

**Ector County Independent School District
Odessa, Texas**

Memorandum

TO: Board of Trustees
FROM: Wendell Sollis, Superintendent of Schools
SUBJECT: REQUEST FOR APPROVAL OF CLOSED MEETING [BG-not applicable]
DATE: November 16, 2004

In accordance with the provisions of Texas Government Code Section 551.074 the Board of Trustees may elect to hold a closed meeting for Personnel Matters (Routine Personnel Report) [Board will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of public employees of the District].

Upon the recommendation of the Board President, the Board of Trustees will hold a closed meeting for personnel matters.

Respectfully submitted,

Wendell Sollis
Superintendent of Schools