

**REGIONS 9 AND 14  
EDUCATION SERVICE CENTERS INTER-REGIONAL  
COOPERATIVE PURCHASING AND  
COMMODITY PROCESSING PROGRAM  
INTERAGENCY AGREEMENT FOR 2008-2009**

**PLEASE CHECK ONE OF THE FOLLOWING:**

FOOD PURCHASING ONLY

☐

COMMODITY PROCESSING ONLY

☒

FOOD PURCHASING AND COMMODITY PROCESSING

☐

**STATEMENT OF SERVICES TO BE PERFORMED:**

The Regions 9 and Region 14 Education Service Centers will organize and administer a cooperative purchasing program for food service products and commodity processing products. Authority for such services is granted by the Texas Education Code. The goal of this cooperative is to obtain substantial savings on the purchase and further processing of commodity items for member local education agencies (LEAs).

**ROLE OF THE EDUCATION SERVICE CENTER:**

1. Provide for the organizational and administrative structure of the programs.
2. Provide staff time necessary for efficient operation of the programs.
3. Initiate and implement activities related to the offers to vendors.
4. Initiate and implement activities related to the selection of vendors.
5. Provide member LEAs with ordering and product selection procedures.
6. Provide member LEAs with a list of products that meet the requirements of the National School Lunch Program (NSLP) and the School Breakfast Program (SBP) for all of the four approved methods of Menu Preparation.
7. Provide member LEAs with documentation for Child Nutrition labeling, Product Analysis Sheets, and Laboratory Nutritional Reports when applicable AND REQUESTED.
8. The administrative fee structure for participating member LEAs is as follows:
  - a. The fee for participation in the Cooperative Purchasing and the combined Cooperative Purchasing and Processing programs will be computed at October average daily participation (ADP) X 180 (number of days of operation) X \$.003 = Total. Charge not to exceed **\$1,500.00**. The minimum fee for any membership is **\$150**.
  - b. The fee for participation in the Commodity Processing Program ONLY will remain at **\$300.00** annually.

**ROLE OF THE LOCAL EDUCATION AGENCY:**

1. Commit to participate in the program or programs by an authorized signature in the appropriate space below.
2. Designate a contact person for the cooperative(s).
3. Arrange a date and time for shipment to the school with vendor(s) for each order.
4. Accept shipment of products ordered from vendor.
5. Pay vendor(s) on a timely basis in accordance with arrangements that might be made between the vendor(s) and member schools.
6. Secure conflict Disclosure statement from Vendors as needed.

**AUTHORIZATION:**

The Local Education Agency and the Regions 9 and Region 14 Education Service Centers' authorized representatives enter into the above described agreement from May 31, 2008 through May 31, 2009.

Wylie ISD

\_\_\_\_\_  
LOCAL EDUCATION AGENCY

221-912

\_\_\_\_\_  
COUNTY DISTRICT #

**REGION 14 EDUCATION SERVICE CENTER**  
**SERVICE PROVIDER**

221-950

\_\_\_\_\_  
COUNTY DISTRICT #

\_\_\_\_\_  
SIGNATURE of SUPERINTENDENT

\_\_\_\_\_  
SIGNATURE of EXECUTIVE DIRECTOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DISTRICT CONTACT PERSON

**CRAIG ADKINS 940.322.6928**  
**REGION 9 CONTACT PERSON**

\_\_\_\_\_  
DISTRICT PHONE NUMBER

**CYNTHIA WHITFIELD 325.675.8623**  
**REGION 14 CONTACT PERSON**

**Regions 9 & 14  
Food Service Cooperative Purchasing Program  
S/Y 2008-2009**

The District of WYLIE ISD chooses **not** to participate in the Regions 9 and 14 Food Service Cooperative Purchasing Program (Coop) for S/Y 2008-2009.

The district declines participation in the component(s) indicated below.

✓ Food Purchasing

       Commodity Processing

✓

\_\_\_\_\_  
District Representative

\_\_\_\_\_  
Date