

# Report from Administration May 2015

## **A. Personnel**

### **1. LEAVE(s)**

**a. Rose Carbajal, Holmes Attendance Monitor**

**Effective: 04/27/15 – 05/18/2015**

**Administration recommends approval.**

### **2. RETIREMENT (s)**

**a. Bernard Boykin, Holmes Custodian**

**Effective: 06/30/2016**

**b. Florence Hoffman, Brooks Middle School Teacher**

**Effective: end of the 2014-15 school year**

**Administration recommends approval.**

### **3. APPOINTMENT(s)**

**2015 College Students Summer Employment**

**a. Claude Davis Jr.**

**b. Shaqueen Lee**

**c. Tiesha Gardner**

**d. Takoya Jenkins**

**Administration recommends approval.**

## **B. Field Trip Request**

**Holmes School Sixth Grade Field Trip Request**

**Sky Zone Schererville, IL**

**May 22<sup>nd</sup> 2015**

**Enclosed for your review.**

**Administration recommends approval**

## **C. Conference Request(s)**

**Michael Allen, Gwendolyn Brooks Middle School Principal to attend the National Institute for Urban School Leaders Conference in Cambridge, MA. July 6 thru July 11, 2015.**

**Enclosed for your review.**

**Administration recommends approval**

**That concludes the Report from Administration for the month of May,  
2015**