

## COSSA Regular Board Meeting

October 21, 2024 5:00 PM

Agency Board Room

109 Penny Lane

Wilder, ID 83676

John Baldazo:	Present	Micah Doramus:	Absent	Also present were:
OJ Barber:	Present	Norm Stewart:	Absent	Patricia Frahm, COSSA CEO
Sara Bartles:	Present	Dale Layne:	Absent	Tammie Anderson, Special Education Director
Brittney Josoff:	Absent	Jeff Dillon:	Absent	Miren M Lowry, Business Manager/Clerk
Leslie Parker:	Present	Rob Sauer	Absent	Jill Holinka, via telephone

### A. ***Call Board of Trustees Meeting to Order***

Chairman Bartles called the meeting to order at 5:00 pm

A.a. Pledge of Allegiance

A.b. Determine if a quorum is present

### B. ***Audience with Individuals and Groups***

There were no requests to address the Board

### C. ***Agenda Action Items***

#### C.a. **Approval of Agenda**

John Baldazo made a motion approve the Agenda as presented. Leslie Parker seconded the motion; all were in favor, motion passed.

#### C.b. **Approval of the Consent Agenda**

Leslie Parker made a motion to Approve the Consent Agenda as presented. John Baldazo seconded the motion; all were in favor, motion passed.

C.b.I. Board Minutes

C.b.II. Bill Schedule

C.b.III. Personnel Report

C.b.IV. Obsolete Items

### D. ***Executive Session- Idaho Code 74-206(b)(d): (b) To consider the evaluations, dismissal or disciplining of, or to hear complaints or charges brought against, public officers, employees, staff members or individual agents, or public school students; (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code***

John Baldazo made a motion to Convene into Executive Session according to Idaho Code 74-206(b)(d): (b) To consider the evaluations, dismissal or disciplining of, or to hear complaints or charges brought against, public officers, employees, staff members or individual agents, or public school students; (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code at 5:06 pm.

OJ Barber seconded the motion.

**D.a. Roll Call of Trustees to Go Into Executive Session**

Homedale, Marsing, Notus, Parma present; Wilder absent

Motion carried

**D.b. End Executive Session**

Executive Session adjourned at 6:45

**D.c. Possible action to be taken as a result of the Executive Session**

OJ Barber made a motion to approve the 2024-2025 Superintendent Goals as presented. John Baldazo seconded the motion, all were in favor; motion passed.

**E. Information Items/Reports**

E.a. Old Business -- NONE AT THIS TIME

E.b. COSSA Educational Association Representative -- NONE AT THIS TIME

E.c. Business Office Report

The 2023-2024 audit will be presented at the November Board meeting.

E.d. Special Services Report -- No addition to submitted report

E.e. Academy Principal and CTE Coordinator Report -- No addition to submitted report

E.f. COSSA Administration Report

- Grants/COSSA Foundation Donation Status
- Visits to Consortium Boards Discussion
- Culinary Request Update
- 23-24 Q4 Pre/Post Test Data

No addition to submitted report

E.g. Maintenance/Facilities Report -- No addition to submitted report

E.h. Food Service Report -- No addition to submitted report

E.i. Information Technology Report -- No addition to submitted report

E.j. Transportation Report -- No addition to submitted report

E.k. Short-Term Training Report -- No addition to submitted report.

A suggestion was made to look into potential partnerships with the College of Western Idaho & Idaho Department of Labor for additional short-term training opportunities.

**F. Old Business -- Action Items**

NONE AT THIS TIME

#### **G. *New Business -- Action Items***

##### **G.a. COSSA Staff Survey**

John Baldazo made a motion to table the COSSA Staff Survey until the November Board meeting. Leslie Parker seconded the motion, all were in favor; motion passed.

##### **G.b. New or Revised Board Policies - First Reading**

- Revised Policy 3540 - Emergency Treatment
- New Policy 9500 - Cybersecurity Data Breach

John Baldazo made a motion to move the new and revised policies to Second Reading, noting the following corrections to Policy 3540 - Emergency Treatment. Leslie Parker seconded the motion; all were in favor, motion passed.

##### **Revised Policy 3540 - Emergency Treatment**

- Revise all references to child/children to student(s)
- Page 1, Student First Aid & Emergency Treatment, second paragraph > update the first sentence to read as follows: *Each parent/guardian shall provide an emergency telephone number where they can be reached.*

##### **G.c. COSSA Special Education Handbook**

OJ Barber made a motion to move the COSSA Special Education Handbook to Second Reading. John Baldazo seconded the motion, all were in favor; motion passed.

It was suggested that future updates of the handbook be formatted to comply with accessibility requirements

#### **H. *Board Requests to Administration***

- 2023-2024 audit

#### **I. *Adjournment***

John Baldazo made a motion adjourn the meeting at 7:45 pm. OJ Barber seconded the motion, all were in favor; motion passed.

Respectfully submitted,

Miren Lowry  
Clerk