

**Ector County Independent School District  
Odessa, Texas**

**Memorandum**

**TO:** Board of Trustees  
**FROM:** Hector Mendez, Superintendent  
**SUBJECT: REQUEST FOR APPROVAL OF ANNUAL FINANCIAL REPORT**  
**DATE:** January 22, 2013

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Under separate cover each Board member has received a copy of the Annual Financial Report for the 2011-2012 school year.

H.T. Sánchez, Chief of Staff, will present the financial report to the Board for approval. Charles Carlson, CPA, of Johnson, Miller & Co., the school District's external auditor, will be available to answer questions related to the audit.

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It is recommended that the Board of Trustees accept and approve the Annual Financial Report.

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Respectfully submitted,

*Hector Mendez,*  
**Superintendent**

*H. T. Sánchez, Ed.D*  
**Chief of Staff**