

Browning Public Schools
Board Agenda Request
Meeting To Be Held: December 20, 2023



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignations ☒ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☐ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: 12/18/23

To: Corrina Guardipee-Hall
 Superintendent of Schools

From: Bev Sinclair
Title: Director of Human Resources

Subject: Hiring: High School Business Education Teacher 2023-2024

Description: Jennifer Lafromboise-Wagner is recommending the following hire at BHS to start January 9, 2024.

✚ Robert Wood, Business Education Teacher-BHS (BA/+5)
Pending successful pre-hiring requirements

Financial Impact: \$25,872.00 (pro-rated \$272.34 x 95 days; \$50,927 @ 187 days)

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against Impact Aid for respective building/department/program/grant as applicable.

Attachment(s): Hiring Selection Report

Superintendent Action: ☐ Approved ☐ Denied ☐ Deferred Initial & date: _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled: _____

Browning Public Schools Hiring Selection Report

Position Business Education		Applicant Recommended Robert Wood	
Department/Location BHS		Supervisor Jennifer Lafromboise-Wagner	
Type of Position Teacher	Starting Date 1/8/24 pending pre-hire process	Term 2023-24 School Year	

Recruiting. Date Posted: 8/3/23 Re-advertised: 10/3/23 Closing Date: Until Filled

Comments: Per BPS Policy #5120, the complete process may be unnecessary in the following circumstance:
B. only one applicant is qualified and meets eligibility requirements and further recruitment is impractical. There are only two candidate who have applied for multiple positions

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
	Robert Woods	11/15/23	Yes	11/1/23

Interview Committee	Title	Name	Title
Jennifer LaFromboise	BHS Principal		
Elva Dorsey	Teacher		
Angela HeavyRunner	BMS Principal		

Recommendation: Robert has extensive knowledge in business applications. He understands what skills are needed for the workforce.

Pre-Employment Requirements	Date Initiated	Completed? (Y)es (N)o	Results Received (Negative = OK)
Drug test	Scheduled	No	
State & Federal Criminal background check	Scheduled	No	
Tribal Background check	Scheduled	No	

Salary: \$25,872 prorated Placement: BA/+5 Contract Days: 95 days prorated from 187 days

Prepared by: Bev Sinclair Date 12/18/23 Approved by: _____ Date: _____