

**ROBSTOWN INDEPENDENT SCHOOL DISTRICT
AGENDA ACTION SHEET**

Date: March 8, 2022

Subject: **DISCUSS AND CONSIDER AWARDING OF RFP#22-0004 FOR WELDING LAB EQUIPMENT**

Administrator Responsible: Vanessa R. Riggs

Position: Chief Financial Officer

A. Purpose of Agenda Item:

Information Only Action Needed

B. Authority for this Action:

Local Policy _____ Law or Rule CH Local

C. Strategic Objective, Goal, or Need Addressed:

The goal is to award the proposal to selected vendor.

D. Summary:

On February 16, 2022 the District issued a Request for Proposals (RFP) for welding lab equipment. The RFP was advertised in the Corpus Christi Caller Times on February 16, 2022 and February 23, 2022. Vendors were allowed to submit questions via email until February 23, 2022. Three questions were received and an addendum with responses were posted to the district website on the 27th of February. Bids were due to the district by 1 pm on Wednesday, March 2, 2022.

The district received a total of 3 proposals from the following vendors: Airgas, Coastal Welding Supply and Technology International Inc. A scoring committee reviewed the proposals based on price, the vendor's ability to meet district needs, quality of the vendor's goods / services, reputation of vendor and proposal packet. After careful review, administration requests to approve the following vendor:

Coastal Welding Supply

E. Alternatives Considered:

F. Comments Received:

G. Administrative Recommendation:

H. Fiscal Impact and Cost: **Up to \$220,390.09 – Funded by JET Grant and ESSER III**

I. Monitoring and Reporting Time-Line: FY 2021-2022