# Mendon Community Schools Board of Education Regular Meeting Minutes August 18, 2025

#### I. General Business

#### A. Call to Order

Board President, Regina Schinker, called the meeting to order at 5:30 pm in the Middle/High School library.

#### B. Roll Call

- Members Present: Roger Cupp(arrived at 5:34pm), Jesse King, Sonya Moyle, Jeremy Palmer, Regina Schinker, DyAnn Steinberger, and Norma Switalski
- Members Absent: Jesse King
- Administrative Staff Present: Leasa Griffith-Mathews and Lisa VanZoest
- Others Present:

#### C. Pledge of Allegiance

### D. Approval of Minutes, Closed Session Minutes, Bills, Receipts, and Financial Report

Motion was made by Steinberger and supported by Moyle to approve the Regular Board Meeting Minutes and Closed Session Minutes for July 21, 2025 as well as the Bills, Receipts, and the Financial Report as presented. Motion Carried: 6 ayes; 0 nays, 1 absent

#### II. Communication

- A. Oral
- B. Written
- C. Board Communication

#### I. Consent Agenda

Approval of:

- a. 2025 -2026 Coaching Appointments:
  - i. Football:

Varsity Head Coach - Robert Kretschman Varsity Assistant - Glen Samson JV Head Coach - Zachary Higgins JV Assistant - Braxton Samson

MS Head Coach - Brandon Wenzel

MS Assistant - Chris Nightingale

Volunteer Positions:

Varsity Football Mitch Ulrich and Michael Malmborg
All Levels: Matt Gorham, Lincoln Klinger and Carson Cupp

#### ii. Volleyball:

Varsity Co-Head Coaches - Ken Herbert and Aubrey Wiswell JV Head Coach - Arika Ware

8th gr. Head Coach - Wendy Rasmussen (pending background) Volunteer Positions:

Mikayla Shell

#### iii. Cross Country:

Varsity and MS Head Coach - MaKenzie Oatley

#### iv. Cheerleading:

Head Coach - Kylie Tyler

Volunteer Positions:

Becky Bakeman and Karlie Batten

#### v. <u>Basketball:</u>

Boys Varsity Head Coach - Matt Gorham JV Head Coach - Carson Cupp Girls Varsity Co-Head Coaches - Glen Samson and Zachary Higgins

#### vi. Wrestling:

Varsity Head Coach - Lincoln Crotser Junior High Head Coach - Travis Allen

#### vii. Softball:

Varsity Head Coaches - Mike Smith and Steve Butler JV Head Coach - Steve Schabes Junior High Head Coach - Christopher Nightingale

#### viii. Baseball:

Varsity Head Coach - Glen Samson JV Head Coaches - Michael Ketwich and Braxton Samson

#### ix. Track:

Girls Head Coach - Brandon Wenzel Boys Head Coach - Victor Wilczynski Junior High -

#### x. Golf:

Varsity Head Coach - Michael Malmborg

- b. Sydney Griffith, Middle School Language Arts Teacher
- c. Zachary Higgins, Middle School Special Education Teacher

Motion was made by Palmer and supported by Moyle to approve the items on the Consent Agenda as presented.

Motion Carried: 6 ayes; 0 nays; 1 absent

#### II. Board Reports

#### A. Superintendent Report

#### a. Bond Update

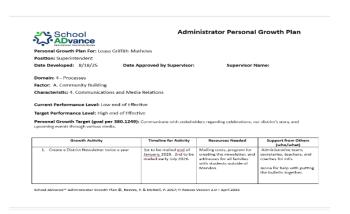
Griffith-Mathews indicated that there is one more inspection to take place at the elementary building this week regarding fire alarm pulls that had to be added. The air conditioning is running in most rooms, and teachers are putting their rooms in order this week. In the high school building, she indicated that the fire marshal would be in for one last check in the locker rooms. In the girls' locker room, tile is being removed in one of the showers due to a leak, so that locker room will not be ready for the first week of school. In addition, Griffith-Mathews stated that conversations have taken place with Tower Pinkster regarding several issues that we have encountered during this phase. She will keep the Board posted.

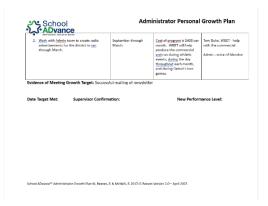
#### b. Legislative Update

Griffith-Mathews stated that the State has not finalized its budget. This means that we are only guaranteed free breakfast and lunch for all through September. She went on to inform the Board that there is a bill which would limit class sizes to no more than 19 students in grades K-3. A grant is available to larger school districts to help with the costs, but we do not qualify. In addition, a bill will likely pass through the legislature allowing parents to opt their junior student out of the ACT Work Keys test.

#### c. Superintendent Growth Goal

Griffith-Mathews shared her Growth Goal for '25-'26. The goal addresses communication and media relations.





#### V. Discussion Items

#### A. Strategic Plan and Goals for 2025-2026

Griffith-Mathews discussed the above as a second reading.

#### VI. Action Items

### A. Approval of Annual School Loan Revolving Fund Loan Application and Worksheet. Loan will be a total of \$998,110.44.

Motion was made by Cupp and supported by Palmer to approve the Annual School Loan Revolving Fund Loan Application and Worksheet as presented. Motion Carried: 6 ayes; 0 nays; 1 absent

#### B. Approval of the 2025-2026 Strategic Plan

Motion was made by Moyle and supported by Switalski to approve the 2025-2026 Strategic Plan as presented.

Motion Carried: 6 ayes; 0 nays; 1 absent

#### C. Approval Triangle PayApp #12 for \$674,691.91.

Motion was made by Cupp and supported by Switalski to approve Triangle Pay App #12 in the amount of \$674,691.91.

Motion Carried: 6 ayes; 0 nays; 1 absent

#### VII. Good of the Order

Schinker wanted to thank the community for their continued support of Mendon Schools. Griffith-Mathews stated that the efforts of Lisa VanZoest were key in getting the information out in a timely manner as absentee ballots are mailed home very early. Board members indicated that some people did not receive their absentee ballots which is concerning.

### VIII. Adjournment

Motion was made to adjourn the meeting at 6:09 pm by Palmer and supported by Switalski.

Motion Carried: 6 ayes, 0 nays, 1 absent

Respectfully Submitted by,

Regina Schinker Board President

Leasa Griffith-Mathews Superintendent



### Mendon Community Schools

### 25-26 Strategaie lan



#### Vision:

We believe all students of the school district, regardless of age, race, creed, sex, or environment are entitled to educational opportunities commensurate with their abilities and will provide such opportunities to the extent the school district is financially able to supply the physical and human resources required to meet those needs.

#### Mission:

Our mission is to provide a comprehensive curriculum and a positive learning environment. We are committed to the process of instilling in our students; a desire to learn, a sense of self awareness of their needs and abilities, respect and understanding of themselves and others, responsibility for decisions and actions, competence in problem solving, and the development of essential skills and talents to become contributing members of our changing society.

#### 3-5 Year Targets

- Community The school community will develop and maintain strong relationships with parents, students,
- businesses and community members. Communication Members of the school community will communicate positively, frequently and effectively with parents, students and community.
- Curriculum Data will be used to drive instruction and as a tool to address failures and celebrate successes.
- Responsibility The school community takes on the responsibility of providing a safe, positive learning environment that is well -maintained and fiscally responsible.

#### 3-5 Year Priorities

- Positive communications throughout the community
- Effective collaboration
- Efficient and appropriate operation of finances Expand opportunities for all students
- Maintain and improve facilities
  - Determine needs for adequate custodial staff in both buildings
- Attract new families and students
- Develop a method to determine how to keep families
- happy and in -district while maintaining integrity
- Close analysis and focus on improving salaries and/or benefits for all employee groups (keeping the budget in mind).



### Mendon Community Schools BoardoffRhucation



#### 1 Year Priorities

- Find ways to Promote Mendon.
- Finance/Budget Balanced
- Positive School Culture (Staff, Students, Commu
- Inform Community regarding 2025 series of work & upcoming 2027 scope.

## Opportunities -Social Media/Website - Newspaper Articles - Radio Coverage

- Sporting Events Surveys

- Challenges Low Enrollment Parent/Community
- Involvement
- Unstable Funding

#### 1 Year Goals (25-26)

- Increase Communication with
  - community stakeholders.
- Conduct surveys of all stakeholders including: community, parents,
- staff, and students yearly Develop/Implement positive PR for Mendon Schools - Brainstorm at Admin Meetings

#### Indicators of Success

Steady Enrollment Retain at least results on surveys 98% of Fall '24 Count

Newspaper/Social Media Articles Radio Coverage

- Teacher Retention - Retain at least 90% of Certified Teachers - Positive