

**Carmel Clay Public Library**  
 - Operating Fund Receipts & Expenses MTD & YTD  
 From 2/1/2018 Through 2/28/2018

	<u>Current Month</u>	<u>Year To Date</u>	<u>Budget Estimate</u>	<u>Balance Budget</u>	Percent Received / Expended	
<b>Revenue</b>						
4000	County Option Income Tax	333,199.00	666,398.00	3,998,388.00	3,331,990.00	16.66%
4010	Property Tax	0.00	0.00	3,810,311.00	3,810,311.00	0.00%
4020	License Excise Tax	0.00	0.00	292,120.00	292,120.00	0.00%
4030	Financial Institution Tax	0.00	0.00	1,553.00	1,553.00	0.00%
4040	Commercial Vehicle Excise Tax	0.00	0.00	3,569.00	3,569.00	0.00%
4200	Fines & Fees	9,468.14	20,776.84	135,000.00	114,223.16	15.39%
4210	Copy Machine	1,389.80	2,548.80	16,000.00	13,451.20	15.93%
4220	Coffee Shop Rent	400.00	800.00	4,800.00	4,000.00	16.66%
4230	AMEX Rebate	6,570.47	6,570.47	0.00	(6,570.47)	0.00%
4240	Interest Earnings	9,574.00	20,699.53	175,000.00	154,300.47	11.82%
4900	Miscellaneous Receipts	408.97	2,516.87	12,000.00	9,483.13	20.97%
	<b>Total Revenue</b>	<u>361,010.38</u>	<u>720,310.51</u>	<u>8,448,741.00</u>	<u>7,728,430.49</u>	8.53%
<b>Personal Services</b>						
6121	Full Time Regular	152,462.98	295,694.73	1,975,391.00	1,679,696.27	14.96%
6122	Full Time Overtime	2,511.88	3,729.79	34,385.00	30,655.21	10.84%
6125	Part Time Regular	85,514.87	160,586.03	1,043,949.00	883,362.97	15.38%
6126	Part Time Overtime	4,976.46	8,089.80	67,066.00	58,976.20	12.06%
6130	FICA	15,218.90	29,022.21	199,150.00	170,127.79	14.57%
6131	Medicare	3,559.27	6,787.47	46,714.00	39,926.53	14.52%
6132	PERF	22,006.47	42,518.32	246,956.00	204,437.68	17.21%
6133	Group Insurance	25,806.60	50,561.72	678,294.00	627,732.28	7.45%
	<b>Total Personal Services</b>	<u>312,057.43</u>	<u>596,990.07</u>	<u>4,291,905.00</u>	<u>3,694,914.93</u>	13.91%
<b>Supplies</b>						
6213	Office Supplies	5,156.02	6,689.14	45,000.00	38,310.86	14.86%
6230	Repair & Maintenance Supplies	2,610.01	3,487.12	32,000.00	28,512.88	10.89%
6231	Fuel, Oil, and Lubricants	243.60	243.60	5,000.00	4,756.40	4.87%
6242	Print Processing (VAS)	794.99	707.72	23,000.00	22,292.28	3.07%
6243	Book Processing Supplies	527.10	527.10	16,168.00	15,640.90	3.26%
6244	Audio-Visual Processing Supplies	230.24	230.24	16,702.00	16,471.76	1.37%
	<b>Total Supplies</b>	<u>9,561.96</u>	<u>11,884.92</u>	<u>137,870.00</u>	<u>125,985.08</u>	8.62%
<b>Other Services &amp; Charges</b>						
6311	Legal Services	0.00	0.00	6,000.00	6,000.00	0.00%
6312	OCLC	3,504.30	7,008.05	42,100.00	35,091.95	16.64%
6313	Consultants	26,670.88	46,645.90	56,925.00	10,279.10	81.94%
6314	Payroll Processing Fee	1,875.08	4,212.25	31,050.00	26,837.75	13.56%
6315	Other Professional Fees	661.50	2,517.58	38,709.00	36,191.42	6.50%
6321	Telephone	1,000.65	1,319.63	14,000.00	12,680.37	9.42%
6322	Postage	800.00	1,600.00	9,000.00	7,400.00	17.77%

**Carmel Clay Public Library**  
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 From 2/1/2018 Through 2/28/2018

		<u>Current Month</u>	<u>Year To Date</u>	<u>Budget Estimate</u>	<u>Balance Budget</u>	Percent Received / Expended
6323	Travel Expense	0.00	539.77	13,907.00	13,367.23	3.88%
6324	Meetings	685.00	3,140.00	53,365.00	50,225.00	5.88%
6331	Legal Notices & Employment Ads	0.00	0.00	1,500.00	1,500.00	0.00%
6332	Printing	100.48	100.48	12,000.00	11,899.52	0.83%
6340	PLAC	0.00	65.00	0.00	(65.00)	0.00%
6341	Official Bonds	0.00	0.00	1,000.00	1,000.00	0.00%
6342	Other Insurance	0.00	0.00	58,000.00	58,000.00	0.00%
6351	Natural Gas	5,245.58	10,306.97	51,000.00	40,693.03	20.20%
6352	Electricity	11,238.97	23,547.21	258,750.00	235,202.79	9.10%
6353	Water	183.03	1,468.56	17,000.00	15,531.44	8.63%
6354	Trash Removal	221.27	442.54	3,000.00	2,557.46	14.75%
6355	Internet	119.00	238.00	45,100.00	44,862.00	0.52%
6361	Building Maintenance	27,893.08	50,900.85	563,706.00	512,805.15	9.02%
6362	Equipment Maintenance	4,716.36	5,620.93	203,533.00	197,912.07	2.76%
6363	Vehicle Maintenance	1,064.47	2,668.47	6,000.00	3,331.53	44.47%
6368	Rent	2,375.00	4,750.00	29,498.00	24,748.00	16.10%
6371	Databases (Staff)	0.00	717.90	5,250.00	4,532.10	13.67%
6372	Databases (Patrons)	14,198.25	72,304.96	213,075.00	140,770.04	33.93%
6373	Downloadable Audio	6,646.11	18,688.46	156,600.00	137,911.54	11.93%
6374	E-Books	5,187.01	7,846.33	99,891.00	92,044.67	7.85%
6381	Dues	0.00	1,230.00	19,145.00	17,915.00	6.42%
	Total Other Services & Charges	<u>114,386.02</u>	<u>267,879.84</u>	<u>2,009,104.00</u>	<u>1,741,224.16</u>	13.33%
	Capital Outlays					
6410	Equipment	57,080.39	120,194.95	363,280.00	243,085.05	33.08%
6411	Furniture	0.00	0.00	22,000.00	22,000.00	0.00%
6422	Periodicals	1,035.25	1,035.25	20,000.00	18,964.75	5.17%
6423	Nonprinted Materials	7,388.28	13,607.82	140,168.00	126,560.18	9.70%
6424	Nonprinted Standing Orders	686.15	1,493.31	18,145.00	16,651.69	8.22%
6430	Books - Fiction	32,873.49	34,270.46	323,331.00	289,060.54	10.59%
6431	Books - Nonfiction	5,146.15	4,875.04	95,039.00	90,163.96	5.12%
6432	Books - Standing Orders	4,356.62	5,010.52	76,764.00	71,753.48	6.52%
6433	Books - Reference	804.20	2,760.00	19,670.00	16,910.00	14.03%
	Total Capital Outlays	<u>109,370.53</u>	<u>183,247.35</u>	<u>1,078,397.00</u>	<u>895,149.65</u>	16.99%
	Transfers					
6990	Transfer Out	0.00	0.00	150,000.00	150,000.00	0.00%
	Total Transfers	<u>0.00</u>	<u>0.00</u>	<u>150,000.00</u>	<u>150,000.00</u>	0.00%
	Total Operating Fund	<u>545,375.94</u>	<u>1,060,002.18</u>	<u>7,667,276.00</u>	<u>6,607,273.82</u>	13.82%

CARMEL CLAY PUBLIC LIBRARY  
2018 FUND BALANCES  
**FOR THE MONTH ENDED FEBRUARY 28, 2018**

<b>NAME OF FUND</b>	<b>BALANCE <u>January 31, 2018</u></b>	<b>February <u>RECEIPTS</u></b>	<b>February <u>EXPENSES</u></b>	<b>BALANCE <u>February 28, 2018</u></b>
OPERATING FUND	7,754,820.24	361,010.38	545,375.94	7,570,454.68
CHANGE FUND	1,020.00	-	-	1,020.00
PETTY CASH FUND	200.00	-	-	200.00
FRIENDS FUND	78,171.11	-	5,102.40	73,068.71
FOUNDATION FUND	316,599.22	-	2,520.95	314,078.27
LIRF FUND	1,973,561.79	-	-	1,973,561.79
PLAC FUND	780.00	455.00	-	1,235.00
STATE TECHNOLOGY FUND GRANT	20,095.41	-	2,175.00	17,920.41
LEASE RENTAL FUND	926,779.53	-	-	926,779.53
CAPITAL PROJECTS FUND	630,929.48	-	-	630,929.48
RAINY DAY FUND	7,932,716.12	-	-	7,932,716.12
<b>TOTAL ALL FUNDS</b>	<b><u>19,635,672.90</u></b>	<b><u>361,465.38</u></b>	<b><u>555,174.29</u></b>	<b><u>19,441,963.99</u></b>

**Carmel Clay Public Library**  
 Summary Encumbrance Ledger - 2017 Encumbrances  
 From 1/1/2018 Through 2/28/2018

Vendor Name	Enc Number	Beginning Balance	Current Balance	Net Change
Book Processing Supplies	018	3,168.05	3,168.05	0.00
Polyline, LLC	019	3,701.76	3,701.76	0.00
eBooks	020	81.95	65.96	(15.99)
Books	023	62,303.68	43,126.89	(19,176.79)
Non-Print	024	8,255.34	1,690.34	(6,565.00)
Central Technology	31953	1,785.68	1,785.68	0.00
Presidio Networked Solution...	31954	62,579.49	62,579.49	0.00
Irish Mechanical Services, Inc.	31956	32,207.00	32,207.00	0.00
CDW Government	31962	3,531.94	0.00	(3,531.94)
Dell Marketing L.P.	31968	54,343.80	0.00	(54,343.80)
Dell Marketing L.P.	31976	3,654.95	0.00	(3,654.95)
CDW Government	31977	5,177.56	0.00	(5,177.56)
Report Balance		240,791.20	148,325.17	(92,466.03)