO CONDUCT THIS EVENT:

C Holden 10/17/25

Campus Principal's Signature Date WISD Superintendent's Signature Date

Total Proceeds collected $

Total Deposited in activity account $ Total invoice from vendor $

Expenses incurred for a successful fundraiser $ (advertising, t-shirts, supplies, etc.)

Total Profit my organization benefitted from this fundraiser $

I, , understand that these funds will not be available until this form is completed and returned to the campus office