

**Purchase Request #3  
Regular Board Meeting October 22, 2019  
Consideration of Approval to Contract for  
Job Order Contracting Services**

**ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approve the purchase of job order contracting services from GFC Contracting for the District.

**BACKGROUND**

The District will utilize this vendor for the small renovation and repair work at student housing and throughout the District.

Reference number (REF) 3983 was issued to track the volume of spend for job order contracting services.

GFC Contracting has two contracts through the BuyBoard Purchasing Cooperative to provide job order contracting services, Contract Numbers 520-16 and 581-19, and is in compliance with the competitive procurement requirements set forth in Section 44.031 of the Texas Education Code, as permitted through Section 791.011 of the Texas Government Code.

**IMPACT OF THIS ACTION**

Job order contracts are used to supplement minor renovation work done by District staff. Renovation of the student housing needs to begin immediately in order to prepare the units for new students for the Spring 2020 semester. A quote has been received from GFC for \$290,720 to remove, dispose and replace the cabinets in 32 student housing units, as well as some minor repair and painting of walls, doors and frames. The cabinets in the remaining units will be replaced before the fall semester 2020.

**BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

This purchasing request is for spend authorization of \$1,000,000 which is budgeted in the FY 20 operating budget. GFC Contracting was not used in FY 19.

**MONITORING AND REPORTING TIMELINE**

The term of contract will begin October 23, 2019 through August 31, 2020.

**RESOURCE PERSONNEL**

Jason Parry                      Executive Director of Facilities & Construction                      972-758-3891