

Browning Public Schools
Board Agenda Request
 Meeting to Be Held: 10/26/16



- Recognition:** Students Staff Parents
- Information:** Building Report Old Business Superintendent's Report
- Action:** Resignation Hiring Contract Service Agreements
- Travel Out-of-State Travel In State Approvals
- Termination Legal Matters Other:
- This action request pertains to Elementary (only) High School/District Wide

Date: 10/18/16

To: **John Rouse**
 Superintendent of Schools

From: Stacy Edwards
 Title: Business Office Manager

Subject: Purchase over \$5,000

Justification (District Goals): Board of Trustees Policy #7320 calls for board approval of any purchases over \$5,000.

Financial Impact: See below

Funding Source (Budget/grant, etc.): Identified below

Attachment(s): Purchases orders and quotes

PO#19399 Max Industries	\$ 6,400.00	Maintenance
PO#18708 Mt. School Equipment	\$15,118.00	KW-VC-BES Playground Equip/from Grant
PO#19546 Sysco	\$ 5,367.30	Food Service
PO#19547 Sysco	\$ 5,047.72	Food Service

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to:

Bill To:

BROWNING PUBLIC SCHOOLS

PURCHASE ORDER

PO Box 610
Browning, MT 59417-0610

PO #: 19399
Page: 1
Date Issued 10/11/16

To:	
Vendor	5904
PHONE	() -
FAX	() -
MAK INDUSTRIES	
555 W 2ND AVE STE B4	
MESA, AZ 85210	

Ship To:
BROWNING SCHOOLS MAINTENANCE
105 EAST BOUNDARY STREET
BROWNING, MT. 59417
406-338-2490

Ship Via STANDARD
Requested by MICHELLE
Approved by RICHARD
Orgn. Maintenance

Notes

2006 SkyJack Scissor Lift for District use
Requisition #:22116
Approved by: RICHARD, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
	Skyjack Scissor Lift	1.000	EA	5500.0000	5500.00
126-	94-166-2620-730	4125.00			
226-	94-166-2620-730	1375.00			
	Freight Charges	1.000	PUBLIC SCH	900.0000	900.00
126-	94-166-2620-730	675.00			
226-	94-166-2620-730	225.00			
Total					6400.00

INSTRUCTIONS TO SUPPLIER

1. Please furnish above order less any educational discounts.
2. This P.O. will be voided if not shipped within 60 days of order date.
3. Purchase order number must appear on all documents and packages.
4. Ship all merchandise P.O.B. "Ship To" address. Prepay and bill shipping charges.
5. Do not mail invoices to "Ship To" address.
6. Do not attach invoice to carton containing merchandise.

Bill To:

BROWNING PUBLIC SCHOOLS

PURCHASE ORDER

PO Box 610
Browning, MT 59417-0610

PO #: 18708
Page: 1
Date Issued: 08/24/16

To:	
Vendor	2877
PHONE	(406)454-0420
FAX	(406)454-0439
MONTANA SCHOOL EQUIPMENT CO. 6100 3RD AVE SOUTH GREAT FALLS, MT 59405	

Ship To:	
BROWNING SCHOOLS MAINTENANCE 105 EAST BOUNDARY STREET BROWNING, MT. 59417 406-338-2490	

Ship Via STANDARD
Requested by JOHN R
Approved by JUHN
Orgn. Facilities

Notes

playground equipment for browning Elementary playground - climbing net to be purchased with grant monies upon board approval
Requisition #:20342
Approved by: JOHN, STACY, BOARD
Created from PO # 17782

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
NET 1011	Neteffectsclimbingnet sma	1.000	EA	14668.0000	14668.00
115- 90-192-4600-725- 77					
	Freight	1.000	EA	450.0000	450.00
115- 90-192-4600-725- 77					
Total					15118.00

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Bill To:

BROWNING PUBLIC SCHOOLS

PO Box 610
Browning, MT 59417-0610

PURCHASE ORDER

PO #: 19546
Page: 1
Date Issued: 10/14/16

To:	
Vendor	1046
PHONE	(800)546-7272
FAX	(406)247-1365
SYSCO (WHSE #156604)	
P.O. BOX 31198	
BILLINGS MT 59107-1198	

Ship To:
BROWNING FOOD SERVICE/WAREHOUS 102 EAST BOUNDARY STREET BROWNING, MT. 59417 406-338-7952

Ship Via STANDARD
Requested by KRIS
Approved by LYNNE
Orgn. Food Service/Warehouse

Notes
invoice 609219074
Requisition #:22234
Approved by: LYNNE,STACY,BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
112- 92-910-3100-610	supplies	1.000		5367.3000	5367.30
Total					5367.30



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6. Do not attach invoice to carton containing merchandise.

Bill To:

BROWNING PUBLIC SCHOOLS

PO Box 610
Browning, MT 59417-0610

PURCHASE ORDER

PO #: 19547
Page: 1
Date Issued: 10/14/16

To:	
Vendor	1046
PHONE	(800)548-7272
FAX	(406)247-1365
SYSCO (WHSE #156604)	
P.O. BOX 31198	
BILLINGS MT 59107-1198	

Ship To:
BROWNING FOOD SERVICE/WAREHOUS
102 EAST BOUNDARY STREET
BROWNING, MT. 59417
406-338-7952

Ship Via STANDARD
Requested by KRIS
Approved by LYNNE
Orgn. Food Service/Warehouse

Notes

invoice 609219068
Requisition #:22235
Approved by: LYNNE, STACY, BOARD

Item #	Description	Quantity	UOM	Unit Cost	Total Cost
	food	1.000		2627.4800	2627.48
112- 92-910-3100-630					
	supplies	1.000		2420.2400	2420.24
112- 92-910-3100-610					
Total					5047.72



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