

Banner ID #	Last Name Franco, Sean	First	Middle Initial	Telephone
Address		City		State Zip

Part I: Check all that apply

Classification: <input type="radio"/> Administrative/Professional Staff <input checked="" type="radio"/> Faculty <input type="radio"/> Support Staff <input checked="" type="radio"/> Temporary <input type="radio"/> Regular	<input checked="" type="radio"/> New Employee <input type="radio"/> Extension <input type="radio"/> Salary Adjustment <input type="radio"/> Separation (date: _____)	<input type="checkbox"/> Other (explain)
<input checked="" type="radio"/> Full-Time <input type="radio"/> Part-Time		

Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit: _____ Job Vacancy No.: (if applicable) _____

Job Title/Position: _____ Specialized Area: _____

Budgeted Position? Yes No Funded in which FY? _____

Budget Number: _____ Position No. (NBAPOSN): _____

Compensation: Annual Hourly Other (explain) _____

Sched _____ Grade _____ Step _____ Hourly Rate: (Part-time only) \$ _____ per hr x _____ hrs/wk x _____ wks = \$ _____ per year

Start Date: _____ End Date: _____ At-will-employee Per contract If temporary, anticipated termination date: _____

Position is funded for the following number of months/weeks:
 9 months 10 1/2 months 12 months Other (specify) _____

PROPOSED Division/Unit: Vocational Science Job Vacancy No.: (if applicable) 1707 F 048

Job Title/Position: Temporary Full Time Instructor of Welding Specialized Area: Welding

Budgeted Position? Yes No Name of Replaced Employee: Matthew Bakus Funded in which FY? FY18

Budget Number: 1110-14059-6091-102 Position No. (NBAPOSN): WEL01T

Compensation: \$ 44,050 ^{FY17} Annual Hourly Other (explain) _____

Sched FAC _____ Grade 1 _____ Step 0 Hourly Rate: (Part-time only) \$ N/A per hr x _____ hrs/wk x _____ wks = \$ _____ per year

Start Date: 08/21/17 At-will-employee Per contract If temporary, anticipated termination date: 07/06/18

Position is funded for the following number of months/weeks:
 9 months 10 1/2 months 12 months Other (specify) _____

Explanation of Action: _____

Part III: Position/Budget Authorization

Recommended by Supervisor/Department Head Aaron Dittmar <small>Digitally signed by Aaron Dittmar; DN: cn=Aaron Dittmar, o=Wharton County Junior College, ou=Program Director Welding Technology, email=adittmar@wcjc.edu, c=US Date: 2017.08.10 08:25:44 -0500</small>	Date	Approved by Dean Megan Costanza <small>Digitally signed by Megan Costanza; DN: cn=Megan Costanza, ou=WCJC, ou=Vocational Instruction, email=mcostanza@wcjc.edu, c=US Date: 2017.08.15 13:17:48 -0500</small>	Date
Approved by Division Chair Timothy Guin <small>Digitally signed by Timothy Guin; DN: cn=Timothy Guin, o=VOCES, email=guin@wcjc.edu, c=US Date: 2017.08.10 07:45:43 -0500</small>	Date	Approved by Vice President <i>[Signature]</i>	Date
Approved by Cabinet Level Supervisor	Date	Reviewed by Human Resources Judy J. Jones <i>[Signature]</i>	Date 8-16-17
Budget Approval B. Kocia	Date 8/14/17	Approved by President Bobby A. McCub <i>[Signature]</i>	Date 8-16-17