

Sunray ISD
Curriculum, Federal and Special Programs, DTC
Human Resources Director
Pat Armstrong

Date: March 9, 2017

To: Board of Trustees and Superintendent

From: Pat Armstrong

Re: February, 2017 Report

1. **Title I and State Compensatory Education** – Currently, we have 291 students who qualified for free/reduce lunches. This number drives our funding for Title 1 and SCE.
2. **State Assessment** – I uploaded the precodes for the spring EOCs prior to the February 3rd deadline.
3. **Section 504 meetings** – I attended three 504 meetings this month: two at the High School and one at the middle school.
4. **State assessment** – I participated in a webinar on February 16th concerning state assessment.
5. **Election** – On February 17th, I kept the office opened until 5 PM for candidate sign-up. We will be able to cancel the election – we have two positions open and only two candidates.
6. **TELPAS Calibration** – On February 23rd, I monitored the elementary and middle school teachers who completed their annual calibration for TELPAS. Most teachers calibrated on their first attempt. On February 24th, I monitored a high school teacher who needed a second calibration session. She passed. On February 28th, I went back to the elementary and middle school to calibrate a teacher who was unable to calibrate on the 23rd. Again on March 1st, I attempted to finish calibrating all the remaining teachers.
7. **Leading Learning** – On February 27th, I attended the Leading Learning training. We concentrated on norming the standards.
8. **Migrant ID&R Update** – Following the Leading Learning session, I met with the migrant staff to get trained on the update from TEA and USDE on migrant recruiting.
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