

DRAFT
Superintendent Search Calendar
February 20, 2017

February 20	Board meeting: declare position open ; review prior info; decide on use of consultant; potentially adopt search calendar
February 22	Post notice of vacancy; open application period ; advertise position; put together screening committee names
March 7	Board work session: vote on District Screening Committee members
March 24	Close application period (before spring break)
March 29-April 4	Screening committee reviews applications
April 6	Select interview candidates
April 19-22	Board conducts initial interviews
April 24	Board selects finalists
April 25-28	Reference checks and Site visits
May 2-4	Meet and greet in-district activities for finalists; conduct second interviews
May 8	Board meeting: Board selects new superintendent and announces at board meeting
July 1	New Superintendent begins employment