

The Board of Education of Pana Community Unit School District #8 of the Counties of Christian, Shelby and Montgomery, Illinois met in Regular Session on Monday, December 19, 2011 at 6:30 p.m. in the Unit Office at 14 East Main St., Pana, Illinois.

MEETING CALLED TO ORDER/ROLL CALL

President Koontz called the meeting to order at 6:30p.m. The following board members were present: Beyers, Carlson, Foor, Koontz, Metzger, Schafer. Absent: McLeod

Executive Session

A motion was made by Beyers and seconded by Metzger to adjourn to executive session to discuss Employment/Compensation/Resignation Recommendations, Complaint lodged against employee(s) and Litigation.

ROLL CALL: Beyers, Carlson, Foor, Koontz, Metzger and Schafer. All aye motion carried.

Roll Call

McLeod arrived at 6:47pm.

Executive session ended at 7:41pm.

ROLL CALL: Beyers, Carlson, Foor, Koontz, McLeod, Metzger, Schafer.

A motion was made by Metzger and seconded by McLeod to approve the minutes as read in executive session.

Approve minutes as read in ex.

ROLL CALL: Beyers, Carlson, Foor, Koontz, McLeod, Metzger, Schafer. All aye, motion carried.

Roll Call

Gayle McRoberts, High School -

Ms. McRoberts was trying to make the HS Chorus and Band Concert so she gave her brief report early in the meeting. Ms. McRoberts was pleased to announce that they have started a high school newspaper. She also mentioned that the FFA raised over \$10,000 at their meal/auction. The high school received a letter for Sporting a Winning attitude and then she also mentioned that the second semester schedule is changing. The homeroom will go back to the end of the day.

ADDITIONS TO THE AGENDA -

CONSENT AGENDA

A motion was made by Foor and seconded by Carlson to approve the consent agenda items 3, 4, and 5 with payables totaling \$321,345.31 and payroll totaling \$809,570.27 for a total of \$1,130,915.58.

ROLL CALL: Carlson, Foor, Koontz, McLeod, Metzger, Schafer, Beyers. All aye, motion carried.

Roll Call

VISITOR, TEACHER, & SUPPORT STAFF CONSIDERATIONS

COMMITTEE REPORTS

Facilities

The facilities committee did meet and the minutes are included in the packet. It was mentioned that Honeywell has been to the Jr. High to look at the heating system and answer some questions we had with controlling temperature settings.

Finance

Did not meet. Next meeting Thursday, January 12th at 6:30am.

Curriculum Committee

Did not meet. Next meeting TBD.

Policy Committee

Did not meet. Next meeting TBD.

Pana Educational Foundation

Did not meet.

Technology Committee

Did not meet.

Strategic Planning Committee

Did not meet.

ADMINISTRATIVE REPORTS

Principals -

Mrs. Wysong Washington/Lincoln

Mrs. Wysong was at the band and chorus concert.

Deb Zueck, Jefferson Middle School

Ms. Zueck was at the Jefferson band and chorus concert earlier in the evening and was pleased with the event.

Paul Lauff, Jr. High

Mr. Lauff came in late as he was at the band and chorus concert also. He did mention the Explore Results and discussed them briefly with the board.

Building and Transportation- Mrs. Lori Ade

Lori Ade was unavailable for the meeting but Dr. Lett did mention a few items from her report. He updated them on the Tower Hill bus garage, the pest control bids and the high school sound system. A motion was made by Beyers and seconded by Schafer to approve the bid of Orkin for pest control at the schools.

ROLL CALL: Foor, Koontz, McLeod, Metzger, Schafer, Beyers, Carlson. All aye, motion carried. Roll Call

Assistant Superintendent-Mr. Dave Dively

Mr. Dively gave a brief review of his report and an overview of the individual school improvement/school-wide title plans.

A motion was made by McLeod and seconded by Schafer to approve the School-wide title plans for Washington, Lincoln, Jefferson, and Jr. High.

ROLL CALL: Koontz, McLeod, Metzger, Schafer, Beyers, Carlson, Foor. All aye, motion carried. Roll Call

A motion was made by Foor and seconded by Carlson to approve the School Improvement Plans for Washington, Lincoln, Jefferson, and Jr. High.

ROLL CALL: McLeod, Metzger, Schafer, Beyers, Carlson, Foor, Koontz. All aye, motion carried. Roll Call

SUPERINTENDENT

Personnel Recommendations

A motion was made by Foor and seconded by Metzger to approve the resignation/retirement of Georgeann Henschen as Cafeteria Food Service Manager. G. Henschen retire/resign

ROLL CALL: Metzger, Schafer, Beyers, Carlson, Foor, Koontz, McLeod. All aye, motion carried. Roll Call

A motion was made by Beyers and seconded by Schafer to employ the following: Certified Brandon Engleman as 1st grade teacher, non-certified Angela Garber as HS Cafeteria Cashier.

ROLL CALL: Schafer, Beyers, Carlson, Foor, Koontz, McLeod, Metzger. All aye, motion carried. Roll Call

A motion was made by McLeod and seconded by Schafer to add the following to the sub list: Suzanne Dooley, Melissa Galvin, Ruth Baldock, Lindsey Kerby, Brandon Engleman, Steven Nance, and Diane Chladny as substitute teachers and Rosemary Carlson as a volunteer.

ROLL CALL: Beyers, Carlson, Foor, Koontz, McLeod, Metzger, Schafer. All aye, motion carried. Roll Call

2011 Tax Levy Discussion

A motion was made by Foor and seconded by Beyers to approve the 2011 Tax Levy.

ROLL CALL: Carlson, Foor, Koontz, McLeod, Metzger, Schafer, Beyers. All aye, motion carried. Roll Call

District School Improvement Plan

A motion was made by Carlson and seconded by Schafer to approve the District School Improvement Plan.

ROLL CALL: Foor, Koontz, McLeod, Metzger, Schafer, Beyers, Carlson. All aye, motion carried.

Roll Call

Regional Vocational System Intergovernmental Agreement

A motion was made by Metzger and seconded by Beyers to approve the revised Regional Vocational System Intergovernmental Agreement which names Hillsboro CUSD #3 as the new administrative agent for the system.

ROLL CALL: Koontz, McLeod, Metzger, Schafer, Beyers, Carlson, Foor. All aye, motion carried.

2012 Board Meeting Schedule

A motion was made by McLeod and seconded by Carlson to approve the 2012 Board Meeting Dates and Times.

ROLL CALL: McLeod, Metzger, Schafer, Beyers, Carlson, Foor, Koontz. All aye, motion carried.

Communications

Dr. Lett did mention that Pana CUSD #8 did send a letter to Nokomis School District about talks for a merger/consolidation with Pana.

Board Member Considerations

Adjournment

A motion was made by Schafer and seconded by Foor to adjourn the regular meeting of December 19, 2011. All aye, motion carried.

Secretary

President