MHS Course Proposal Form

Part 1: General Information

Title of New Course: HP - 110 Medical Terminologies
 Proposed by: Leah Kyle and Dave Atherton
Department: Science
Class Length (trimesters): 1 ⁃

What grade level(s) is the course intended to target? 11-12

Does it replace an existing course? No ⁃
    If yes, what course?

Does it change department/graduation requirements? No ⁃
    If yes, explain:

Are there any prerequisites?   Yes ⁃
    If yes, what? Biology A and B

How will students be graded? Unweighted (standard) ⁃ '

Will students receive dual-credit? Yes!

Part II – Budget: Estimated Costs

Please estimate any projected costs related to this course. In addition, please indicate if this is a one-time start-up expense or an annual expense (textbook adoption is considered a startup expense) by placing an "X" in the appropriate column.

Area/Item	Brief Description	Startup Expense	Annual Expense	Total Cost
FTE addition	--	--	--	--
Curriculum Development	Coordination with CCC instructor for course scope and sequence. This would be a one-time expense for the startup.	Estimated 20 hours of curriculum development time at negotiated curriculum rate (20x~$39=~780)	N/A	~$780
Staff Development		3 CCC credit HP-120 course and fees. Covered by district CBA course/PD?	N/A	~$421
Textbooks	Cengage	$60.28 per spiral bound book 30-35 copies 30: $1808.04 35: $2109.80	0	$1808.04 – $2109.80
Other Instructional Materials / Supplies	Depending on curriculum development, consumable materials and non-consumable equipment are TBD.	Non-consumable equipment TBD by instructors. Consumable supplies TBD by instructors.	Consumable supplies for labs TBD by instructors.	TBD
Technology Needs	No additional technology needs beyond the established	N/A	N/A	N/A

	student resources.			
Additional Expenses	Unknown	Unknown	Unknown	Unknown
Proposed Student Fees	Potential costs associated with dual credit between high school and CCC, field trips, or any equipment that students would purchase and keep for the course.	TBD	TBD	TBD

Part III - Course Details

Course Description (to be used in the Curriculum Guide, please limit to 100 words):

Rationale for proposing the course (What data/information do you have to support the request?):

Student Learning Outcomes:

Any additional information and/or comments: