

Browning Public Schools
Board Agenda Request
Meeting To Be Held: April 9, 2024



Recognition: <input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information: <input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action: <input type="checkbox"/> Resignations	<input checked="" type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input type="checkbox"/> Approvals
<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other: _____
This action request pertains to	<input checked="" type="checkbox"/> Elementary (only)	<input type="checkbox"/> High School/District Wide

Date: 4/3/24

To: Corrina Guardipee-Hall
Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: Personal Care Attendant-BES & Napi

Description: Rebecca Rappold is recommending the following hire:

🚩 Ronilee Hall, Personal Care Attendant-BES & Napi

Financial Impact: L1/S0; \$15.85 (L1/S1; \$16.46 after successful completion of 90-working-day probationary period)

Funding Source (Budget/Grant, etc): Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

Attachment(s): Hiring Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Personal Care Assistant		Applicant Recommended Ronilee Hall	
Department/Location BES/Napi		Supervisor Sheila Hall/Sicily Bird/Rebecca Rappold	
Type of Position Classified	Starting Date 4/11/24	Term School Year	

Recruiting Date Posted: 1/17/24 Updated: Closing Date:

Comments: Per BPS Policy #5120, the competitive process may be unnecessary in the following circumstance:
B. only one applicant is qualified and meets eligibility requirements and further recruitment is impractical.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
1	Hall, Ronilee	03/14/24	YES	03/15/24

Interview Committee		Title	Name	Title
Rebecca Rappold	Director of CIA			
Raquel Little Plume	Asst. Principal-BES			
Tracie Coursey	Secretary-SpEd			

Recommendation: Ronilee has a calm demeanor and good communication skills, which will enable her to assist a student with special needs.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	09/20/23	Yes	Ok
State & Federal Criminal background check	12/12/23	Yes	Ok
Tribal Background check	10/02/23	Yes	Ok

Salary: L1/S0; \$15.85	Placement: L1/S1; \$16.46	Contract Days: School Year
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Prepared by: Bev Sinclair Date 4/3/24 Approved by: _____ Date: _____