



LINCOLNWOOD SCHOOL DISTRICT 74
BOARD OF EDUCATION
FACILITIES COMMITTEE MEETING MINUTES
TUESDAY, MAY 18, 2021 AT **6:00 PM**

BOARD OF EDUCATION
Scott L. Anderson, *President*
Kevin Daly, *Vice President*
John P. Vranas, *Secretary*
Myra A. Foutris
Elaina Geraghty
Rupal Shah Mandal
Peter D. Theodore

ADMINISTRATION
Dr. Kimberly A. Nasshan, *Superintendent of Schools*
Dr. David Russo, *Assistant Superintendent for Curriculum and Instruction*
Courtney Whited, *Business Manager/CSBO*

Minutes of the Facilities Committee Meeting of the Board of Education of Lincolnwood School District 74, Cook County, Illinois, was held in the Lincoln Hall Band Room #108, 6855 North Crawford, Lincolnwood, IL 60712, with ZOOM Video Conferencing available for public participation on Tuesday, May 18, 2021.

1. CALL TO ORDER/ROLL CALL

Chairman Vranas called the Facilities Committee meeting to order at 6:04 p.m.

2. FACILITIES COMMITTEE MEMBERS PRESENT

John P. Vranas, (BOE), Chairman
Rupal Shah Mandal, BOE
Emily McCall, Community Member
Zade Tagani, Community Member

FACILITIES COMMITTEE MEMBERS NOT PRESENT

Elaina Geraghty, BOE
Wendy Grano, Community Member

OTHER BOARD MEMBERS PRESENT

Peter D. Theodore (via ZOOM)

ADMINISTRATORS/STAFF PRESENT

Dr. Kimberly A. Nasshan, Superintendent of Schools
Dr. David L. Russo, Assistant Superintendent of Curriculum and Instruction
Courtney Whited, Business Manager/CSBO (via ZOOM)
Jim Caldwell, Director of Buildings and Grounds
Christopher Edman, Director of Technology

OTHERS PRESENT

Athi Toufexis, StudioGC

3. AUDIENCE TO VISITORS

None

4. APPROVAL OF MINUTES

a. Facilities Committee Meeting Minutes - **April 13, 2021**

A motion was made, seconded and passed to approve the April 13, 2021 Facilities Committee meeting minutes.

5. DISTRICT ARCHITECT OF RECORD – STUDIOGC

a. Todd Hall Parking Lot

Courtney Whited, explained the design proposal for the Todd Hall parking lot as a part of a larger plan for the campus. The Committee expressed concerns about the estimated costs of the presented parking lot project. The Committee directed the Administration to move forward with rehabilitating the current Todd Hall parking lot. A full depth replacement of the existing lot, which would replace the stone base, was recommended by StudioGC. The timeline for replacement of the current Todd Hall parking lot would be to go to bid in January 2022 with the work to be scheduled for the summer of 2022.

b. Grades 1-2 Playground

Courtney Whited, described the work done on the Kindergarten playground last year and reviewed the current condition of the 1st and 2nd Grade playground. The options for possible equipment were shared. The Committee liked the fish net climber and the chimes. The Committee would like the playground to be accessible from multiple points. StudioGC will bring plans that take into account accessibility, drainage, size of the playground and equipment choice. The Administration was directed to take the proposal from NuToys Leisure Products for the playground equipment to the Lincolnwood PTA as a project to commit their funds to.

c. StudioGC Project(s) Update

Athi Toufexis, presented options to reconfigure space at Rutledge Hall to create two new classrooms necessitated by enrollment and space needed for COVID mitigation strategies. The plans could be reconfigured in future years to meet other needs. The Committee had consensus on option #2, the Committee wants to see a window in the office space created by option #2.

6. OLD BUSINESS

a. HVAC Piping and Pump Analysis

A motion was made, seconded and passed that the Facilities Committee concur with the Administration's recommendation to accept the proposal from StudioGC/IMEG in the amount of \$6,000.

b. Dual BCM Replacement at Lincoln Hall

A motion was made, seconded and passed that the Facilities Committee concur with the Administration's recommendation to the Board of Education to approve the contract with Control Engineering Corporation for ACM and communication wiring work at Lincoln Hall in the amount of \$17,000.

7. NEW BUSINESS

a. Solar Panel Grants

A motion was made, seconded and passed that the Facilities Committee concur with the Administration's recommendation to the Board of Education to accept a grant of up to \$6,400 from the Illinois Clean Energy Community Foundation and up to \$5,000 from the Cook County Solar School program toward the purchase and installation of a single 1kW photovoltaic solar panel system.

b. Metropolitan Water Reclamation District's Greening Cook County Schools Pilot Program

The Committee directed the Administration to continue a dialogue with The Metropolitan Water Reclamation District (MWRD) about participation in this pilot program, should MWRD identify the District as a potential partner.

8. District Facilities Update

1. The District's blueprint archive work begins in May with Cross Rhodes as recommended by StudioGC. The project will be parsed out in segments by building/date and the expected finish date is September 1.
2. The drinking fountain options for the CCDC wing at Todd Hall was discussed and the Committee gave guidance to purchase the Elkay model.
3. The Todd Hall and Rutledge Hall door and fire alarm start date is June 14. The substantial completion date is August 6, 2021.
4. The Rutledge Hall stairwell flooring project start date is June 14. The substantial completion date is July 30, 2021.
5. Children's Care & Development Center (CCDC) has informed its families and staff that the program will be temporarily relocating to Lincoln Hall until construction projects at Todd Hall are completed. The Illinois Department of Children and Family Services is requiring CCDC to complete an application for separate certification for the time at Lincoln Hall. Paperwork has been filed and there is a final walkthrough of spaces on June 14.
6. Lincolnwood Parks & Recreation submitted a facility rental request in order to use three rooms on the first floor of Lincoln Hall for the Summer Day Camp program. Their intent is to use the spaces during inclement weather from 8AM-4PM on Mondays-Fridays from June 8 to August 13.

9. ADJOURNMENT.

A motion was made, seconded and passed to adjourn the Facilities Committee meeting at 7:17 p.m.

The next Facilities Committee meeting will be held Tuesday, June 8, 2021 at 6:00 p.m. The public is welcome.

John P. Vranas, Chairman

Elaina Geraghty, Member