



**Winfield School District 34
Minutes of Regular Board of Education Meeting**

Thursday, September 26, 2024 7:00 PM
Winfield School Central Cafeteria, 0S150 Park St, Winfield, IL 60190

I. CALL TO ORDER

Discussion: 7:00 pm

II. ROLL CALL

Discussion:

Board of Education Members in attendance: Heather Armstrong, Manual Figueroa, Dave Hempe, Lynn Kammes, Dan Krasinski, Matt Tibble

Absent: Alisa Wolfe

Also Present: Matt Rich, Superintendent; Scott Meech, Principal; Dave Baum, Tech Support Staff: Matt Wdowiarz, Jen Gendel, Jessica Peters Visitor: Jeff Oke, Brian Ogle, Parents of Tadeo Lemus and Brooklyn Vihnanek

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA - ADDITIONS OR CHANGES TO THE AGENDA

Action(s): I move to approve the agenda as presented, subtracting out VII A and B. Roll Call was taken. This motion, made by Matt Tibble and seconded by Heather Armstrong, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Matt Tibble: **Yea**
Alisa Wolfe: Absent

V. PUBLIC COMMENT:

Discussion: No public comments

VI. PUBLIC PRESENTATION / DISCUSSION

A. Student Recognition: Tadeo Lemus (8th grade) and Brooklyn Vihnanek (8th grade)

B. Winfield Primary HVAC

Discussion:

*Presentation by Jeff Oke (Engineer, IMEG) and Brian Ogle (Architect, FGM Architects)
Trane is actively working to replace a malfunctioning controller on the chiller impacting the southeast corner of Winfield Primary, which is the primary reason the system is not currently functioning in those rooms as designed. Unfortunately, the replacement part is on backorder. In the interim, Trane is exploring temporarily installing a component from their demonstration system to ensure functionality while we await the arrival of the correct part.*

Jeff Oke has expressed confidence that the heating system will operate effectively this winter. He assured the board that the system will be closely monitored to address any issues promptly. The Board emphasized the importance of holding Trane accountable to ensure the system performs as expected.

Additionally, the Board has requested Trane's presence at next month's Board meeting for further discussion. They also expressed interest in gathering feedback from other districts that are using the same HVAC system to assess its overall success.

C. Fall Data Presentation

Discussion:

Presented by Jessica Peters and Matt Rich.

Our data is gathered from several sources, including FastBridge, NWEA MAP, Illinois

Readiness Assessment, and the Illinois Science Assessment. Three times a year, we formally review our instructional practices to evaluate their effectiveness. This review includes both an individual and group analysis of student performance, as well as an assessment of resource allocation to determine where additional support can make the most impact.

Reading:

- Our Kindergarten students are performing as expected for their grade level. Historically, we've observed that once students in the primary grades master decoding, their reading skills accelerate. However, post-pandemic, we are noticing that the process of learning to decode is taking longer.
- Last year's 6th-grade cohort was significantly behind their peers, but they have now caught up to the expected norms.

Collaborative Planning:

- This year, we introduced weekly collaborative planning meetings, supported by the addition of an extra elective and an intervention block for K-5.
- These meetings follow a seven-week rotational structure:
 - o **Weeks 1 & 2:** Focus on operations
 - o **Weeks 3 & 4:** Attendance and behavior
 - o **Weeks 5 to 7:** Academics
- These structured meetings allow us to plan more effectively and make real-time adjustments to lesson plans. We have also introduced intervention for kindergartners who show potential need, starting in the fall.

Math:

- In math, we've maintained strong consistency, with students showing impressive retention of skills from the previous year.
- We continue to reallocate resources to optimize student support. Based on last year's success with an accelerated math class, we added a second one this year.
- Our 6th-grade group, which faced challenges last year, is now performing at grade level. Additionally, our 8th graders, who initially appeared to be one of the lowest-performing cohorts, are now performing at typical Winfield 8th-grade standards.
- This improvement can be attributed to our decision to increase the number of math groups for this cohort: from 2 to 3 in 6th grade and then to 4 groups in 7th grade. This year, we maintained the 4-group structure and incorporated math intervention for further support.

D. TIF 2

Discussion:

The district has completed the majority of its discovery process. However, a few written discovery issues have recently surfaced that require additional information, such as the cost of the Village Hall. Two depositions remain pending: one from a representative of CDH and the other from a corporate representative of the Village of Winfield.

A court hearing took place on September 25th, during which it was noted that the Village has not yet responded to the District's settlement offer. An oral argument hearing on summary judgment is scheduled for January 9th at 10 a.m., where the court will determine whether a trial is necessary and clarify any remaining legal issues related to the summary judgment. Should a trial be required, a tentative date has been set for the week of February 3rd.

VII. APPROVAL OF MINUTES - Removed from agenda

- A. August 22, 2024, Regular Board of Education Meeting Minutes
August 22, 2024, Board of Education Meeting Hearing Minutes
August 22, 2024, Regular Board of Education Meeting Closed Session Minutes
- B. September 16, 2024, Special Board of Education Meeting Minutes
September 16, 2024, Special Board of Education Meeting Closed Session Minutes

VIII. **CONSENT AGENDA (Routine matters that do not require discussion)**

Action(s): I move to approve the Consent Agenda action items A and B (read every listed item) as presented. A roll call vote was taken. This motion, made by Matt Tibble and seconded by Heather Armstrong, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Matt Tibble: **Yea**
Alisa Wolfe: Absent

A. **Approval of Finance Reports**

1. Bill List - Payable List and List of Other Payments
2. Treasurer/Fund Balance/Bank Reconciliation Report

B. **Other Approvals**

IX. **COMMUNICATION TO THE BOARD**

A. **Superintendent's Report**

1. **Legislative Update**

Discussion: *While the legislature is not in session as the candidates are on the road campaigning before November 5th, we did have an opportunity to discuss educational issues with a variety of representatives and senators at the September LEND meeting. LEND, the Legislative Education Network of DuPage, are our advocates on a variety of legislative issues. At the meeting, 3 representatives attended and a variety of Chiefs of Staff for other legislators attended. I had the opportunity to meet with Representative Mussman who is the chair of the Elementary and Secondary Education committee. We discussed issues related to out-of-EBF formula expenditures such as increased security and mental health costs, changes needed around supporting English Language Learners and the assessment of these students. Concerns related to when Bilingual Education is appropriate (right now if a building has 20 students who identify as EL from the same language group, bilingual education is required, in other states this is per grade level) and how students are identified. There are also concerns about graduating from EL as statewide 6% of students graduate each year k-12. We also discussed new laws and mandates as when the general assembly returns in January and the ongoing creation of new requirements and mandates.*

2. **Facility Updates**

Discussion: *This past month we have had a significant amount of work occurring on our facilities. We had the pump replaced that services the sanitation line from the kitchen and ordered another pump to replace the aging stormwater pump north of the stairs by the gym. The water heaters were identified as meeting the ASME requirement and approved by the State Inspector, who happened to be an uncle of one of our students. They have also been working to complete the punch list items from the project, including hardwiring the units to the electrical system which was completed on Monday. We met with our architect from FGM today to review the Primary Gym project. We will bid the floor with the wall padding as an alternate hopefully next month. Depending on the value of the bids, we may look at this as either one project or two.*

On Wednesday, October 30th, is the DuPage division of the Illinois Association of School Boards meeting at 6 pm at the Carlisle. The topic is Artificial Intelligence in Education. Board members who are interested in attending should inform Matt Rich or Amy Watson so that registration can be completed.

We learned today that our 5th grade outdoor education field trip - Lorado Taft is closing their doors in December. We will be looking for other experiences for our 5th grade students.

3. **WEF Update**

Discussion:

WEF is seeking businesses to advertise in the playbill and directory. So far, 29

businesses have contributed, and participation is open to businesses outside of Winfield as well.

The next PTO/WEF meeting will take place on Wednesday, October 9th. The PTO meeting will begin at 7:00 PM, followed by the WEF meeting at approximately 8:00 PM.

B. Principal's Report

1. Learning and Extracurricular Happenings

Discussion:

We broadcast our morning announcements daily, with enthusiastic participation from both students and staff, who are making it their own. This has become a great way to build community and share important information.

In addition, we've introduced a Late Homeroom. Late students are gathered in the commons, where they check in for attendance and submit their lunch orders. They also watch the morning announcements before being escorted to class at 8:27. This process has significantly reduced disruptions, tardiness, and discipline issues.

Teachers are moving from establishing initial classroom culture and routines to skill/content instruction utilizing tools as our students work as mathematicians, scientists, and writers. We see daily connections between staff to student, student to student, staff to staff, and staff to families. Teachers are starting to go deep with their learning opportunities, from asking students to imagine and build to seeing the world differently and more closely to asking students to visualize and reimagine what's possible with their knowledge.

2. Tardy and Attendance Process Updates and Observations

Discussion:

We are now utilizing the behavioral log feature in TeacherEase to track student behavior more effectively. Additionally, we have implemented TeacherEase's truancy threshold, which automatically sends email notifications to staff and families when a student reaches a predefined number of tardies.

3. Initial Behavior Conversations and Updates

Discussion:

We have implemented daily download meetings including Dr. Rich, Mr. Meech, Mrs. Peters, Mrs. Doucet, and Dr. Gendel. In these meetings, we discuss the current status of students and determine any necessary immediate adjustments.

We have also been using TeacherEase to manage sports eligibility. Every Thursday, a report is sent to teachers identifying any students with failing grades. On Friday, coaches are notified of any students who are failing and need to be sidelined, ensuring that students are held accountable for both their academic and athletic responsibilities.

C. Finance Report from Director of Business Services

1. Salary Compensation Report 2024-2025

X. OLD BUSINESS

A. Approve Second Reading of Policies

Action(s): I move to approve the Second Reading of Policies as Presented. A roll call vote was taken. This motion, made by Matt Tibble and seconded by Lynn Kammes, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Matt Tibble: **Yea**

Alisa Wolfe: Absent

1. **Draft Update Policies:**

2:260 Uniform Grievance Procedures

5:100 Staff Development Program

7:20 Harassment of Students Prohibited

7:185 Teen Dating Violence Prohibited

2. **Draft Policies Update - Rewritten**

2:265 Title IX Grievance Procedure

XI. **NEW BUSINESS**

A. **Approve revised 2024-2025 Board of Education Calendar**

Action(s): I move to approve the revised 2024-2025 Board of Education Calendar as presented. A roll call vote was taken. This motion, made by Lynn Kammes and seconded by Heather Armstrong, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Matt Tibble: **Yea**
Alisa Wolfe: Absent

B. **Personnel**

1. **Approve the employment of Mary Carbonari as a 2 hour per day lunch supervisor**

Action(s): I move to approve Mary Carbonari as a 2 hour per day lunch supervisor for the rate of \$15 per hour for the 24-25 school year as presented. A roll call vote was taken. This motion, made by Matt Tibble and seconded by Heather Armstrong, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Matt Tibble: **Yea**
Alisa Wolfe: Absent

2. **Approve the employment of Amber Rowe as a crossing guard**

Action(s): I move to approve Amber Rowe as a morning crossing guard for the rate of \$15 per hour for the 24-25 school year as presented. A roll call vote was taken. This motion, made by Matt Tibble and seconded by Heather Armstrong, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Matt Tibble: **Yea**
Alisa Wolfe: Absent

C. **Board Procedures and Exhibit Updates**

For information only, no Board approval needed.

D. **Freedom of Information Act Requests**

1. David J. Freeman - Robbins-Schwartz
2. Data Bid - Julie Dustin
3. Village of Winfield - Curt Barrett
4. SmartProcure - Sheri Reid

XII. **Items for Future Agendas**

Discussion: *Present a Capital Projects update for the October board meeting*

XIII. **ADJOURN TO CLOSED SESSION – Reason 1.** *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with [the Open Meetings Act]. 5 ILCS 120/2(c)(1). Reason 11* *The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10). Reason 12.* *Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting. 5 ILCS 120/2(c)(11).*

Action(s): I move to adjourn to closed session. A roll call vote was taken at 9:29 pm. This

motion, made by Matt Tibble and seconded by Heather Armstrong, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Matt Tibble: **Yea**
Alisa Wolfe: Absent

XIV. **ADJOURN CLOSED SESSION TO REGULAR SESSION**

Action(s): I move to adjourn from closed session to open session. A voice vote was taken at 10:56 pm. This motion, made by Dave Hempe and seconded by Heather Armstrong, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Matt Tibble: **Yea**
Alisa Wolfe: Absent

XV. **ACTION FROM CLOSED SESSION**

A. None

XVI. **ADJOURNMENT**

Action(s): I move that the Board of Education meeting be adjourned. A voice vote was taken at 10:57 pm. This motion, made by Dave Hempe and seconded by Heather Armstrong, **Passed**.

Voting Detail: Heather Armstrong: **Yea**, Manuel Figueroa: **Yea**, Dave Hempe: **Yea**, Lynn Kammes: **Yea**, Dan Krasinski: **Yea**, Matt Tibble: **Yea**
Alisa Wolfe: Absent

Regular Board of Education Meetings:

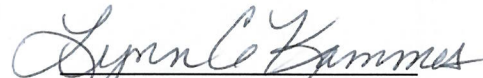
***Unless otherwise noted, all Board of Education Meetings are on Thursdays and begin at 7:00 PM. They are located in the Winfield Central School Cafeteria.**

Regular Thursday, September 26, 2024

Approved:



Dan Krasinski, President
Board of Education



Lynn Kammes, Secretary
Board of Education