



**SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT  
OFFICE OF THE SUPERINTENDENT**

5622 Ray Ellison Drive • San Antonio, Texas 78242 • (210) 977-7000 • Fax (210) 977-7021

**Minutes of Regular Meeting  
The Board of Trustees  
South San Antonio ISD**

A Regular Meeting of the Board of Trustees of South San Antonio ISD was held Wednesday, January 22, 2020, beginning at 6:00 PM in the ADMINISTRATION BUILDING - 5622 Ray Ellison Blvd., San Antonio, TX 78242.

**CALL TO ORDER AND ROLL CALL**

Section start time: 6:20 PM.

Trustee	Present	Absent	Late Arrival/Departed Early
Stacey Alderete	X		
Gilbert Rodriguez	X		
Connie Prado	X		
Shirley Ibarra Pena	X		
Homer Flores	X		
Kevin Rasco	X		
Veronica Barba	X		

Led by Michelle Martinez, Senior Executive Assistant

- PLEDGE OF ALLEGIANCE
- TEXAS PLEDGE
- PRAYER
- CALL TO ACTION

Led by Jennifer Suniga- Collier, Community Relations Officer

Section end time: 6:21 PM.

**CITIZENS TO BE HEARD**

Section start time: 6:21 PM.

Mrs. Prado, Board President, read board meeting rules of decorum aloud.

1. *Tom Cummins*, South San AFT President, addressed the Board thanking the Board for all of their hard work, the marketing agenda item and the dual language item.

Section end time: 6:24 PM.

**SUPERINTENDENT'S REMARKS (NO ACTION / REPORT ONLY)**

Section start time: 6:24 PM.



Dolores Sendejo, Interim Superintendent of Schools, addressed the Board and audience recognizing the Board Appreciation Ceremony. She congratulated the South San Antonio High School Cheerleaders for

Section end time: 6:26 PM.

## RECOGNITIONS

Section start time: 6:26 PM.

1. Recognize San Antonio Threads for their Partnerships & Support Our Care Zone  
Item start time: 6:26 PM.  
Students were recognized for their achievements.  
Item end time: 6:28 PM.
2. Recognition of Mr. Conrad Antoon and his students for constructing the Bobcat Clothing Den fitting rooms.  
Item start time: 6:28 PM.  
Students were recognized for their achievements.  
Item end time: 6:34 PM.  
Section end time: 6:34 PM.

## CONSENT

Section start time: 6:34 PM.

*Policy BE (Local) states that the consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. All such items shall be acted upon by one vote without separate discussion, unless a Board Member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.*

1. Approval of Board Meeting Minutes, Time Management Log, and Board Tracker:
  - A. December 9, 2019 Special Called
2. Approval of the January Budget Amendment
3. Approve the recommended staff for employment  
Item start time 6:34 PM  
Mr. Rodriguez moved to approve the consent agenda items 1 – 3 as presented, Mrs. Alderete seconded and the Board of Trustees voted 7/0 to approve the item as presented. Motion passed.

Vote:	Yes	No	Abstained
Stacey Alderete	X		
Gilbert Rodriguez	X		
Connie Prado	X		
Shirley Ibarra Pena	X		
Homer Flores	X		
Kevin Rasco	X		



Veronica Barba	X		
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Item end time: 6:34 PM.

Section end time: 6:34 PM.

**PRESENTATIONS / REPORTS**

Section start time: 6:34 PM.

1. Oral Report on Marketing Campaign for February Enrollment and West Campus  
 Item start time: 6:34 PM.  
 Jennifer Collier, Community Relations Officer, was called to present and answer questions related to this item.  
 Item end time: 6:46 PM.
  
2. Quarterly Investment Report  
 Item start time: 6:46 PM.  
 Dolores Sendejo, Interim Superintendent, was called to present and answer questions related to this item.  
 Item end time: 6:48 PM.
  
3. Monthly Financial Statements for the Month Ending December 2019  
 Item start time: 6:48 PM.  
 Dolores Sendejo, Interim Superintendent, was called to present and answer questions related to this item.  
 Item end time: 6:51 PM.
  
4. Report of the Texas Academic Performance Report (TAPR) per Texas Education Code 39.036  
 Item start time: 6:51 PM.  
 Dolores Sendejo, Interim Superintendent, and Denise Orosco, Executive Director of Student Support Services, were called to present and answer questions related to this item.  
 Item end time: 7:23 PM.
  
5. Presentation on the implementation of a Dual-Language Bilingual Program for SSAISD for 2020-2021 school year.  
 Item start time: 7:23 PM.  
 Dolores Sendejo, Interim Superintendent, and David Abundis, Director of Federal and State Programs, Nikki Spears and Adrianna Farias Bilingual Facilitators were called to present and answer questions related to this item.  
 Item end time: 7:45 PM.
  
6. LSG: The Board collectively, and trustees individually, shall not perform or appear to perform any of the roles delegated to the Superintendent.  
 Item start time: 7:45 PM.  
 Connie Prado, Board President, was called to present and answer questions related to this item.



Item end time: 7:51 PM.

7. LSG: Constraint Progress Measure (CPM) 2.2: The Superintendent shall not allow a reduction in the number of after-school programs in elementary schools (SA Youth).

Item start time: 7:51 PM.

Dolores Sendejo, Interim Superintendent, and Denise Orosco, Executive Director of Student Support Services, were called to present and answer questions related to this item.

Item end time: 7:57 PM.

8. Presentation and Report to Discuss South San Antonio ISD 2019 School FIRST Rating and the Financial Management Report with amended information.

Item start time: 7:57 PM.

Dolores Sendejo, Interim Superintendent, and Chad Doucet, Interim Chief of Staff were called to present and answer questions related to this item.

Item end time: 8:00 PM.

9. Report on the replacement of scoreboards for the Football Field and Athletic Center. (As requested and presented by Trustee Homer Flores)

Item start time: 8:00 PM.

Dolores Sendejo, Interim Superintendent, and Chad Doucet, Interim Chief of Staff were called to present and answer questions related to this item.

Item end time: 8:16 PM.

Section end time: 8:16 PM.

## **DISCUSSION AND POSSIBLE ACTION**

Section start time: 8:16 PM.

1. Approve District Annual Audit Report (AFR) for Fiscal Year Ended August 31, 2019

Item start time: 8:16 PM.

Rene Garza, Gaza/Gonzalez & Associates Auditor, Richard Trevino, Gaza/Gonzalez & Associate, and Kevin O'Hanlon, Legal Counsel, were called to present and answer questions related to this item.

Mr. Rasco moved to approve the item as presented, Ms. Ibarra Pena seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 8:31 PM.

Change order of the day called by Mrs. Prado with no objections

2. Discussion and possible Board action to approve Phase 2 building improvements for West Campus High School.

Item start time: 8:31 PM.



Jorge Flores, Architect with Garza Bomberger, was called to present and answer questions related to this item.

Mr. Rodriguez made a motion: I move to approve the Superintendents recommendation on Phase 2 for West Campus High School, Mrs. Alderete seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.  
Item end time: 8:56 PM.

3. Discussion and Possible Action to appoint School Safety and Security Committee

Item start time: 8:56 PM.

Dolores Sendejo, Interim Superintendent, and Eugene Tovar, Chief of Police, were called to present and answer questions related to this item.

Mrs. Prado nominated Stacey Alderete to serve on the committee

Mr. Rodriguez moved to approve the item as presented, Ms. Ibarra Pena seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 9:03 PM.

4. Discussion and possible action to direct staff to issue a Request for Qualifications for a Special Projects Communication's Specialist as a Professional Contract Services to assist the Board of Trustees, as appropriate. (As requested by Trustee Connie Prado)

Item start time: 9:03 PM.

Connie Prado, Board President, was called to present and answer questions related to this item.

Mrs. Alderete moved to approve the item as presented, Mr. Flores seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 9:08 PM.

5. Discussion and possible action on replacing the scoreboards for the Football Field and Athletic Center. (As requested by Trustee Homer Flores).

Item start time: 9:08 PM.

Mr. Flores made a motion: I make a motion to support the recommendation of the Superintendent, Ms. Ibarra Pena seconded, and the Board of Trustees voted 7/0 to approve. Motion passed.

Item end time: 9:11 PM.

6. LSG: Discussion and possible action to approve the Quarterly Progress Tracker

Item start time: 9:11 PM.

Ed Vara, ESC 20 Field Service Rep, was called to present and answer questions related to this item.

Item end time: 9:46 PM.

**CLOSED / EXECUTIVE SESSION**

*NOTICE: The Board of Trustees may elect to go into Closed Meeting any time*



*during the meeting to discuss matters listed on the Agenda when authorized by the provisions of the Open Meetings Act, Chapter 551 of the Texas Government Code. In the event the Board of Trustees elects to go into Closed Meeting regarding an Agenda Item, the Board of Trustees will hold a Closed Meeting to discuss individual personnel matters including termination, litigation and other matters the Board deems necessary. Upon completion of Closed Meeting, the Board of Trustees may, in the open session, take such action as appropriate on items discussed in a Closed Meeting. If, during the course of the meeting, any discussion of any item listed on the agenda should be held in Closed Meeting, the Board will convene in such Closed Meeting in accordance with Texas Government Code Sections 551.001 - 551.088. The Board members may take action in the open portion of the meeting on items discussed in the Closed Meeting but no action will be taken in closed session.*

***The Board will return to open session and take appropriate action, if any, on items discussed in closed session. No Action will be taken in closed session. Further, Board Members are reminded that all items discussed in closed session must remain confidential so as to avoid liability to the district. The Board will consider and discuss, the following items:***

**Closed Meeting pursuant to the Texas Open Meetings Act, Texas Government Code §§ 551.071, 551.072, 551.074, 551.076, 551.082, and 551.0821**

1. Discussion concerning personnel matters pursuant to Texas Government Code Section 551.074.

Item start time: 9:46 PM.

Item end time: 10:46 PM.

Mrs. Alderete moved to adjourn the meeting, Mr. Rodriguez seconded, and the Board of Trustees voted unanimously to adjourn the meeting at 10:46 PM.

**ATTEST**

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Gilbert Rodriguez, Board President

\_\_\_\_\_  
Shirley Ibarra Pena, Board Secretary

*NOTICE: This meeting of the Board of Trustees is authorized in accordance with the Texas Government Code, Sections 551.001 - 551.146. Verification of Notice of Meeting and Agenda are on file in the Office of the Superintendent. Closed meeting, if required and if authorized by the statute, will be conducted prior to the conclusion of the meeting for any item listed on this agenda.*





# Board of Trustees Time Management Log

## Board Meeting: January 22, 2020

### Regular Called

Section	Started	Ended	Total Time	Lone Star Governance
Call to order and Roll Call	6:20 PM	6:21 PM	1 Min.	Other
Citizens to be Heard	6:21 PM	6:24 PM	3 Min.	Other
Superintendent's Remarks (Board President read meeting rules of decorum aloud)	6:24 PM	6:26 PM	2 Min.	Other
Total section time: 6 Min.				
<b>Recognitions – 14 Minutes</b>				
Item #1	6:26 PM	6:28 PM	2 Min.	Other
Item #2	6:28 PM	6:34 PM	6 Min.	Other
Total section time: 8 Min.				
<b>Consent – 10 Minutes</b>				
Item # 1-3	6:34 PM	6:34 PM	0 Min.	Other
Percentage of Consent Item Pulled 0.00% (total pulled divided by total consent items then times 100 = total percentages of pulled items)				
Total section time: 0 Min.				
<b>Presentations/Reports – 14 Minutes</b>				
Item #1	6:34 PM	6:46 PM	12 Min.	Other
Item #2	6:46 PM	6:48 PM	2 Min.	Other
Item #3	6:48 PM	6:51 PM	3 Min.	Other
Item #4	6:51 PM	7:23 PM	32 Min.	Other
Item #5	7:23 PM	7:45 PM	22 Min.	Other

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less

Item #6	7:45 PM	7:51 PM	6 Min.	Vision- Constraints Monitoring
Item #7	7:51 PM	7:57 PM	6 Min.	Vision- Constraints Monitoring
Item #8	7:57 PM	8:00 PM	3 Min.	Other
Item #9	8:00 PM	8:16 PM	16 Min.	Other
<b>Total section time: 102 Min.</b>				
<b>Discussion and Possible Action – 14 Minutes</b>				
Item #1	8:16 PM	8:31 PM	15 Min.	Other
Item #2	8:31 PM	8:56 PM	25 Min.	Other
Item #3	8:56 PM	9:03 PM	7 Min.	Other
Item #4	9:03 PM	9:08 PM	5 Min.	Other
Item #5	9:08 PM	9:11 PM	3 Min.	Other
Item #6	9:11 PM	9:46 PM	35 Min.	Accountability – Board Self Evaluation
<b>Total section time: 90 Min.</b>				
<b>Closed/Executive Session – 1 Hour</b>				
Item #1	9:46 PM	10:46 PM	60 Min.	N/A
<b>Total section time: 60 Min.</b>				
Adjournment	10:46 PM	10:46 PM	0 Min.	Other

**Total Meeting Time: 266 Minutes**

*\*Board Goals*

- 1.) 14 minutes or less spent on each item
- 2.) 2 hours total meeting time or less



BOARD'S TIME USE TRACKER

Framework	Activity	Minutes Used	% of Total Minutes Used	Notes
<b>Vision</b>	Student Outcome Goal Setting			
<b>Vision</b>	Student Outcome Goal Monitoring			
<b>Vision</b>	Constraints Setting			
<b>Vision</b>	Constraints Monitoring	12 Min.	6%	Report 6 & 7
<b>Accountability</b>				
<b>Accountability</b>	Superintendent Evaluation			
<b>Accountability</b>	Board Self-Evaluation	35 Min.	17%	DPA 6
<b>Structure</b>				
<b>Structure</b>	Voting			
<b>Advocacy</b>				
<b>Advocacy</b>	Community Engagement			
<b>Advocacy</b>	Student/Family Engagement			
<b>Advocacy</b>	Community Training			
<b>Other</b>				
<b>Other</b>	Other	159 Min.	77%	
<b>Total Vision-focused Minutes</b>		47	23%	
<b>Total Minutes</b>		206 Min.	100%	60 minutes - closed session not included

Total Meeting 4 hours and 20 minutes = 266 minutes  
 266 - 60 closed session = 206 Total Tracker Minutes





## January 22, 2020 Staff Tracker

Title	Average Monthly Hours Preparing	Average Monthly Hours Attending	Average Monthly Hours Debriefing	Hourly Rate (E.g. Total Annual Compensation / 1920 Hours)	Total Hours x Hourly Rate
Interim Superintendent Dolores Sendejo	5	5.75	3	\$82.81	\$1,138.64
Senior Staff Members					
Lorraine De Leon	3	4.75	1	\$54.98	\$481.08
David Abundis	3	4.75	1	\$49.29	\$431.29
Sherri Seaman	1	4.75	1	\$53.86	\$363.56
Amy Shields				\$49.43	\$0.00
Eugene Tovar	1	4.75	1	\$42.94	\$289.85
Rosanna Mercado				\$50.84	\$0.00
Robert Becerra	1	4.75	1		\$0.00
Charlie Gallardo	2	2		\$40.30	\$161.20
Julie Silva				\$46.26	\$0.00
Scott Laleman	1	4.75		\$48.42	\$278.42
Robert Zamora				\$47.31	\$0.00
Denise Orosco	3	4.75	1	\$47.82	\$418.43
					\$0.00
Dr. Lee Hernandez				\$61.05	\$0.00
Veronica Ramos				\$47.98	\$0.00
					\$0.00
Scott Stephens	1		1	\$50.33	\$100.66
Chad Doucet	5	5.75	2	\$43.28	\$551.82
Jenny Suniga Collier	5	4.75	2	\$43.72	\$513.71



					\$0.00
<b>Other Staff</b>					
Michelle Martinez	5	5.75	5	\$34.75	\$547.31
Irma Paine				\$40.53	\$0.00
Elaine Arguello				\$21.79	\$0.00
Mike Ortiz Jr				\$27.32	\$0.00
Cristina Moreno				\$28.79	\$0.00
Cristina Morales				\$27.85	\$0.00
Clarita Trevino	3		2	\$44.80	\$224.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
				\$1,086.45	\$5,499.94