

Lyon County School District Board Memo

Date: December 17, 2024
To: Board of School Trustees
From: BillieJo Hogan, Executive Director of Human Resources
Re: Revisions to LCSD Board Policy GBBO: Staff Orientation

Recommendation

That the Board of Trustees approve revisions to LCSD Board Policy GBBO: Staff Orientation as a second and final reading.

Background Information

After each Nevada legislative session, the staff at POOL/PACT (our public agency insurance pool and risk management/human resources support entity) provide school districts with recommended policy changes based on the recent laws that were passed. Updating the LCSD policies to reflect the recommended changes keeps us in good standing with the insurance pool and mitigates our risk and liability.

Policy GBBO has the simple addition of ensuring that each new employee completes the orientation process by providing signature acknowledgment forms for various District policies, including but not limited to job descriptions, employment contracts, network acceptable use, and mandatory reporting of child abuse and neglect.

This addition ensures that all employees are properly informed of and agree to adhere to essential District policies and procedures upon joining the team.

Budget Considerations

None

Discussed at Previous Meeting

November 19, 2024

Attachment(s)

Lyon County School District Board Policy GBBO: Staff Orientation