

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING  
HELD FEBRUARY 27, 2017 AT THE EDUCATIONAL RESOURCE CENTER**

Ms. Julie Damenti, Finance Chairperson, called the Finance Committee meeting to order at 6:31 p.m. Board Members present were Julie Damenti, Greta Hoff, Chris Kennedy, Linda Lucke, Wendy Schilling, Luke Stowe, and Tom Vickers. Board Member absent were none. Also present were Dr. Guy Schumacher, Superintendent, Kurt Valentin, Tom Bean, Pam Imholz, Robin Kollman Smith, Chris Otto, Erik Youngman, Peter Graves, Cheryl Crenshaw, Jon Hallmark, Chris Vipond and Josh Gordon.

The January minutes were approved as written. Mr. Tom Vickers made a motion to approve the minutes and Ms. Wendy Schilling seconded the motion. All voted in favor of the minutes.

**Committee of the Whole**

**APPROVAL OF CHANGES TO POLICIES**

There are no policies for approval.

**Finance Committee**

**TREASURER REPORT**

The Treasurer's Report and Investment Report for January were reviewed by the Committee.

**ACCOUNTS PAYABLE BILLS LIST**

Board Members reviewed the February List of Bills. The accounts payable list totaled \$967,319.97; Imprest Fund totaled \$3,468.47, and January payrolls totaling \$1,710,525.65.

**Other Items**

Peter Graves, Graves Design Group presented an update on Copeland Manor School Addition regarding punch list, closeout documents and allowance change orders. The gym floor continues to be the biggest problem, third party testing company to verify quality of flooring. Landscaping, asphalt and concrete issues will be dealt with after weather improves.

Peter Graves had pre-bid meeting, 17 contractors showed up and 19 have pulled plans. We are going to extend date from March 6 to the week of March 13. Plan is to take the March Board Meeting. The school has an oil tank, preliminary investigation on Friday to determine location, removal and remediation in June. We are developing an abatement

plan to remove asbestos, we are including demo of the area in the abatement contract. Finalizing everything with Fire Department, Village and Regional Office of Education.

Pam Imholz and Jon Hallmark proposal for 1:1 programming, called Access 1 to 1, Highland has enough devices to go to one to one. Every classroom has chrome books and uses google classroom. Use the application of learning to explain the how this program will further support the applications of learning. Jon and Pam did some site visits on how other middle schools are doing this. This will be a pilot program with the incoming 6<sup>th</sup> graders, it was recommended by other districts that have done this.

### **Adjournment**

Ms. Julie Damenti, Finance Chairperson, adjourned the Finance Committee Meeting at 7:29 p.m.

APPROVED: \_\_\_\_\_  
Julie Damenti, Finance Chairperson