Park: Alpena Fairgrounds

Report by: Holly Atkins

Date: 9/10/24

PARK MANAGER MONTHLY REPORT

Ongoing Improvements Project(s) Progress:

Painting fence around infield, cleaning barns out for winter storage.

Campground Activities & Site Notes:

Preparing to start winter storage (est Oct 1st) awaiting new contract + rates for this season

Budget Adjustments Needed/Budget Look Ahead:

light bulbs on electrical post at campsites need replacing, gravel for boat ramp

Upcoming/Needed Maintenance:

the roads need attention, the fair caused issues + campers are complaining.

*Attached: Occupancy Reports, Revenue YTD (actual v budget)

Manager Should Keep on Site and Available for Inspection: Maintenance Checklists (3 month, 6 month, annual), Vehicle Inspection Checklist, Playground Inspection Checklist

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 26156 08/05/24

Cashier: COUNTER
Received Of: **ALPENA CO FAIRGROUNDS**

TRANSMITTAL
7/29/24 - 8/4/24

The sum of: **4,708.00**

101-268-654.000	SHOWER FEES		48.00
	101-268-654.000	48.00	
101-268-654.001	DUMP FEES		90.00
	101-268-654.001	90.00	
101-268-654.002	CAMP FEES		4,570.00
	101-268-654.002	4,570.00	
		Total	4,708.00

TENDERED:	CASH		473.00
	CHECKS	1530	155.00
	CHECKS	2968	35.00
	CREDIT CARD		4,045.00

Signed: [signature]

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 26209 08/12/24

Cashier: COUNTER
Received Of: **ALPENA CO FAIRGROUNDS**

TRANSMITTAL
8/5/24 - 8/11/24

The sum of: **8,805.00**

101-268-654.002	CAMP FEES		8,805.00
	101-268-654.002	8,805.00	
		Total	8,805.00

TENDERED:	CASH		1,060.00
	CHECKS	99999	4,475.00
	CREDIT CARD		3,270.00

Signed: ____________________

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 26286 08/19/24

Cashier: COUNTER
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL
08/12/24-08/18/24

The sum of: 2,194.00

101-268-654.000	SHOWER FEES		12.00
	101-268-654.000	12.00	
101-268-654.001	DUMP FEES		20.00
	101-268-654.001	20.00	
101-268-654.002	CAMP FEES		2,162.00
	101-268-654.002	2,162.00	
		Total	2,194.00

TENDERED:	CASH	CASH	512.00
	CHECKS	99999	545.00
	CREDIT CARD		1,137.00

Signed: CCebla

ALPENA COUNTY

720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 26346 08/26/24

Cashier: COUNTER
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL
8/19-8/25/24

The sum of: 3,494.00

101-268-654.000	SHOWER FEES		24.00
	101-268-654.000	24.00	
101-268-654.001	DUMP FEES		40.00
	101-268-654.001	40.00	
101-268-654.002	CAMP FEES		3,430.00
	101-268-654.002	3,430.00	
		Total	3,494.00

TENDERED:	CASH		284.00
	CHECKS	99999+	900.00
	CREDIT CARD	99999	2,310.00

Signed: KL.

ALPENA COUNTY
720 W. CHISHOLM STREET
ALPENA, MI 49707
(989) 354-9534

Receipt: 26447 09/04/24

Cashier: COUNTER
Received Of: ALPENA CO FAIRGROUNDS

TRANSMITTAL
08/26/24-09/03/24

The sum of: 2,610.00

101-268-654.000	SHOWER FEES		30.00
	101-268-654.000	30.00	
101-268-654.001	DUMP FEES		60.00
	101-268-654.001	60.00	
101-268-654.002	CAMP FEES		2,520.00
	101-268-654.002	2,520.00	
		Total	2,610.00

TENDERED:	CASH	CASH	775.00
	CHECKS	99999	550.00
	CREDIT CARD		1,285.00

Signed: CCelah