



Canutillo Independent School District

7965 Arcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Ron Gatlin
Purchasing Agent

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MEMORANDUM

TO: Members of the Board of Trustees

FROM: Ron Gatlin, Purchasing Agent

DATE: February 4, 2014

SUBJECT: Award of RFP 359650001151832 E-Rate Year 17 Priority 1 Services

As stated in Board Policy CH (Local), any purchase that costs or aggregates to a cost of \$10,000 or more shall require board approval before a transaction may take place. This request is to approve the award of RFP 359650001151832 E-Rate Year 17 Priority 1 Services. The requested approval for award is to the following firms:

TW Telecom for Internet Access in the amount of \$47,330.40
Sharp School for Web Hosting in the amount of \$10,085.04
AT&T for 800 service, long distance and local services in the amount of \$188,138.28

ADMINISTRATIVE RECOMMENDATION:

Administration recommends approval of the award of RFP 359650001151832 E-Rate Year 17 Priority 1 Services and award to the following firms as presented:

TW Telecom for Internet Access in the amount of \$47,330.40
Sharp School for Web Hosting in the amount of \$10,085.04
AT&T for 800 service, long distance and local services in the amount of \$188,138.28

The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs. For more information regarding the Canutillo Independent School District's policy of non-discrimination contact: Executive Director for Human Resources, (915) 877-7423, 7965 Arcraft Rd., El Paso, TX 79932.

El Distrito Escolar Independiente de Canutillo no discrimina en cuanto a raza, color, origen, género, edad o discapacidad en lo que se refiere a sus prácticas de empleo, o al proveer servicios, actividades y programas educativos y vocacionales. Para mayor información respecto a la política de no discriminación del Distrito Escolar Independiente de Canutillo, favor de contactar a: Director Ejecutivo de Recursos Humanos, (915) 877-7423, 7965 Arcraft Rd., El Paso, TX 79932.



Request for Board Agenda Item

Purchasing Department

Date: 2/3/2014

Campus/Department: School Resources

Vendor Name: AT&T

Total Cost: \$188,138.28

Item Description and Justification for Purchase:

E-Rate Year 17 Priority 1 Services: RFP 359650001151832, Telecommunications. Telecommunication services which include our 800 service, long distance and local services, POTS and smart trunks. All these services increase the communication, safety and educational resources to campuses.

Participating Schools/Departments: District-Wide Services

Funding Source: 199.51.6257.00.999.99
(Account number to charge)

[Signature] _____ 02/05/2014
Campus/Department Administrator Date Signed

**** (Form must be received by the Purchasing Department by the last Wednesday of the month) ****

(To be completed by the Financial Services Division)

Purchasing Method: RFP 359650001151832

[Signature] _____ 2/5/14
Purchasing Agent Date Signed

[Signature] _____ 2/5/14
Executive Director of Financial Services Date Signed



Request for Board Agenda Item

Purchasing Department

Date: 2/3/2014

Campus/Department: School Resources

Vendor Name: TW Telecom

Total Cost: \$47,330.40

Item Description and Justification for Purchase:

E-Rate Year 17 Priority 1 Services: RFP 359650001151832, Internet Access. Internet Access services to provide 500MB Internet service for the school district and campuses so parents, teachers, and students can communicate effectively.

Participating Schools/Departments: District-Wide Services

Funding Source: 199.51.6257.45.999.99
(Account number to charge)

[Signature] _____ 02/05/2014
Campus/Department Administrator Date Signed
*** (Form must be received by the Purchasing Department by the last Wednesday of the month) ***

(To be completed by the Financial Services Division)

Purchasing Method: RFP 359650001151832

[Signature] _____ 2/5/14
Purchasing Agent Date Signed

[Signature] _____ 2/5/14
Executive Director of Financial Services Date Signed



Request for Board Agenda Item

Purchasing Department

Date: 2/3/2014

Campus/Department: School Resources

Vendor Name: Sharp School

Total Cost: \$10,085.04

Item Description and Justification for Purchase:

E-Rate Year 17 Priority 1 Services: RFP 359650001151832, Web Hosting. Web Hosting services to provide 21st century websites for the school district and campuses so parents, teachers, and students can communicate effectively.

Participating Schools/Departments: District-Wide Services

Funding Source: 199.51.6257.45.999.99
(Account number to charge)

[Signature] 02/05/2014
Campus/Department Administrator Date Signed
*** (Form must be received by the Purchasing Department by the last Wednesday of the month) ***

(To be completed by the Financial Services Division)

Purchasing Method: RFP 359650001151832

[Signature] 2/5/14
Purchasing Agent Date Signed

[Signature] 2/5/14
Executive Director of Financial Services Date Signed



Purchasing Approval Sheet For Presentation to Board of Trustees Purchasing Department

Financial Services (Verification of Funding Availability and Account Coding)

Approved Denied

Comment: _____

Signature: M. Agn Date: 2/5/14

Federal Programs (For Compliance with Grant Requirements)

Not Required Approved Denied

Comment: _____

Signature: _____ Date: _____

Curriculum & Instruction (For all Curriculum Related Purchases)

Not Required Approved Denied

Comment: _____

Signature: _____ Date: _____

Technology (For all Computer/Software/Peripheral Purchases)

Not Required Approved Denied

Comment: _____

Signature: _____ Date: _____

Legal Review

Not Required Approved Denied

Comment: _____

Signature: _____ Date: _____

Purchasing

Approved Denied

Comment: _____

Signature: [Signature] Date: 2/5/14



Canutillo Independent School District

7965 Artcraft Rd.
El Paso, Texas 79932

Mailing Address: PO Box 100
Canutillo, Texas 79835

Tony Flores
Technology Director

(915)877-7460
Fax (915) 877-7418

DATE: February 3, 2014
TO: Canutillo ISD Board of Trustees
FROM: Tony Flores, Technology Director
SUBJECT: Award of RFP 359650001151832 E-Rate Year 17 Priority 1 Services

Request for Proposals were solicited electronically through ESC Region 12 Consulting Services for E-Rate Year 17 Priority 1 Services which include Internet Access, Web Hosting and Telecommunications for the district on November 22, 2013. Bids were received electronically by the closing date on December 20, 2013.

A bid evaluation committee was formed by the School Resources Division to evaluate the bids. The committee met on January 23, 2014 to evaluate, the bids were tabulated and a recommendation was made.

InterSWnet Access- 4 bids were received. After reviewing the proposals, compared services and pricing, the committee recommended TW Telecom in the total amount of \$47,330.40 for 500 MB Internet Service.

Web Hosting- 4 bids were received. After reviewing the proposals, compared services and pricing, the committee recommended Sharp School in the total amount of \$10,085.04 for Web Hosting services.

Telecommunications-Local Phone Service (PRI)- 1 bid was received, a bid from our current service provider was not received, but the E-Rate program allows to use a bill from our current provider as a bid and evaluate it along with all the other responses received. After reviewing the proposals, compared services and pricing, the committee recommended AT&T in the total of \$6,397.20 for PRI (smart trunks) services. According to the E-Rate program, services such as basic telephone service may not require a contract. An FCC Form 470 must be posted and an open competitive bidding process for these services each year must be in place. Month to month basis services are allowed.

E-Rate Year 17
RFP 359650001151832 Project Breakdown
Internet Service

Vendor	Item	M/Y/O	Qty	Unit Price	Total
Time Warner Cable	100 MB Internet Service	M	1	\$ 3,900.00	\$ 46,800.00
	200 MB Internet Service	M	1	\$ 4,700.00	\$ 56,400.00
	300 MB Internet Service	M	1	\$ 5,500.00	\$ 66,000.00
	400 MB Internet Service	M	1	\$ 5,900.00	\$ 70,800.00
	500 MB Internet Service	M	1	\$ 6,900.00	\$ 82,800.00
	1 Gig	M	1	\$ 7,900.00	\$ 94,800.00

*12 month contract length

Vendor	Item	M/Y/O	Qty	Unit Price	Total
Huntleigh Technology Group	100 MB Internet Service	M	1	\$ 1,600.00	\$ 96,000.00
	200 MB Internet Service	M	1	\$ 1,730.00	\$ 103,800.00
	300 MB Internet Service	M	1	\$ 1,967.00	\$ 118,020.00
	400 MB Internet Service	M	1	\$ 2,279.00	\$ 136,740.00
	1 Gig	M	1	\$ 6,350.00	\$ 381,000.00

*60 month contract length

Vendor	Item	M/Y/O	Qty	Unit Price	Total
TW Telecom	100 MB Internet Service	M	1	\$ 1,543.40	\$ 18,520.80
	200 MB Internet Service	M	1	\$ 2,132.20	\$ 25,586.40
	300 MB Internet Service	M	1	\$ 2,726.60	\$ 32,719.20
	400 MB Internet Service	M	1	\$ 3,335.40	\$ 40,024.80
	500 MB Internet Service	M	1	\$ 3,944.20	\$ 47,330.40
	600 MB Internet Service	M	1	\$ 4,121.00	\$ 49,452.00
	700 MB Internet Service	M	1	\$ 4,297.80	\$ 51,573.60
	800 MB Internet Service	M	1	\$ 4,471.40	\$ 53,656.80
	900 MB Internet Service	M	1	\$ 4,648.20	\$ 55,778.40
	1 Gig	M	1	\$ 4,825.00	\$ 57,900.00

*12 month contract length

Vendor	Item	M/Y/O	Qty	Unit Price	Total
Windstream	100 MB Internet Service	M	1	\$ 1,400.00	\$ 50,400.00

*36 month contract length

E-Rate Year 17
RFP 359650001151832 Project Breakdown
Webhosting Service

Vendor	Item	M/Y/O	Qty	Unit Price	Total
ezTask.com					

*This proposal did not include an attachment

Vendor	Item	M/Y/O	Qty	Unit Price	Total
Gaggle.Net	Gaggle Web Site Hosting	M	12	\$ 1,200.00	\$ 14,400.00

Optional Non-Eligible Items

Web Site Migration	O	10 HRS**	\$ 200.00	\$ 960.00
Web Site Custom Design	O		\$ 7,000.00	\$ 7,000.00
1 Day Onsite	O		\$ 2,495.00	\$ 2,495.00
90 min. Webinar	O		\$ 495.00	\$ 495.00

** Recommended 4 hrs of work per site minimum

*12 month contract length

Vendor	Item	M/Y/O	Qty	Unit Price	Total
Schoolwires, Inc.	Essential Web Hosting Service	M	11	\$ 2,244.00	\$ 24,684.00
	12th site	M	1	\$ 2,244.00	\$ 2,244.00
	12th site (\$100 one time fee)	O	1	\$ 100.00	\$ 100.00

*12 month contract length

\$ 27,028.00

Vendor	Item	M/Y/O	Qty	Unit Price	Total
SharpSchool	SharpSchool Web Hosting	M	11	\$ 840.42	\$ 10,085.04

*12 month contract length

Optional Non- Eligible Items

1 Day Onsite			\$ 1,500.00	
2 Days Onsite			\$ 2,500.00	
3 Days Onsite			\$ 3,500.00	
Online Training			\$ 350.00	

*Travel expenses for onsite are extra

E-Rate Year 17
RFP 359650001151832 Project Breakdown
Local Phone Service-PRI (13 lines or more)

Vendor	Item	M/Y/O	Qty	Unit Price	Monthly Total	Yearly Total
TW Telecom	Voice T1-Flat ISDN	M	13	\$ 380.00	\$ 4,940.00	\$ 59,280.00
	ITNs	M	100	\$ 0.08	\$ 8.00	\$ 96.00

Note: Includes 84500 LD Minutes at no charge

\$ 4,948.00 \$ 59,376.00

Current Service Provider

Vendor	Item	M/Y/O	Qty	Unit Price	Monthly Total	Yearly Total
AT&T	PRI Smart Trunks	M	13	\$ 35.54	\$ 462.02	\$ 5,544.24
	PRI Smart Trunks- New School	M	2	\$ 35.54	\$ 71.08	\$ 852.96

Note: December 2013 bill

\$ 533.10 \$ 6,397.20

E-Rate Year 17
RFP 359650001151832 Project Breakdown
Local Phone Service-POTS (600 POTS lines or more)

No bids were received

Current Service Provider

Vendor	Item	M/Y/O	Qty	Unit Price	Monthly Total	Yearly Total
AT&T	POTS lines	M	600	\$ 22.15	\$ 13,290.00	\$ 159,480.00

Note: December 2013 bill

E-Rate Year 17
RFP 359650001151832 Project Breakdown
Long Distance-600 lines or more and 800 Service

No bids were received

Current Service Provider

Vendor	Item	M/Y/O	Qty	Unit Price	Monthly Total	Yearly Total
AT&T	Long Distance 600 lines or more	M	600	\$ -	\$ 1,841.09	\$ 22,093.08
AT&T	800 Service	M	1	\$ 14.00	\$ 14.00	\$ 168.00

Note: October 2013 bill

\$ 1,855.09 \$ 22,261.08

Vendor	Item	M/Y/O	Qty	Unit Price	Monthly Total	Yearly Total
TW Telecom	800 Service	M	0	\$ -	\$ -	\$ -

Note: TW Telecom does not offer a stand-alone toll-free service. It is only offered in conjunction with the local (PRIs) and long distance services as a bundled solution.