

COURTS & PUBLIC SAFETY COMMITTEE  
MEETING MINUTES  
Thursday, March 10, 2022 – 4:00 p.m.  
Howard Male Conference Room/Zoom Room

Commissioners Present: Kevin Osbourne, Chair  
Don Gilmet  
Brenda Fournier  
Bob Adrian, guest

Others Present: Mary Catherine Hannah, County Administrator  
Lynn Bunting, County Board Assistant  
Cynthia Muszynski, Prosecuting Attorney  
Mark Hall, Emergency Services Coordinator  
Deputy Michelle Reid, Animal Control Officer  
Sheriff Steve Kieliszewski  
Undersheriff Erik Smith  
Bill Pfeifer, MAC Administrator (zoom)  
Kat Tomaszewski, Sheriff's Office (zoom)  
Marcia Burns, Circuit Court Administrator (zoom)  
Kim Elkie, Central Dispatch Director  
Bonnie Friedrichs, County Clerk (zoom)  
Phil Heimerl, True North Radio (zoom)  
Steve Mousseau, IT Director  
Julie Riddle, The Alpena News  
Judge Alan Curtis, Probate Court

CALL MEETING TO ORDER

Chair Kevin Osbourne called the meeting to order at 4:00 p.m.

MOTION TO ADOPT AGENDA

Moved by Commissioner Gilmet and supported by Commissioner Fournier to adopt the agenda as presented. Motion carried.

INFORMATION ITEM: MAC Administrator Attorney Bill Pfeifer gave an update on the FY23 MIDC Grant Application (10.01.22/09.30.23) reporting the application is similar to last year and the only change is who will do the indigency screening and he recommends moving this into the Public Defender's Office. Bill reported the grant application for 2023 is due by April 26, 2022, and he will be meeting with State Grant Representative Barb Klimaszewski and will include County Administrator Mary Catherine Hannah.

INFORMATION ITEM: Deputy Michelle Reid, Animal Control Officer, presented a proposal and plans to renovate the old jail building and turn into an animal shelter. Michelle passed out information to the committee reporting the current facility is full and getting to overcapacity and needs a bigger facility and the old jail building has more space for their needs. Deputy Reid read a few letters of support. Discussion on financial reports, cost estimates and donations. Chair Gilmet reported the County is still exploring options on what to do with the old jail building and will need cost estimates,

financial documentation and public input on what they want to do with the old jail building and their priorities. Discussion and recommendation for Deputy Reid to bring back a budget report to the committee to review.

INFORMATION ITEM: County Administrator Mary Catherine Hannah presented the four options for the Emergency Manager position and passed out to the committee reporting she spoke with Lt. DeCastro, and he recommended a full-time position and she noted they are working on a regional outreach for the EM position. Discussion on duties and whether full time or part time and options. Moved by Commissioner Gilmet and supported by Commissioner Fournier to approve a recommendation to the Personnel Committee for a full-time exempt position who reports to the County Administrator and for the Personnel Committee to review for salaries. Roll call vote was taken: AYES: Commissioner Fournier, Gilmet, Adrian, and Osbourne. NAYS: None. Motion carried.

INFORMATION ITEM: Administrator Hannah gave an update on the Animal Control Ordinance reporting fees were approved in January 2022 and will review original ordinance and review a clean copy and will bring back in April for discussion and review.

INFORMATION ITEM: Administrator Hannah gave an update on the Court Security and recommendations reporting they discussed at their meeting a need to have an updated security plan and evaluation plan along with an updated training plan.

INFORMATION ITEM: Administrator Hannah reported that the building security system needs to be updated on security cameras, parking and will look at with the building study that will be done.

INFORMATION ITEM: Commissioner Adrian stressed the need for an Emergency Manager housed quickly as current EM is retiring March 31, 2022, and he will cover with Administrator Hannah and Central Dispatch Director Kim Elkie to cover interim until get a new one. Discussion and recommendation to start advertising for the position. Moved by Commissioner Adrian and supported by Commissioner Gilmet to recommend the Personnel Committee advertise and fill the EM position. Roll call vote was taken: AYES: Commissioners Gilmet, Fournier, Adrian, and Osbourne. NAYS: None. Motion carried.

#### PUBLIC COMMENT

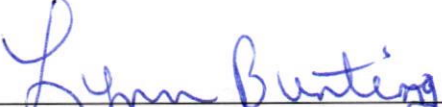
Fire Chief Mark Hansen, Township of Alpena, introduced himself to the committee.

**\*Next Meeting: Thursday, April 21, 2022 at 4:00 p.m. in the Howard Male Conference Room/Zoom Room**

#### ADJOURNMENT

Moved by Commissioner Adrian and supported by Commissioner Fournier to adjourn the meeting. Motion carried. The meeting adjourned at 5:32 p.m.

  
\_\_\_\_\_  
Kevin Osbourne, Chairman

  
\_\_\_\_\_  
Lynn Bunting, Board Assistant