

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Deanna Reynolds _____

SCHOOL: CDO

Department (opt.): _____

DATE(S): 7-27-14 to 8-1-14

ACTIVITY/EVENT: AP in the OC Summer Institute

LOCATION: Irvine, CA

ABSENCE: # Days 6 Sub Required: ☐ Yes ☒ No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

APPROXIMATE COST

BUDGET CODE/DESCRIPTION

(Note: Tax credit contributions are District funds and require a budget code.)

Registration	<u>750.00</u>		<u>525-00-100-2210-282-6360</u>
Transportation	<u>430.00</u>	Mode <u>personal</u>	<u>525-00-100-2210-282-6582</u>
Rental Car	_____		_____
Meals	<u>216.00</u>		<u>525-00-100-2210-282-6582</u>
Lodging	<u>700.00</u>		<u>525-00-100-2210-282-6582</u>
Substitutes	_____		_____
TOTAL	<u>2096.00</u>		

The District will ☐ (or) will not ☐ receive reimbursement from outside sources.

Purpose of travel: Teacher will attend the AP Conference to be trained to teach AP European History in the 2014-2015 school year.

Outcomes and academic benefits to students and staff: Teacher needs AP training for European History in order to teach the class in the fall.

Submitted by: _____

Signature

05/28/14

Date

Principal/Supervisor

6/11/14

Date

Associate Superintendent/Supintendent

6/18/14

Date

AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST

THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.

EMPLOYEE(S): Chuck Hess Cheryl Cook

SCHOOL: District Offices

Scott Weiler

Department (opt.): Cross, Wilson, AMS

DATE(S): July 6-12, 2014

ACTIVITY/EVENT: Project Lead the Way STEM Curriculum Training

LOCATION: Ogden, UT (Weber State University)

ABSENCE: # Days 7 Sub Required: ☐ Yes ☒ No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$3,600</u>	<u>140-15-100-2210-515-6360</u>
Transportation	<u>\$1,900</u> Mode <u>air</u>	<u>140-15-100-2210-515-6582</u>
Rental Car	<u>\$350</u>	<u>140-15-100-2210-515-6582</u>
Meals	<u>\$420</u>	<u>140-15-100-2210-515-6582</u>
Lodging	<u>\$1,200</u>	<u>140-15-100-2210-515-6582</u>
Substitutes	<u> </u>	<u> </u>
TOTAL	<u>\$7,470</u>	

The District will ☐ (or) will not ☒ receive reimbursement from outside sources.

Purpose of travel: To attend the Project Lead the Way (PLTW) STEM training for the new engineering STEM course in the middle schools.

Outcomes and academic benefits to students and staff: Through topics like robotics, flight and space, and DNA and crime scene analysis, students in grades 6-8 will find their natural curiosity and imagination engaged in creative problem solving. PLTW's Gateway program is a strong foundation for further STEM learning in high school and beyond, challenging students to solve real-world problems.

Submitted by:

Signature

Michael Bryan

Date

6/18/14

Principal/Supervisor

Travis Nelson

Date

6/18/14

Associate Superintendent/Superintendent

Date