

Browning Public Schools
Board Agenda Request
 Meeting to Be Held: 7/26/17



Recognition:	<input type="checkbox"/> Students	<input type="checkbox"/> Staff	<input type="checkbox"/> Parents
Information:	<input type="checkbox"/> Building Report	<input type="checkbox"/> Old Business	<input type="checkbox"/> Superintendent's Report
Action:	<input type="checkbox"/> Resignation	<input type="checkbox"/> Hiring	<input type="checkbox"/> Contract Service Agreements
	<input type="checkbox"/> Travel Out-of-State	<input type="checkbox"/> Travel In State	<input checked="" type="checkbox"/> Approvals
	<input type="checkbox"/> Termination	<input type="checkbox"/> Legal Matters	<input type="checkbox"/> Other:
This action request pertains to	<input type="checkbox"/> Elementary (only)	<input checked="" type="checkbox"/> High School/District Wide	

Date: 8/06/18

To: **Board of Trustees**
 Browning Public Schools

From: Corrina Guardipee-Hall ED.S.
 Title: Superintendent

Subject: Hiring Building Mentors 2018-2019 school year

Description: Each new teacher will have a building mentor: building mentors will be day to day management, building procedures, printing, drills, leave, instructional framework, pacing, grade level meetings, teams, infinite campus, grading, attendance, school wide activities, all instructional/building related questions.

Each mentor will receive a stipend for mentoring based on the following:

- 20 plus hours for the year = \$250.00
- 40 plus hours for the year = \$500.00
- 60 plus hours for the year = \$1,000.00

Building Mentors:

KW/Vina = Kelly Sharp, Carol Grant, Sadie Harwood and Nancy Light
 BES = Melissa Henderson and Elsie Ground
 Napi = Brandon Berthelson, Pat Armstrong, Andrea Sangray, Victoria Guardipee, Chase Navarez,
 Victor MadPlume and Ray Croff
 BMS = Elizabeth Coleman
 BHS = Melody Small and Robin Bearchild.

Financial Impact: \$16,000.00

Funding Source (Budget/grant, etc.): Title I Grant 115.90.494.2213.150.119

Attachment(s): Sample CSA

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
(406) 338-2715 • (406) 338-3200

Date: August 1, 2018

Board Approval: _____

Contractor: _____

Phone: _____

Address: _____
P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Contractor will provide mentoring services for new teachers in their designated buildings during the 2018 - 2019 academic year. Contractor will be required to submit bi-weekly timesheets documenting total hours of mentoring services.

Contracted Dates: 8/16/2018 - 5/30/2019

Rate per year: <u>\$1,000.00</u>	=	<u>\$1,000.00</u>
20 plus hours = \$250.00	=	<u>N/A</u>
40 plus hours = \$500.00	=	<u>N/A</u>
60 plus hours = \$1,000.00	=	<u>N/A</u>
Total Project Cost	=	<u>1,000.00</u>

Contract to be paid from:
115.90.494.2213.150.119

Independent Contractor:

- ☐ Submit invoice on completion
☐ Other _____

Employee:

- ☒ Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor's Signature

Jeri Matt
Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor's Exemption Application Affidavit waiving their rights under the Worker's Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office