

KGAB-AR-1 Adopted: April/2003 Revised: April 2011

Organization: Parkrose Yout	h Soccer Club
Contact: Chad Taggard	Phone: 503422 0041
Date of Application: Z. 17, 17 Date	e(s) of event: March 1st - May 20th
Purpose of Use: Soccer prac	tices
<u>, , , , , , , , , , , , , , , , , , , </u>	
The organization/event must meet the criteria supporting documentation (see criteria below) must accompany this form.	. Also, A FACILITY USE APPLICATION
CRITERIA Group must directly serve the Parkrose community No admission, entry, or other fee will be charged to participants or spectators	 Attach a copy of constitution (if applicable) Attach a current list of members with addresses (if applicable)
OTED FEES	CUSTOMER PROPOSED FEES
ACILITY FEES \$_767QUIPMENT FEES \$_0	- FACILITY FEES \$
ECH SERVICE FEES \$ HEATER FEES \$	
ECH SERVICE FEES \$	- CUSTODIAL FEES \$
ECH SERVICE FEES HEATER FEES S O USTODIAL FEES \$	- CUSTODIAL FEES \$ TOTAL RENTAL FEES \$

PSD ADMINISTRATION APPROVED FEES	
- FACILITY FEES \$	Morroson of very
Approved Denied : Building Principal/Designee Signature	Date: -/21/17
Administration Recommendation & Comments:	State Lating
Administration recommendation & commencer	
Superintendent Signature	Date 2 30 17
Superintendent Recommendation & Comments:	

BOARD ACTION:
Approved Denied Denied

Date _____

Parkrose ELEMENTARY School – Facilities Use Application "Parkrose Community Groups/Non-Profit Organizations" Parkrose School District - 10636 NE Prescott Street - Portland, Oregon 97220 - Fax (503) 408-2140

	Today's Date: _4	2-17-17		For Office Use Only ALS	Date: 2.21.17
	Organization: Pc-	okrose Soc	cur Club	Non-P	rofit Tax ID#: 93066 9545
	Contact: Che	ad Taysard		Phone: 507	422 0091
	Email: Seco	retary @	parkroso sacci	er com	
	Address		Ci	ty State	Zip
	Date(s)	Day of week	Elementary School	Access Time - Exit Time	Expected Attendance
	3/1-5/20		774See+	Evenings	
F			Knott	Vsually 5-7 of Sat	weday mornings
Use colds the fields to conch to conch to play to play viiero gone	Facility Fees: Gym (2hrs) Main Field (2hrs) Baseball Field (2i Softball Field (2i Classroom (4hrs) *Parkrose School D Facilities are charg	\$ 13.00 x \$\frac{1}{2}\$ \$ 13.00 x	= \$ 767 = \$ 767 = \$ = \$ son Service Stuff may be sched ove (indicated in parenthesis)	☐ Stage (4hrs) ☐ Cafeteria (4hrs) ☐ *Kitchen (4hrs) ☐ Multi-purpose Room (2hr ☐ Multi-purpose Room (4hr) fuled for all Kitchen use at \$ 26.00 pe.	s) \$ 75.00 x=\$
witero games witero games March 1 to May 20	"Tech Service Cu	ustomer to be charge	.00 x = \$	Sound System* Piano Chairs ((per chair) Tables (per table) s requiring technology assistance. e your own technology & equipment.	\$ 26.00 x = \$ \$ 26.00 x = \$ \$ 2.00 x = \$ \$ 6.00 x = \$ \$
to T	set, bathroom se Monday - Friday Saturdays - 7:30 Sundays - all hot Custodial fees in the renter, \$36 per l	anitizing and re- , operating hours am-3:00pm ars & after operating ary not be charged if	stocking, supplies/mate = \$29.00 p/h = \$29.00 p/h hours = \$36.00 p/h a custodian is already on dut e spaces rented aren't left the	our	ill then become the responsibility of
		nator will complet hours needed			
	\$36.00 x number of		= \$		
	- Facility Fed - Equipment - Technology - Custodial I	Fees Service Fees	\$ 767 \$ 0 \$ 0 \$ 0	reservation.	tle deposit is required to secure your DUE - 2 WEEKS PRIOR TO RENTAL
	Total Re	ntal Fees	\$767		
	Completed by:_	Facilities Coor	dinator	DATE	
	meet all contractus conduct of the aud property in regard	al, insurance, depos lence in and about t s to our use and occ	it and payment requirement the building and for any dan	the requested facility scheduled at is during the agreement period. I/w mages beyond ordinary wear and to that District property will be used Date	re agree to be responsible for the ar, which occurs to this District

• All Catering should be contracted thru Parkrose Nutrition Services (503-408-2122). Administrator approval required if you are not using Parkrose Nutrition Services. Additionally, a Parkrose Nutrition Services employee may be required for any kitchen use at a rate of \$26.00 p/hr.

• All food must be consumed and served in the PSD Facilities designated areas.

Hold Harmless Agreement

Organization Name Here:	Parkness Socie	- Club	Ř.		agrees to indemnify, hold harmless and
defend the District, its hoard memb	pers, agents, employees and volume	nteers from	and agai	nst any and al	Il liabilities, damages, actions, costs, losses,
claims and expenses (including atto	orney fees), on account of person	al injury, de It or violeti	on of lay	amage to or lo	oss of property or profits arising out of or by "Organization" or "Organization's"
employees, agents, volunteers, sub-	contractors, speakers, exhibitors,	event partie	cipants o	r invitees or a	my other person entering upon the premises
with the implied or express permis-	sion of "Organization". Such ind	lemnificatio	n by "O	rganization" s	hall apply unless such damage or injury
results from the sole negligence or	willful misconduct of the District	L.			
11/11/110		2	17	*7	

Insurance Requirements

Commercial General Liability insurance endorsement providing coverage against claims for bodily injury or death and property damage occurring in or upon or resulting from the facilities licensed hereunder, such insurance to offer immediate protection to the limit of no less than \$2,000,000 and such insurance shall include Blanket Contractual Liability coverage which insures contractual liability under the indemnification of the Parkrose School District #3 by Licensee as set forth below.

- Licensee shall maintain a policy endorsed to include the Parkrose School District, Parkrose Elementary School, school board
 members, agents, employees and volunteers as additional insured's as respects to the Organizations use of District facilities. Said
 insurance must be primary to and non-contributory with any insurance carried by the District and include waiver of subrogation in
 favor of the District, its board members, agents, employees and volunteers.
- Licensee agrees to provide all required certificates of insurance to the Patkrose School District at least fifteen (15) calendar days prior
 to the time of occupancy.
- The parties agree that the specified coverage of limits if insurance in no way limit the liability of the licensee.
- Licensee shall provide a Certificate of Insurance containing a notice of cancellation clause not less than 30 days prior to cancellation or non-renewal of any such policy.

Laws - Rules - Regulations

- All agents and employees connected with Licensee's use of the facility shall abide by, conform to and comply with all laws of the United States and the State of Oregon and all ordinances of the City of Portland, Oregon, and the rules and regulations of Parkrose School District, together with all rules and regulations of the Bureau of Police of the City of Portland.
- The use of all tobacco, inhalants, alcoholic beverages and controlled substances are strictly prohibited in or on Parkrose School
 District property. Possession of firearms or dangerous weapons in or on the premises is strictly prohibited by ORS 166.370.
- All security services including peer group security desired by Licensee shall be arranged for by special agreement with the Parkrose School District and shall be paid for by the Licensee.
- 4. The Parkrose School District shall have the sole right to collect and have custody of articles left in the building.
- 5. Any decision affecting any matter not herein expressly provided for shall rest solely within the discretion of the Parkrose School
- A person operating a school-age recorded program may not operate the program without performing criminal background checks for all staff and volunteers and becoming recorded with the Office of Child Care. (Oregon Law 329A.257)

• Full payment and proof of insurance must be received prior to use of any facility.

- Application must be completed and turned in 30 days prior to rental date for consideration of reduced fees. Religious based organizations are excluded from receiving reduced fees due to Federal Law.
- ♦ All rentals are subject to availability, please check with the building administrator. Classrooms may not be rented during teacher contract hours, vacant classrooms can be rented.
- Individuals or Organizations who stay beyond the times indicated on this form will be subject to \$36 per hour penalty should PSD staff have to stay late. Individuals or Organizations are also subject to any charges incurred by the outside agency overseeing PSD's security, should they be called to the site.
- Facilities may be rented on non-school days with administrator approval but paperwork may not be accepted and processed on non-school days. Administrators and secretaries get a summer break. Please be sure facility applications for use during the summer or fall are submitted prior to the end of each school year.

We agree and understand ALL of the above. We agree that said school property will be used in accordance with the rules and regulations of the Board of Education.

Organization or Indivi	idual Challer	Position of Res	ponsibility Secretary	
	Signdylle WE EUCHENE CT	City Pertland	State OR Zip 9723	
Approved for use by_	P	Tetal	rental fees \$ 767.0	0
č.	Sharie Lev	Wis		Page 2

of 2

[♦] Individuals or organizations that use school facilities under Board Policy must complete the Hold Harmless Statement and will be required to verify insurance coverage before final authorization is granted.

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Mail •

FYI - Facility Usage @ Knott

COMPOSE

Inbox (20)

Sent Mail

Drafts Trash

Starred

Move to Inbox

More •



3:12 PM (13 minutes ago)

Sharie Lewis - sharie | lewis@parkrose k12 or.us> to Scott, Andrea

Scott per our discussion we have a request to use the Knott field - period 3/1/17 thru 5/20/17 - times of use - typically 5-7 in evening and Saturday mornings - purtuse - soccer practice.

Thanks

Acct (Scotti, Don...

ACE Charter

Action / Waiting for-

Actuarial Reporting

ADM

Admin Contract

Sharie Lewis, CPA
Director of Business Services & Operations
Parkrose School District
ofc (503) 408-2103
fax (503) 408-2140
sharie Tewis@parkrose.k12.orus

Appreciative Inquiry Andrea/Jason/Su-

*Comîdeentality Notice: This e-mail and any attachments are intended only for use by addressee(s) named and may contain confidential or privileged information. If you are not the intended recipient, or the person responsible for delivering this document to the intra you are hereby notified that any dissemination, printing, or copying of this e-mail is strictly prohibited. If you have received this message in error, please notify my office and promptly delete the original copy of any e-mail. Thank you".

Appreciative Inquir... Arts Tax - RACC Athletics

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2/21/2017 3:26 PM

KGAB-AR-1 Adopted: April/2003 Revised: April 2011

Organization: Parkrose Tov	
Contact: Chad Taggard	Phone: 5034220041
Date of Application: Z-16-17 D	ate(s) of event: March 1St-May 20tu
Purpose of Use: SO(CEV P	ractices
supporting documentation (see criteria below must accompany this form.	ria for 'REDUCED' by attaching the requested w). Also, A FACILITY USE APPLICATION
CRITERIA ☐ Group must directly serve the Parkrose community ☐ No admission, entry, or other fee will be charged to participants or spectators	 Attach a copy of constitution (if applicable) Attach a current list of members with addresses (if applicable)
OTED FEES	CUSTOMER PROPOSED FEES
ACILITY FEES QUIPMENT FEES ECH SERVICE FEES HEATER FEES USTODIAL FEES TAL RENTAL FEES \$ 767.00	- FACILITY FEES \$
TAL KENTAL PELS \$	

PSD ADMINISTRATION APPROVED FEES
- FACILITY FEES \$
Building Principal/Designee Signature
Administration Recommendation & Comments:
Range Date 2017
Superintendent Recommendation & Comments:
place approve

BOARD ACTION: Approved Denied

Date _____

Elementary School:

Prescott

Parkrose ELEMENTARY School - Facilities Use Application

"Parkrose Community Groups/Non-Profit Organizations"

Parkrose School District - 10636 NE Prescott Street - Portland, Oregon 97220 - Fax (503) 408-2140

Today's Date: 2-16-17		For Office Use Only Received by:	Date: 2.21.17
Organization: PARKROSE	Social CL	UB Non-P	rofit Tax ID#: 930669545
		Phone: 503	422 001/1
Contact: CHAD TAG	121-1-3		
Email: Secretar	y & forkros	se societ. Com	
Address	Cir		Zip
Date(s) Day of week	Elementary School	Access Time - Exit Time	Expected Attendance
3-1/6-20 EVENING	# Presott	Evening usually	J
3K Sty WELDANS	Shaver	5-7	
Facility Fees:			\$ 51.00 x == \$
☐ Gym (2hrs) \$ 13.00 x	_=\$	Stage (4hrs)	\$ 51.00 x=\$
Main Field (2hrs) \$ 13.00 x 50		☐ Cafeteria (4hrs) ☐ *Kitchen (4hrs)	\$ 51.00 x = \$
☐ Baseball Field (2hrs) \$ 13.00 x	_=\$	☐ Multi-purpose Room (2hr	
☐ Softball Field (Zhrs) \$ 13.00 x	_=\$ =\$	[] Multi-purpose Room (4hr	s) \$ 75.00 x= \$
Classroom (4hrs) \$ 13.00 x *Parkrose School District (PSD) Nurrition	C C. C. C be soled	biled for all Kitchen use at \$ 26.00 pe	r hour
*Parkrose School District (PSD) Nutrition Facilities are charged based on units about	we (indicated in parenthesis)	. PSD will not invoice on the half, qu	earter, or partial units.
Equipment Fees**:		S. S I Summit	\$ 26.00 x = \$
	00 x=\$	☐ Sound System* ☐ Piano	\$ 26.00 x = \$
CI STRUCT OF THE STRUCT	00 x=\$	Chairs ((per chair)	\$ 2.00 x = \$
	00 x=\$ 00 x =\$	☐ Tables (per table)	\$ 6.00 x = \$
to the design of the shapes	4 \$31 00 mile for those even	ts requiring technology assistance.	
** All Parkrose Schools have public Wi-	Fi throughout. Please provid	le your own technology & equipment.	e
Custodial Fees***: These incluset, bathroom sanitizing and re- • Monday - Friday, operating hours • Saturdays - 7:30am-3:00pm • Sundays - all hours & after operating the renter. \$36 per hour fee applies if the duties. Large events will require custodia	stocking, supplies/mat/ = \$29.00 p/h = \$29.00 p/h hours = \$36.00 p/h a custodian is already on du spaces rented aren't left the	our our our	will then become the responsibility of
Facilities Coordinator will complete			9)
\$29.00 x number of hours needed	= \$		
\$36,00 x number of hours needed	= \$		
- Facility Fees	\$ 767		
- Equipment Fees	\$ 0	A 30% non-refunda	ble deposit is required to secure your
- Technology Service Fees	\$ 0	reservation.	
- Custodial Fees	8 0		S DUE - 2 WEEKS PRIOR TO RENTAL
- Customar rees	Ψ	DATE	
Total Rental Fees	\$767.00	5	
Completed by: Andu	a Stevens	DATE 2	-21-17
I/we understand the above fees. If my	application is accepted for	the requested facility scheduled at	, we agree to
meet all contractual, insurance, depos conduct of the audience in and about to property in regards to our use and occ			
properly in regards to our use and occ regulations of the Board of Education	s (See Policy KGAA).	e mue rances brober A am pe men	
Client Signature	TANKE OF THE STATE OF	Date	

20.

♦ All Catering should be contracted thru Parkrose Nutrition Services (503-408-2122). Administrator approval required if you are not using Parkrose Nutrition Services. Additionally, a Parkrose Nutrition Services employee may be required for any kitchen use at a rate of \$26.00 p/hr.

• All food must be consumed and served in the PSD Facilities designated areas.

♦ Individuals or organizations that use school facilities under Board Policy must complete the Hold Harmless Statement and will be required to verify insurance coverage before final authorization is granted.

Hold Harmless Agreement

defend the District, its board members, agents, employees and volunteers from and against any and all liabilities, damages, actions, costs, lo	1
claims and expenses (including attorney fees) on account of personal injury, death or damage to or loss of property or profits arising out of	sses,
the state of the s	OE
resulting in whole or in part from any act, omission, negligence, fault or violation of law or ordinance by "Organization" or "Organization's employees, agents, volunteers, subcontractors, speakers, exhibitors, event participants or invitees or any other person entering upon the pren	шаса
with the implied or express permission of "Organization". Such indemnification by "Organization" shall apply unless such damage or injur-	y
results from the sole negligence or willful misconduct of the District.	

Classed MT Signed

Z 1/7 177

Insurance Requirements

Commercial General Liability insurance endorsement providing coverage against claims for bodily injury or death and property damage occurring in or upon or resulting from the facilities licensed hereunder, such insurance to offer immediate protection to the limit of no less than \$2,000,000 and such insurance shall include Blanket Contractual Liability coverage which insures contractual liability under the indemnification of the Parkrose School District #3 by Licensee as set forth below.

- Licensee shall maintain a policy endorsed to include the Parkrose School District, Parkrose Elementary School, school board
 members, agents, employees and volunteers as additional insured's as respects to the Organizations use of District facilities. Said
 insurance must be primary to and non-contributory with any insurance carried by the District and include waiver of subrogation in
 favor of the District, its board members, agents, employees and volunteers.
- Licensee agrees to provide all required certificates of insurance to the Parkrose School District at least fifteen (15) calendar days prior to the time of occupancy.
- 3. The parties agree that the specified coverage of limits if insurance in no way limit the liability of the licensee.
- Licensee shall provide a Certificate of Insurance containing a notice of cancellation clause not less than 30 days prior to cancellation or non-renewal of any such policy.

Laws - Rules - Regulations

- All agents and employees connected with Licensee's use of the facility shall abide by, conform to and comply with all laws of the United States and the State of Oregon and all ordinances of the City of Portland, Oregon, and the rules and regulations of Parkrose School District, together with all rules and regulations of the Bureau of Police of the City of Portland.
- The use of all tobacco, inhalants, alcoholic beverages and controlled substances are strictly prohibited in or on Parkrose School
 District property. Possession of firearms or dangerous weapons in or on the premises is strictly prohibited by ORS 166.370.
- All security services including peer group security desired by Licensee shall be arranged for by special agreement with the Parkrose School District and shall be paid for by the Licensee.
- 4. The Parkrose School District shall have the sole right to collect and have custody of articles left in the building.
- Any decision affecting any matter not herein expressly provided for shall rest solely within the discretion of the Parkrose School
 District.
- A person operating a school-age recorded program may not operate the program without performing criminal background checks for all staff and volunteers and becoming recorded with the Office of Child Care. (Oregon Law 329A.257)

• Full payment and proof of insurance must be received prior to use of any facility.

- Application must be completed and turned in 30 days prior to rental date for consideration of reduced fees. Religious based organizations are excluded from receiving reduced fees due to Federal Law.
- All rentals are subject to availability, please check with the building administrator. Classrooms may not be rented during teacher contract hours, vacant classrooms can be rented.
- Individuals or Organizations who stay beyond the times indicated on this form will be subject to \$36 per hour penalty should PSD staff have to stay late. Individuals or Organizations are also subject to any charges incurred by the outside agency overseeing PSD's security, should they be
- Facilities may be rented on non-school days with administrator approval but paperwork may not be accepted and processed on non-school days.
 Administrators and secretaries get a summer break. Please be sure facility applications for use during the summer or fall are submitted prior to the end of each school year.

We agree and understand ALL of the above. We agree that said school property will be used in accordance with the rules and regulations of the Board of Education.

Organization or Individual [[Sall]]	Position of Responsibility Secretary
Address 14210 NE EUCLENE CT	City Portland State OR Zip 97230
Approved for use by	Maranto Total rental fees \$ 767.00
Building Principal	



Parkrose School District #3

KGAB-AR-1 Adopted: April/2003 Revised: April 2011

REDUCED FEES APPLICATION (This application is valid for one school year only. You must reapply each year.)	
Organization: Parkrose Youth Succer Club	
Contact: Chad Taggard Phone: 5034220041	
Date of Application: 2-16-17 Date(s) of event: March 1st-May 20th	, 201
Purpose of Use: Soccer practices	
· · · · · · · · · · · · · · · · · · ·	
The organization/event must meet the criteria for 'REDUCED' by attaching the requested supporting documentation (see criteria below). Also, A FACILITY USE APPLICATION must accompany this form.	
CRITERIA □ Group must directly serve the Parkrose community □ No admission, entry, or other fee will be charged to participants or spectators □ Attach a copy of constitution (if applicable) □ Attach a current list of members with addresses (if applicable)	
QUOTED FEES <u>CUSTOMER PROPOSED FEES</u>	ALLE LINE COMMON
- FACILITY FEES \$ 767 - FACILITY FEES \$ - EQUIPMENT FEES \$ - EQUIPMENT FEES \$ - TECH SERVICE FEES \$ - TECH SERVICE FEES \$ - THEATER FEES \$ - THEATER FEES \$ - CUSTODIAL FEES \$ - CUSTODI	
Additional Conditions or Terms (if applicable): Field and Goal use only	
History of Facility Use with Parkrose School District: Long history	

PSD ADMINISTRATION APPROVED FEES

PSD ADMINISTRATION APPROVED FEES
- FACILITY FEES \$
Approved Denied : Denied : Denied Den
Administration Recommendation & Comments:
Superintendent Signature Date 2 2 1 1 7
Superintendent Recommendation & Comments:
please approve

BOARD ACTION:
Approved Denied D

Date

KGAC-AR-Z Adopted: April 2003 Revised: 1.25.17

Parkrose ELEMENTARY School – Facilities Use Application

"Parkrose Community Groups/Non-Profit Organizations"

Parkrose School District - 10636 NE Prescott Street - Portland, Oregon 97220 - Fax (503) 408-2140

	Today's Date: 2-16-17			For Office Use Only AUS Date: 2.21.17			
	Organization: 13	vkrose S	occer Club	Non-P	rofit Tax ID#: 93066 9545		
	Contact: Chas			Phone: 503	422 0041		
	Brail: \$ Secretary @ Parkrose soccer. com						
	Address		Cit		Zip		
	Date(s)	Day of week	Elementary School	Access Time - Exit Time	Expected Attendance		
	3-1 5-74		RUSSELL	tuenings			
	3/1-5/20		Samento	ibually 5-1			
	Facility Fees:	Ai co can		Stage (4hrs)	\$ 51.00 x = \$		
Use of bo	☐ Gym (2hrs) → Main Field (2hrs)	\$ 13.00 x \$ 13.00 x 5	9=\$ 767	☐ Cafeteria (4hrs)	\$ 51.00 x = \$		
Y w lo	☐ Baseball Field (2		=\$	= *Kitchen (4hrs)	\$ 51.00 x = \$		
VS 16	☐ Softball Field (2)		=\$	☐ Multi-purpose Room (2lin			
100	☐ Classroom (4hrs	\$ 13.00 x	_=\$	☐ Multi-purpose Room (4hr)			
Cields Cields Couch from Societ to March to May 20-	*Parkrose School L Facilities are charge	District (PSD) Nutriti ved based on units ab	on Service Staff may be sched ove (indicated in parenthesis)	uled for all Kitchen use at \$ 26.00 pe . PSD will not invoice on the half, qu	r hour arter, or partial units.		
couler	Equipment Fees**		*				
50C 13 to	☐ Podium*		.00 x= \$x	☐ Sound System*	\$ 26.00 x = \$		
NONE	☐ Microphone*	\$ 6	.00 x = \$	☐ Piano	\$ 26.00 x = \$		
420-	□ TV/VCR/DVD*		.00 x = \$	☐ Chairs ((per chair)	\$ 2.00 x = \$		
Maria	□ Overhead Projec	tor* \$ 6	.00 x = \$	☐ Tables (per table)	\$ 6.00 x = \$		
	*Tech Service Customer to be charged \$31.00 p/lur for those events requiring technology assistance. ***All Parkrose Schools have public Wi-Fi throughout. Please provide your own technology & equipment.						
Custodial Fees***: These include lock/unlock of the building, alarming the building, set, bathroom sanitizing and re-stocking, supplies/materials, and general maintenance Monday - Friday, operating hours = \$29.00 p/hour Saturdays - 7:30am-3:00pm = \$29.00 p/hour Sundays - all hours & after operating hours = \$36.00 p/hour ***Custodial fees may not be charged if a custodian is already on duty. Cleaning/set-up and break-down will the renter. \$36 per hour fee applies if the spaces rented aren't left the way you found them and/or renter pulls duties. Large events will require custodial fees.				ice.			
	Facilities Coordinator will complete this section:						
	\$29.00 x number of \$36.00 x number of		= \$ = \$				
- Facility Fees \$ 767 - Equipment Fees \$ 0 A 30% non-refundable of reservation.			ble deposit is required to secure your S DUE – 2 WEEKS PRIOR TO RENTAL				
	Total Re	ntal Fees	\$ 767.0	00			
	Completed by:_	And	na Strm rilinator	DATE 2	-21-17		
	meet all contractu conduct of the aud property in regard	al, insurance, depos lience in and about is to our use and oc	it and payment requirement the building and for any dar	the requested facility scheduled at is during the agreement period. It mages beyond ordinary wear and to that District property will be used Date	ve agree to be responsible for the ar, which occurs to this District		

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Hold Harmless Agreement

Organization Name Here:	Parkosa Socier	Club	agrees to indemnify, hold harmless and
defend the District, its board memb	oers, agents, employees and volunt orney fees), on account of personal	eers from ar l injury, deaf	th or damage to or loss of property or profits arising out of or
resulting in whole or in part from a	my act, omission, negligence, fault	or violation	of law or ordinance by "Organization" or "Organization's" pants or invitees or any other person entering upon the premises
with the implied or express permiss results from the sole negligence or	sion of "Organization". Such inder willful misconduct of the District.	mutication	by "Organization" shall apply unless such damage or injury

Class Mtgg

2 17 177 Date

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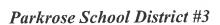
Full payment and proof of insurance must be received prior to use of any facility.

- Application must be completed and turned in 30 days prior to rental date for consideration of reduced fees. Religious based organizations are excluded from receiving reduced fees due to Federal Law.
- ♦ All rentals are subject to availability, please check with the building administrator. Classrooms may not be rented during teacher contract hours, vacant classrooms can be rented.
- Individuals or Organizations who stay beyond the times indicated on this form will be subject to \$36 per hour penalty should PSD staff have to stay late. Individuals or Organizations are also subject to any charges incurred by the outside agency overseeing PSD's security, should they be
- Facilities may be rented on non-school days with administrator approval but paperwork may not be accepted and processed on non-school days.
 Administrators and secretaries get a summer break. Please be sure facility applications for use during the summer or fall are submitted prior to the end of each school year.

We agree and understand ALL of the above. We agree that said school property will be used in accordance with the rules and regulations of the Board of Education.

Organization or Individual (1997)	Position of Respo	nsibility Secretary
Address 14210 NE EUGENE CT	cuy Portland	State &R Zip 97230
Approved for use by Hullding Principal Building Principal	MUN Total I	rental fees \$ 767,00

[♦] Individuals or organizations that use school facilities under Board Policy must complete the Hold Harmless Statement and will be required to verify insurance coverage before final authorization is granted.



Sac

KGAB-AR-1 Adopted: April/2003 Revised: April 2011

t must meet the criteri	Phone: 503422 0641 ate(s) of event: March 15t-May 20th, 2
Taggard 14-17 Da CCEP Prac t must meet the criteri tion (see criteria below	Phone: 503422 0641 Inte(s) of event: March 5th - May 20th, 2 Hills ia for 'REDUCED' by attaching the requested
t must meet the criterition (see criteria below	ia for 'REDUCED' by attaching the requested
t must meet the criteri	ia for 'REDUCED' by attaching the requested
t must meet the criteri	ia for 'REDUCED' by attaching the requested
tion (see criteria below	ia for REDUCED' by attaching the requested 7). Also, A FACILITY USE APPLICATION
directly serve the nmunity on, entry, or other narged to or spectators	 Attach a copy of constitution (if applicable) Attach a current list of members with addresses (if applicable)
	CUSTOMER PROPOSED FEES
\$_767 \$_0 \$_0 \$_0 \$_0 \$_0	- FACILITY FEES \$
or Terms (if applicable):	use only
	or Terms (if applicable): And Goal with Parkrose School

PSD ADMINISTRATION APPROVED FEES
- FACILITY FEES \$
- EQUIPMENT FEES \$ - TECH SERVICE FEES \$
- THEATER FEES \$
- CUSTODIAL FEES \$
TOTAL RENTAL FEES \$
Approved Denied : Salle Daniel Date: 2/21/17 Building Principal/Designee Signature
42M A201 PVC 8007
Administration Recommendation & Comments:
<i>₩</i>
K9au Date 2/3/1/7
Superintendent Signature
Superintendent Recommendation & Comments:
please approve

BOARD ACTION:

Approved Denied Denied

KGAC-AR-2 Adopted: April 2003 Revised: 1.25.17

Elementary School:

Parkrose ELEMENTARY School – Facilities Use Application

"Parkrose Community Groups/Non-Profit Organizations"

Parkrose School District - 10636 NE Prescott Street - Portland, Oregon 97220 - Fax (503) 408-2140

Today's Date: 2-16-17		For Office Use Only As Dute: 2.21.17		
Organization: Parkrose S	occer Club	Non-Profit Tax ID#: 93066 9545		
Contact: Chad Taggard		Phone: 503	422 0041	
Email: # Secretary	n@ Parkrose si	ccer, com		
	Cit	1990 (Fig. 1990)		
Address Date(s) Day of week	Elementary School	Access Time - Exit Time	Expected Attendance	
3-1 5-20	RUSSELL	Fuenings		
34-5/4s	Secremento	Usat y 5-7	\sim	
Some (2hrs) \$ 13.00 x				
Equipment Fecs**: Podium*				
Custodial Fees***: These include lock/unlock of the building, alarming the building, cleaning, event set-up/re- set, bathroom sanitizing and re-stocking, supplies/materials, and general maintenance. Monday - Friday, operating hours = \$29.00 p/hour Saturdays - 7:30sm-3:00pm = \$29.00 p/hour Sundays - all hours & after operating hours = \$36.00 p/hour Sundays - all hours & after operating hours = \$36.00 p/hour ***Custodial fees may not be charged if a custodian is already on duty. Cleaning/set-up and break-down will then become the responsibility of the renter. \$36 per hour fee applies if the spaces rented aren't left the way you found them and/or renter pulls the custodian away from his/her duties. Large events will require custodial fees.				
Facilities Coordinator will complete this section: \$29.00 x number of hours needed = \$ \$36.00 x number of hours needed = \$ \$= \$				
- Facility Fees \$ 767 - Equipment Fees \$ 10 A 30% non-refundable deposit is required to secure your reservation Technology Service Fees \$ 0 PAYMENT IS DUE - 2 WEEKS PRIOR TO RENTAL DATE				
Total Rental Fees \$7607.00 Completed by: Anch Sh DATE 2-21-17				
I/we understand the above fees. If my application is accepted for the requested facility scheduled at, we agree to meet all contractual, insurance, deposit and payment requirements during the agreement period. I/we agree to be responsible for the conduct of the audience in and about the building and for any damages beyond ordinary wear and tear, which occurs to this District property in regards to our use and occupancy thereof. I/we agree that District property will be used in accordance with the rules and regulations of the Board of Educations (See Policy KGAA). Date				

Usach to Cielas Coach from Societ to March to May 20.

♦ All Catering should be contracted thru Parkrose Nutrition Services (503-408-2122). Administrator approval required if you are not using Parkrose Nutrition Services. Additionally, a Parkrose Nutrition Services employee may be required for any kitchen use at a rate of \$26.00 p/hr.

• All food must be consumed and served in the PSD Facilities designated areas.

Hold Harmless Agreement

Organization Name Here:	Parkrose Socier	Club	agrees to indemnify, hold harmless and
defined the District its board momit	have noemic employees and volunic	ers from and agai	inst any and all liabilities, damages, actions, costs, losses,
resulting in whole or in part from a employees, agents, volunteers, sub with the implied or express permis	any act, omission, negligence, fault of contractors, speakers, exhibitors, even sion of "Organization". Such inden	or violation of lav ent participants o	lamage to or loss of property or profits arising out of or w or ordinance by "Organization" or "Organization's" or invitees or any other person entering upon the premises organization" shall apply unless such damage or injury
results from the sole negligence or	willful misconduct of the District.		
11/11/11/0	2	2 . 17	· + 7

Date Insurance Requirements

Commercial General Liability insurance endorsement providing coverage against claims for bodily injury or death and property damage occurring in or upon or resulting from the facilities licensed hereunder, such insurance to offer immediate protection to the limit of no less than \$2,000,000 and such insurance shall include Blanket Contractual Liability coverage which insures contractual liability under the indemnification of the Parkrose School District #3 by Licensee as set forth below.

- Licensee shall maintain a policy endorsed to include the Parkrose School District, Parkrose Elementary School, school board members, agents, employees and volunteers as additional insured's as respects to the Organizations use of District facilities. Said insurance must be primary to and non-contributory with any insurance carried by the District and include waiver of subrogation in favor of the District, its board members, agents, employees and volunteers.
- Licensee agrees to provide all required certificates of Insurance to the Parkrose School District at least fifteen (15) calendar days prior to the time of occupancy.
- The parties agree that the specified coverage of limits if insurance in no way limit the liability of the licensee. 3.
- Licensee shall provide a Certificate of Insurance containing a notice of cancellation clause not less than 30 days prior to cancellation or non-renewal of any such policy.

Laws - Rules - Regulations

- All agents and employees connected with Licensee's use of the facility shall abide by, conform to and comply with all laws of the United States and the State of Oregon and all ordinances of the City of Portland, Oregon, and the rules and regulations of Parkrose School District, together with all rules and regulations of the Bureau of Police of the City of Portland.
- The use of all tobacco, inhalants, alcoholic beverages and controlled substances are strictly prohibited in or on Parkrose School District property. Possession of firearms or dangerous weapons in or on the premises is strictly prohibited by ORS 166.370,
- All security services including peer group security desired by Licensee shall be arranged for by special agreement with the Parkrose School District and shall be paid for by the Licensee.
- The Parkrose School District shall have the sole right to collect and have custody of articles left in the building.
- Any decision affecting any matter not herein expressly provided for shall rest solely within the discretion of the Parkrose School
- A person operating a school-age recorded program may not operate the program without performing criminal background checks for all staff and volunteers and becoming recorded with the Office of Child Care. (Oregon Law 329A.257)

Full payment and proof of insurance must be received prior to use of any facility.

- Application must be completed and turned in 30 days prior to rental date for consideration of reduced fees. Religious based organizations are excluded from receiving reduced fees due to Federal Law.
- All rentals are subject to availability, please check with the building administrator. Classrooms may not be rented during teacher contract hours, vacant classrooms can be rented.
- Individuals or Organizations who stay beyond the times indicated on this form will be subject to \$36 per hour penalty should PSD staff have to stay late. Individuals or Organizations are also subject to any charges incurred by the outside agency overseeing PSD's security, should they be called to the site.
- Facilities may be rented on non-school days with administrator approval but paperwork may not be accepted and processed on non-school days. Administrators and secretaries get a summer break. Please be sure facility applications for use during the summer or fall are submitted prior to the end of each school year.

We agree and understand ALL of the above. We agree that said school property will be used in accordance with the rules

and regulations of the poster of endeation	
Organization or Individual	Position of Responsibility Secretary
Signatyire	City Perfland State BR Zip 97230
Address 14210 NE EUGENE CO	City P EV 7 10-10 State Vic Zip 17210
VIII Tanit	767.00
Approved for use by	Total rental fees \$
Building Principal	

[♦] Individuals or organizations that use school facilities under Board Policy must complete the Hold Harmless Statement and will be required to verify insurance coverage before final authorization is granted.

Shaver

KGAB-AR-1 Adopted; April/2003 Revised; April 2011

Date of Application: Z-14-17 Date	Phone: 5034220041 e(s) of event: March 1st-May 20th, 20
Date of Application: — Ty I I Date	of of events Manufalls - Manufalls - 10 10 10
P. CH. Carrier 1.	
Purpose of Use: Soccer pract	1165
The organization/event must meet the criteria supporting documentation (see criteria below). must accompany this form.	for 'REDUCED' by attaching the requested Also, A FACILITY USE APPLICATION
CRITERIA Group must directly serve the	☐ Attach a copy of constitution (if
Parkrose community	applicable)
 No admission, entry, or other fee will be charged to 	 Attach a current list of members with addresses (if
participants or spectators	applicable)
OTED FEES	CUSTOMER PROPOSED FEES
	- FACILITY FEES \$
	- Till 1
EQUIPMENT FEES \$ 6	- EQUIPMENT FEES \$
EQUIPMENT FEES \$ 0 C C C C C C C C C C C C C C C C C C	- EQUIPMENT FEES \$ - TECH SERVICE FEES \$ - THEATER FEES \$
EQUIPMENT FEES SECH SERVICE FEES SHEATER FEES SUBSTODIAL FEES SUBSTODIAL FEES SUBSTODIAL FEES	- EQUIPMENT FEES \$ - TECH SERVICE FEES \$ - THEATER FEES \$ - CUSTODIAL FEES \$
EQUIPMENT FEES SECULT SERVICE FEES SUBTRIBUTE SERVICE	- EQUIPMENT FEES \$ - TECH SERVICE FEES \$ - THEATER FEES \$
EQUIPMENT FEES SECH SERVICE FEES SHEATER FEES CUSTODIAL FEES STAL RENTAL FEES	- EQUIPMENT FEES \$ - TECH SERVICE FEES \$ - THEATER FEES \$ - CUSTODIAL FEES \$
EQUIPMENT FEES FECH SERVICE FEES FHEATER FEES CUSTODIAL FEES \$ 0	- EQUIPMENT FEES \$ - TECH SERVICE FEES \$ - THEATER FEES \$ - CUSTODIAL FEES \$
EQUIPMENT FEES FECH SERVICE FEES FHEATER FEES CUSTODIAL FEES FOTAL RENTAL FEES \$ 767.00	- EQUIPMENT FEES - TECH SERVICE FEES - THEATER FEES - CUSTODIAL FEES \$

PSD ADMINISTR	ATION	APPROVED	FEES
---------------	-------	----------	-------------

Date: 2-21-17
Date 2 31 17

BOARD ACTION:

Approved Denied Date _____

KGAC-AR-Z Adopted: April 2003 Revised: 1,25,17

Parkrose ELEMENTARY School - Facilities Use Application

"Parkrose Community Groups/Non-Profit Organizations" Parkrose School District - 10636 NE Prescott Street - Portland, Oregon 97220 - Fax (503) 408-2140

Today's Date: 2-16-17	For Office Use Only Received by: Date: 2.21.17				
Organization: PARKROSE SECCER CLUB Non-Profit Tax ID#: 930669545					
Contact: CHAD TAGGARD Phone: 503422 0041					
Email: X Secretary @ Parkro	se soccer com				
Address Ci	520				
Date(s) Day of week Elementary School	Access Time - Exit Time Expected Attendance				
Show Every The Harrison	Evenus Gonty				
3/1-5/24 NEERDAMS Shower	5-7				
Facility Fees:	☐ Stage (4hrs) \$ 51.00 x =\$				
☐ Gym (2hrs) \$ 13.00 x = \$	☐ Stage (4hrs) \$ 51.00 x = \$ ☐ Cafeteria (4hrs) \$ 51.00 x = \$				
☐ Baseball Field (2hrs) \$ 13.00 x =\$	☐ *Kitchen (4hrs) \$ 51.00 x =\$				
☐ Softball Field (2hrs) \$ 13.00 x == \$	☐ Multi-purpose Room (2hrs) \$ 38.00 x = \$				
☐ Classroom (4hrs) \$ 13.00 x = \$	(] Multi-purpose Room (4hrs) \$ 75.00 x == \$				
*Parkrose School District (PSD) Nutrition Service Staff may be sched Facilities are charged based on units above (indicated in parenthesis)	mea for all Kuchen use at \$ 20.00 per nour PSD will not invoice on the half, quarter, or partial units.				
Equipment Fecs**:	A 0000				
□ Podium* \$ 6.00 x = \$	☐ Sound System* \$ 26.00 x = \$ ☐ Piano \$ 26.00 x = \$				
☐ Microphone* \$ 6.00 x=\$ ☐ TV/VCR/DVD* \$ 11.00 x=\$	Chairs ((per chair) \$ 2.00 x = \$				
☐ Overhead Projector* \$ 6.00 x = \$	☐ Tables (per table) \$ 6.00 x = \$				
*Tech Service - Customer to be charged \$31.00 p/hr for those event					
** All Parkrose Schools have public Wi-Fi throughout. Please provide					
	building, alarming the building, cleaning, event set-up/re-				
set, bathroom sanitizing and re-stocking, supplies/mate					
 Monday - Friday, operating hours = \$29.00 p/hour Saturdays - 7:30am-3:00pm = \$29.00 p/hour 					
 Saturdays - 7:30am-3:00pm Sundays - all hours & after operating hours \$36,00 p/h 					
***Custodial fees may not be charged if a custodian is already on dut	y. Cleaning/set-up and break-down will then become the responsibility of				
the renter. \$36 per hour fee applies if the spaces rented aren't left the	way you found them and/or renter pulls the custodian away from his/her				
duties. Large events will require custodial fees.	West days and the second state of the second				
Facilities Coordinator will complete this section: \$29.00 x number of hours needed = \$					
\$36.00 x number of hours needed = \$					
- Facility Fees \$ 767.0	Q				
- Equipment Fees \$	A 30% non-refundable deposit is required to secure your				
- Technology Service Fees \$ 0	reservation.				
- Custodial Fees \$ 0	FULL PAYMENT IS DUE - 2 WEEKS PRIOR TO RENTAL				
	DATE				
Total Rental Fees \$767.00	<u>O</u>				
Completed by: Andrea Ster	DATE 2-21-17				
I/we understand the above fees. If my application is accepted for the requested facility scheduled at, we agree to meet all contractual, insurance, deposit and payment requirements during the agreement period. I/we agree to be responsible for the conduct of the audience in and about the building and for any damages beyond ordinary wear and tear, which occurs to this District property in regards to our use and occupancy thereof. I/we agree that District property will be used in accordance with the rules and regulations of the Board of Educations (See Policy KGAA).					
Client Signature	Date				

20.

• All Catering should be contracted thru Parkrose Nutrition Services (503-408-2122). Administrator approval required if you are not using Parkrose Nutrition Services. Additionally, a Parkrose Nutrition Services employee may be required for any kitchen use at a rate of \$26.00 p/hr.

• All food must be consumed and served in the PSD Facilities designated areas.

♦ Individuals or organizations that use school facilities under Board Policy must complete the Hold Harmless Statement and will be required to verify insurance coverage before final authorization is granted.

Hold Harmless Agreement				
Organization Name Here: Parkcose Soccer Club agrees to indennify, hold harmless and				
defend the District, its board members, agents, employees and volunteers from and against any and all liabilities, damages, actions, costs, losses,				
claims and expenses (including attorney fees), on account of personal injury, death or damage to or loss of property or profits arising out of or resulting in whole or in part from any act, omission, negligence, fault or violation of law or ordinance by "Organization" or "Organization's"				
employees, agents, volunteers, subcontractors, speakers, exhibitors, event participants or invitees or any other person entering upon the premises				
with the implied or express permission of "Organization". Such indemnification by "Organization" shall apply unless such damage or injury				
results from the sole negligence or willful misconduct of the District.				
Class 17, 17				
Signed Date				
Insurance Requirements				
Commercial General Liability insurance endorsement providing coverage against claims for bodily injury or death and property damage				
occurring in or upon or resulting from the facilities licensed hereunder, such insurance to offer immediate protection to the limit of no less than				
\$2,000,000 and such insurance shall include Blanket Contractual Liability coverage which insures contractual liability under the indemnification				

- of the Parkrose School District #3 by Licensee as set forth below. Licensee shall maintain a policy endorsed to include the Parkrose School District, Parkrose Elementary School, school board members, agents, employees and volunteers as additional insured's as respects to the Organizations use of District facilities. Said insurance must be primary to and non-contributory with any insurance carried by the District and include waiver of subrogation in
 - Licensee agrees to provide all required certificates of insurance to the Parkrose School District at least fifteen (15) calendar days prior to the time of occupancy.
 - The parties agree that the specified coverage of limits if insurance in no way limit the liability of the licensee. 3.

favor of the District, its board members, agents, employees and volunteers.

4. Licensee shall provide a Certificate of Insurance containing a notice of cancellation clause not less than 30 days prior to cancellation or non-renewal of any such policy.

Laws - Rules - Regulations

- All agents and employees connected with Licensee's use of the facility shall abide by, conform to and comply with all laws of the United States and the State of Oregon and all ordinances of the City of Portland, Oregon, and the rules and regulations of Parkrose School District, together with all rules and regulations of the Bureau of Police of the City of Portland.
- The use of all tobacco, inhalants, alcoholic beverages and controlled substances are strictly prohibited in or on Parkrose School District property. Possession of firearms or dangerous weapons in or on the premises is strictly prohibited by ORS 166.370,
- All security services including peer group security desired by Licensee shall be arranged for by special agreement with the Parkrose School District and shall be paid for by the Licensee.
- 4. The Parkrose School District shall have the sole right to collect and have custody of articles left in the building.
- Any decision affecting any matter not herein expressly provided for shall rest solely within the discretion of the Parkrose School
- A person operating a school-age recorded program may not operate the program without performing criminal background checks for all staff and volunteers and becoming recorded with the Office of Child Care, (Oregon Law 329A.257)
- Full payment and proof of insurance must be received prior to use of any facility.
- Application must be completed and turned in 30 days prior to rental date for consideration of reduced fees. Religious based organizations are excluded from receiving reduced fees due to Federal Law.
- All rentals are subject to availability, please check with the building administrator. Classrooms may not be rented during teacher contract hours, vacant classrooms can be rented.
- ♦ Individuals or Organizations who stay beyond the times indicated on this form will be subject to \$36 per hour penalty should PSD staff have to stay late. Individuals or Organizations are also subject to any charges incurred by the outside agency overseeing PSD's security, should they be
- Facilities may be rented on non-school days with administrator approval but paperwork may not be accepted and processed on non-school days. Administrators and secretaries get a summer break. Please be sure facility applications for use during the summer or fall are submitted prior to the end of each school year.

We agree and understand ALL of the above. We agree that said school property will be used in accordance with the rules and regulations of the Board of Education.

Organization or Individual	Position of Responsibility Secretary
Signature	Title
Address 14210 NE EVGENE CT	City Portland State OR Zip 97230
	$\mathcal{D}_{0} = -\mathcal{D}_{0}$
Approved for use by Building Principal	Total rental fees \$ 767.00

MS

KGAB-AR-1 Adopted: April/2003 Revised: April 2011

	S APPLICATION
(This application is valid for one school	year only. You must reapply each year.)
Organization: Parkrose Youth	Soccer Club
Contact: Chad Taggard	Phone: 5034220041
Date of Application: 2,17,17 Dat	te(s) of event: March 1st -May 20tu,
Purpose of Use: Soccer practic	
2	
The organization/event must meet the criteria supporting documentation (see criteria below, must accompany this form.	of or 'REDUCED' by attaching the requested). Also, A FACILITY USE APPLICATION
CRITERIA Group must directly serve the Parkrose community No admission, entry, or other fee will be charged to	 Attach a copy of constitution (if applicable) Attach a current list of members with addresses (if applicable)
participants or spectators	CUSTOMER PROPOSED FEES
OTED FEES	
ACILITY FEES QUIPMENT FEES ECH SERVICE FEES HEATER FEES USTODIAL FEES TAL RENTAL FEES \$ 1,534.00	- FACILITY FEES \$
Additional Conditions or Terms (if applicable):	Field and Goal use only
TIME TIME	
History of Facility Use with Parkrose School I	District:

PSD ADMINISTRATION APPROVED FEES

PSD ADMINISTRATION APPROVED FEES
- FACILITY FEES - EQUIPMENT FEES - TECH SERVICE FEES - THEATER FEES - CUSTODIAL FEES - CUSTODIAL FEES Approved Denied: Date: 2/21/17
Building Principal/Designoe Signature
Administration Recommendation & Comments:
See note!
Superintendent Signature Superintendent Recommendation & Comments:
please approve

BOARD ACTION:
Approved Denied D

Date

Parkrose MIDDLE SCHOOL - Facilities Use Application

"Parkrose Community Groups/Non-Profit Organizations" Parkrose Middle School -11800 NE Shaver Street - Portland, Oregon 97220 - Fax (503) 408-2998

	Today's Date: 2-17-17			For Office Use Only Received by:		
	Organization: Pen	rkrose So	ceer Club	Non-	Profit Tax ID#: 93060545	
	Contact: Chad	Taggard		Phone: 503	422 0041	
	Email: jeev	etarga	parkrose sec	coor, com		
	Address		City State	Zip		
	Date(s)	Day of week	Facility	Access Time - Exit Time	Expected Attendance	
	3/1-5/20		MAIN FEILO	Evening Spiner 5-7	20-30	
	Footlity Page					
se of Aleld	Facility Fees: [] Classroom (4hrs)	\$ 26.00	c=\$	[] Main Gym (2hrs) \$ 2	6.00 x = \$	
in Atell cocch for c	☐ Cafeteria (4hrs)	\$102.00			3.00 x = \$	
nin H	[] **Stage (4hrs) [] Library (4hrs)	\$102.00 : \$102.00x		Main Field (2hrs) \$ 2	6.00 x 79 = \$ 1537	
rocch	Library (4hrs) Kitchen (4hrs) Parking Lot (4hrs)	\$102.00		[] Baseball Field (2hrs) \$ 20	6.00 x = \$	
20		\$153.00	x= \$	[] Track (p/hr) \$ 2	6.00 x=\$	
CLAREN . JOO	Locker Room (eac				3.00 x=\$	
rch!	[] Tennis Courts (4ci			[] BandRm (4hrs) \$ 2 ad for all Kitchen use at \$ 26.00 per hour	6.00 x=\$	
241170		Stage, Cafeteria fees a		a year and an a good per nour		
47 20.			e (indicated in parenth	esis). PSD will not invoice on the half, q	tarter, or partial units,	
	EQUIPMENT FEE	Marine .		ing Baseball Field S 51.	00	
	[] Podium* [] Microphone*				.00 x = \$.00 x = \$	
	[] TV/VCR/DVD*	S 1L00 x	= \$ () Lin	ing Soccer Field (maintenance) \$ 102.	00 x = \$	
	[] Overhead Projector* [] Sound System*	\$ 6.00 x \$ 26.00 x			00 x = \$ 00 x = \$	
	[] Piano	\$ 26.00 x	= \$ [] Tab	les (per table) \$ 6.00 x_ = \$_		
	[] Chairs ((per chair)		= \$	wants samilising to the start and		
				vents requiring technology assistance.		
				f the building, alarming the build		
			t re-stocking, sup	plies/materials, and general mai	ntenance.	
	 Monday - Friday, operating hours Saturdays & Sundays - all hours & after operating hours ***Custodial fees may not be charged if a custodian is already on duty. Cleaning/set-up and break-down will then become the responsibility of the companient of the companie					
	the renter. \$36 per he	our fee applies if the sp	paces rented aren't left	the way you found them and/or renter pu		
	(411.4	will require custodial j				
	\$29.00 x number of h	ator will complete to	his section:			
	\$36.00 x number of 1		= \$			
	- Facility Fee		\$ 1534	4.00		
	- Equipment		\$ 0		posit is required to secure your	
			\$ 0	reservation.	E 1 WEEVE BOLOD TO DESTRAI	
		Service Fees	0 0	DATE	E - 2 WEEKS PRIOR TO RENTAL	
	- Custodial F	ees	\$ <u> </u>		ı	
	Total Ren	tal Fees	\$ 1,534	.00		
	· · · · · · · · · · · · · · · · · · ·	1.	CI.	a 1	. / .	
	Completed by:	Andra	- Str	DATE 2/21	1111	
		Araellaire Geerdin	Mor			
		above fees. If my a				

property in regards to our use and occupancy thereof. I/we agree that District property will be used in accordance with the rules and regulations of the Board of Educations (See Policy KGAA).

Client Signature_

All Catering should be contracted thru Parkrose Nutrition Services (503-408-2122). Administrator approval required if you are not using Parkrose Nutrition Services. Additionally, a Parkrose Nutrition Services employee may be required for any kitchen use at a rate of \$26.00 p/hr.
 All food must be consumed and served in the PSD Facilities designated areas.

♦ Individuals or organizations that use school facilities under Board Policy must complete the Hold Harmless Statement and will be required to verify insurance coverage before final authorization is granted.

HOLD HARMLESS AGREEMENT

Organization Name Here: Porkrose	Socoer Club	agrees to indemnify, hold harmless and
		inst any and all liabilities, damages, actions, costs, losses,
claims and expenses (including attorney fees), on accor-	unt of personal injury, death or de	lamage to or loss of property or profits arising out of or
resulting in whole or in part from any act, omission, ne employees, agents, volunteers, subcontractors, speakers with the implied or express permission of "Organizatio results from the sole negligence or willful misconduct	s, exhibitors, event participants on.". Such indemnification by "O	or invitees or any other person entering upon the premises

Chadlet 19 2 17 17

Signed INSURANCE REQUIREMENTS

Commercial General Liability insurance endorsement providing coverage against claims for bodily injury or death and property damage occurring in or upon or resulting from the facilities licensed hereunder, such insurance to offer immediate protection to the limit of no less than \$2,000,000 and such insurance shall include Blanket Contractual Liability coverage which insures contractual liability under the indemnification of the Parkrose School District #3 and Parkrose Middle School by Licensee as set forth below.

- Licensee shall maintain a policy endorsed to include the Parkrose School District, Parkrose Middle School, school board members,
 agents, employees and volunteers as additional insured's as respects to the Organizations use of District facilities. Said insurance
 must be primary to and non-contributory with any insurance carried by the District and include waiver of subrogation in favor of the
 District, its board members, agents, employees and volunteers.
- 2. Licensee agrees to provide all required certificates of insurance at least fifteen (15) calendar days prior to the time of occupancy.
- 3. The parties agree that the specified coverage of limits if insurance in no way limit the liability of the licensee.
- Licensee shall provide a Certificate of Insurance containing a notice of cancellation clause not less than 30 days prior to cancellation or non-renewal of any such policy.

LAWS-RULES-REGULATIONS

- All agents and employees connected with Licensee's use of the facility shall abide by, conform to and comply with all laws of the United States and the State of Oregon and all ordinances of the City of Portland, Oregon, and the rules and regulations of Parkrose Middle School, together with all rules and regulations of the Bureau of Police of the City of Portland.
- The use of all tobacco, inhalants, alcoholic beverages and controlled substances are strictly prohibited in or on Parkrose School
 District property, Possession of firearms or dangerous weapons in or on the premises is strictly prohibited by ORS 166.370.
- All security services including peer group security desired by Licensee shall be arranged for by special agreement with the Parkrose Middle School and shall be paid for by the Licensee.
- 4. The Parkrose Middle School shall have the sole right to collect and have custody of articles left in the building.
- Any decision affecting any matter not herein expressly provided for shall rest solely within the discretion of the Parkrose Middle School.
- A person operating a school-age recorded program may not operate the program without performing criminal background checks for all staff and volunteers and becoming recorded with the Office of Child Care. (Oregon Law 329A.257)
- Full payment and proof of insurance must be received prior to use of any facility.
- ♦ Application must be completed and turned in 30 days prior to rental date for consideration of reduced fees. Religious based organizations are excluded from receiving reduced fees due to Federal Law.
- ♦ All rentals are subject to availability, please check with the building administrator. Classrooms may not be rented during teacher contract hours, vacant classrooms can be rented.
- Individuals or Organizations who stay beyond the times indicated on this form will be subject to \$36 per hour penalty should PSD staff have to stay late. Individuals or Organizations are also subject to any charges incurred by the outside agency overseeing PSD's security, should they be called to the site.
- Facilities may be rented on non-school days with administrator approval but paperwork may not be accepted and processed on non-school days. Administrators and secretaries get a summer break. Please be sure facility applications for use during the summer or fall are submitted prior to the end of each school year.

We agree and understand ALL of the above. We agree that said school property will be used in accordance with the rules and regulations of the Board of Education.

Organization or Individual Close 1733	Position of Responsibility Secretory
Address 12/210 No Every GT City	V Portland State Orzin 91230
APPROVED FOR USE	TOTAL RENTAL FEES \$ 1534.00
Juilbiting Principal	