



TO: School Board Members

FROM: Peter Olson-Skog, Superintendent

DATE: May 4, 2026

SUBJECT: Administrative Review of Series 300 Policies, Superintendent and Board Relations

BACKGROUND

An administrative review of the Series 300 Policies (Superintendent and Board Relations), has been completed. The policies continue to adhere to the district's processes and procedures currently in place. There were no changes to policies in this section.

School District 197 reviews its policies on a 3-year cycle unless otherwise required by law. Typically, recommended policy changes are brought to the school board for three readings, with approval at the third reading. However, when the administration is recommending minor or no changes to the policy, it is labeled as an "administrative review." Consistent changes the board has asked to be applied to policies are considered minor. One example is using more inclusive language such as using "parent/guardian" instead of just "parent."

When labeled an "administrative review" the policy is placed on the consent agenda for a single reading with a recommendation to approve the policy as presented. As a reminder, board members always have the opportunity to remove a policy from the consent agenda to discuss it as part of the main agenda.

RECOMMENDED RESOLUTION

BE IT RESOLVED by School Board of School District 197 to approve the Series 300 Policies, Superintendent and Board Relations, as presented.