

## **Pana CUSD #8 - Facilities Committee**

Wednesday, September 20, 2017

5:30 p.m.

Lincoln Elementary School

### **Meeting Minutes**

<b>Members Present:</b>	Bill Beyers, Doug Kirkbride, John McLeod
<b>Members Absent:</b>	N/A
<b>Superintendent Present:</b>	Yes
<b>Facilities Director Present:</b>	Yes
<b>Visitors:</b>	WCIA Channel 3 Reporter, Mark Maxwell

Chairman, Bill Beyers, called the meeting to order at 5:30 p.m.

Lori received a phone call that WCIA Channel 3 reporter was on his way to the meeting, so the committee delayed moving forward with the meeting until the reporter arrived.

Meeting reconvened about 5:45 p.m. with the reporter present.

Minutes of the May 3, 2017 meeting were approved on a motion made by John McLeod, and seconded by Doug Kirkbride.

Under Old Business, Lori reported that with regards to the Jr. High gym insurance claim, there is still the unresolved balance between Slay's Restoration and the insurance company (approximately \$78,000). Slay's has not made contact with either the insurance company or the Pana District to resolve this issue. Slay's DID make the final payment to Kehrer Bros. West Roofing on September 20<sup>th</sup>.

As a summary of the GRP summer projects, Lori reported that the work in all buildings is 100% complete. The areas of the Jr. High that did not get painted (soffits, fascia, downspouts, vents, etc.) were not included in the original scope because normally these prefinished aluminum items do not typically get painted. Mark Elliott with GRP had given Lori a soft quote of about \$13,000 to complete this painting next summer if the district so chose. GRP did have the stairwells on the band room and auditorium painted, as those should have been included in the painting this year.

Lori reported that the lead testing samples were taken September 12-14. The results of those tests have not been received as of today.

Under New Business, the committee discussed the possible next phase of capital improvement projects. The committee reviewed the strategic plan that was updated as of January 21, 2017. Lori is to get with GRP during the next few months to review the plan, walk through the buildings to reassess the needs. John McLeod asked that we be sure to include the H.S. Panther's Den floor and the H.S. cracking/settling into our plan.

Hopefully, GRP can put together a plan for the November or December meeting, and then attend the board retreat in January, 2018.

BLDD Architects completed the bleacher inspection on September 18, 2017.

Lori reported that the district held its annual crisis management review meeting on September 7<sup>th</sup>. Minutes from that meeting will be available to the board at the September regular board meeting.

As an action from the crisis management meeting, Lori brought to the table the quote she received from Midwest Glass Tinters, Inc. for the protective window film. To install the window film at the High School, both the glass panels and classrooms, was quoted as \$16,257. John McLeod made a motion, with a second from Doug Kirkbride to bring this item forward as a recommendation to the full board. Lori will touch base with this vendor, along with a couple other vendors to look at quote comparisons.

Under Other Business/Committee Considerations, Lori shared an article on mine subsidence that had occurred at Swansea, IL (a couple hours southwest of Pana).

Loir reported that Jim Dial had contacted her about getting help with oil and chipping the circle drive/bus stop area at Tower Hill. The facilities committee was in agreement that we would help. Lori will bring the formal recommendation to the full board once an invoice/amount is known.

Bill Beyers asked Lori about transportation time of special education students on buses, specifically the bus going to Taylorville & Stonington. Bill said he was told students are on the bus for 3 hours one way. Lori confirmed that the route itself is 3 hours in the morning and 3 hours in the afternoon, and that a few of the students do ride 2-2.25 hours, but no one rides one way for 3 hours. She added that this year's route includes students in Rosamond, Oconee, Tower Hill and Pana. Lori has not received any phone calls from anyone complaining about transportation time.

The next meeting is scheduled for Wednesday, January 10, 2018 at 5:30 p.m. This meeting will take place at the Jr. High School.

There being no further business, John McLeod made a motion to adjourn the meeting at 6:19 p.m. Motion was seconded by Doug Kirkbride.

After the meeting, the committee did tour Lincoln School to see all the work completed over the summer.

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Member

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Member