

Memorandum

To: Sherry Arrington/Debbie Monschke
From: Gina Burgess-Warehouse Supervisor
Date: 9-14-2015
Re: Surplus

Please include the following items for the Board to deem as surplus to be auctioned, recycled or disposed of:

AUCTION

AV Equipment: *damaged/no longer used*- headphones, vcrs, carts, overheads, cassette players, projectors, cameras, projector screens, smart boards, slide projectors, microphones, speakers

Equipment: *damaged beyond repair*- ice maker, mixers, shredders, vacuums, buffers, wet vac, microscopes, electric probes, telescope, cold tub, treadmills, elliptical machines, exercise bikes, lat pull down machines, leg curl machines, hamstring curl machines, squat machine, dip/chin assist machine, mid row machine, G.H.B. machines, power racks, recovery recharge system, power supplies (various amps & watts), hand held radios, 7 channel radios, dishwashers, stoves, vent hoods, typewriters, fax machines, StraPack D-52 series

Furniture: *damaged/no longer used*- podiums, tables, chairs, desks, cafeteria tables, bookshelves (metal & library), file cabinets, stools

Misc: *damaged/no longer used*- clarinets, flute, bassoon, cornets, horns, trombones, euphonium, tuba, strobe tuner, books, microwave, world globes, whiteboards, pianos, listening stations, classroom performance systems, mats, metal literature sorters, books

RECYCLE

Computer Equip.: *damaged/no longer supported/replaced*-cpus, monitors, printers, keyboards, cables, cords, mice, scanners, tvs