



OUR students...THE future

ECTOR COUNTY INDEPENDENT SCHOOL DISTRICT
 Odessa, Texas

TO: Chief Financial Officer
 FOR: Recommendation to Accept Donation/Gift

FROM: Delosa Styles / Ken Sneloff
 Principal OR Director
Permian HS / Choir
 School OR Department

Mojo Choir Booster Club
 Name of Donor (if organization, please include name of president)
1800 E 42nd Street Odessa TX 79762
 Mailing address City State Zip Code

has offered a donation or gift in the following category: Donation/Gift (describe below)

Description of Donation/Gift	Value*	Purpose of Donation
<u>Sound system</u>	\$ <u>80,000</u>	<u>Sound board, microphone, System</u>
_____	\$ _____	_____
_____	\$ _____	_____

*Values assigned for donation of equipment or services is for internal reporting purposes only. This value may not be used as an appraisal value for IRS purposes.

Permission is requested to accept this donation/gift for our school/department. The donor understands that the donation/gift will become the property of the Ector County Independent School District and will be under the jurisdiction of the school/department in accordance with School Board Policy and administrative rules and regulations. Approved donation/gift should be added to fixed assets inventory if applicable.

REMARKS: _____

Approval () Disapproval Delosa Styles 9-24-2020
 PRINCIPAL / DIRECTOR Date

Approval () Disapproval Christi Patten 10-8-2020
 DIRECTOR OF DEVELOPMENT Date

Approval () Disapproval Delora O'Hara 10/14/20
 CHIEF FINANCIAL OFFICER Date
 (The following approval required for a single donation/gift of \$10,000 or more)

() Approval () Disapproval _____ Date
 SUPERINTENDENT OF SCHOOLS

Original to: Internal Auditor