

**BOARD OF TRUSTEES  
AGENDA**

<input type="checkbox"/>	<b>Workshop</b>	<input checked="" type="checkbox"/>	<b>Regular</b>	<input type="checkbox"/>	<b>Special</b>
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(A)  **Report Only**  **Recognition**

**Presenter(s):**

**Briefly describe the subject of the report or recognition presentation.**

(B)  **Action Item**

**Presenter(s): MR. GILBERTO GONZALEZ, SUPERINTENDENT OF SCHOOLS**

**Briefly describe the action required.**

Consider and take appropriate action on the request to approve the minutes of the August 7, 2013 (Workshop), August 20, 2013 (Workshop), September 10, 2013 (Regular) and September 25, 2013 (Special) Board Meetings.

(C) **Funding source: Identify the source of funds if any are required.**

(D) **Clarification: Explain any question or issues that might be raised regarding this item.**

## MINUTES OF THE BOARD OF TRUSTEES EAGLE PASS INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Eagle Pass Independent School District held a Special Board Meeting 2<sup>nd</sup> Budget Workshop on August 07, 2013, at 6:00 P.M. at the District Service Center, 1420 Eidson Road, Eagle Pass, TX.

### Board Members Present:

Mr. Ignacio J. Saucedo, President  
Ms. Glenna Purcell, Vice-President  
Secretary, Vacant  
Mr. Ramon Ramirez, Trustee  
Ms. Lupita Fuentes, Trustee  
Dr. Hector Alvarez, Trustee, arrived @ 6:04 P.M.  
Mr. Benjamin Rodriguez III, Trustee

**Superintendent of Schools:** Mr. Gilberto Gonzalez

**Attorney:** Richard Strieber, Attorney, Escamilla & Poneck law Firm.

I. **MEETING CALLED TO ORDER:** Board President Ignacio J. Saucedo called the meeting to order at 6:00 P.M.

### II. 2<sup>nd</sup> BUDGET WORKSHOP:

- A. Review Estimated M & O Funds Balance
- B. Review Salary Proposals
- C. Review Additional Requests
- D. Other Budgetary Issues

Ismael Mijares, Assistant Superintendent for Business and Finance, reviewed the 2<sup>nd</sup> Budget Workshop information for the 2013-2014 school year. The presentation included the latest figures on the Estimated Fund Balance on the M & O as of August 7, 2013. Mr. Mijares discussed the 2013-14 Tax Rate, 5 Year Plan Equipment, 5 Year Plan Special Projects, 5 Year Plan School Security ( in phase 2) and Salary Proposals.

*The Budgetary considerations for the 2013-2014 Budget excludes salary increases 2013-2014, excludes the 5-year plan for campuses/departments equipment, excludes additional requests/Special projects for 2012/2013 by campuses/departments (this is only for illustration purposes to compare lasts years request to this years requests), excludes additional requests/special projects for 2013/14 by campuses/departments and excludes Estimated Fund Balances of 163 account, 175 account and 616 account.*

Should the consensus of the Board approve the Proposed Tax Rate prior to the publication on the *Notice of Public Meeting to Discuss Budget and Proposed Tax Rate*, the budget proposals made today will be incorporated in the budget. The notice will be published in the newspaper by Friday and it will also be on the district website. Mr. Ismael Mijares, Assistant Superintendent for Business & Finance, addressed Board Members questions and concerns.

### III. ACTION ITEMS:

- A. Consider and take appropriate action on the request to approve the Proposed Tax Rate prior to its publication on the "NOTICE OF PUBLIC MEETING TO DISCUSS BUDGET AND PROPOSED TAX RATE."  
**Motion by Trustee Purcell second by Trustee Fuentes to approve the Proposed Tax**

Rate prior to Publication. Granted 6/0. (M & O Tax Rate @ 1.04005, I & S Tax Rate @ 0.11711 for a total Tax Rate Proposal of 1.15716 for the 2013-3014 school year.)

- B. Consider and take appropriate action on the request to approve the 2013-14 Salary Proposals. **Motion by Trustee Alvarez second by Trustee Rodriguez to approve the 2013-14 Salary Proposals as recommended by the Superintendent. Granted 6/0. Professionals- 3% + 1.2%(Step of \$570.00) for a total of 4.2%. Campus Administrators-3%. Non-Campus Administrators-2.25%. Paraprofessionals-3.5%, and Manual Trades-3.5%.**

IV. **CLOSED SESSION:** Pursuant to Sections 551.071, 551.072, 551.073, 551.074, 551.076, 551.082, 551.083, and 551.084, Texas Government Code:

The Board adjourned into Closed Session at 6:48 P.M. Pursuant to Section §551.071, §551.072, 551.073, §551.074, §551.076, §551.082, §551.083 and §551.084 of the Texas Government Code. **Motion by Trustee Fuentes and second by Trustee Rodriguez. Granted 6/0.**

**PERSONNEL MATTERS:**

- A. Discuss the request to hire personnel to fill vacancies pursuant to TGC 551.074.

V. **OPEN SESSION:**

The Meeting Reconvened at 7:08 P.M.

Consider and Take Appropriate Action on item (s) Discussed in Closed Session.

- A. Consider and take appropriate action on the request to hire personnel to fill vacancies pursuant to TGC 551.074. **Motion by Trustee Fuentes second by Trustee Alvarez to approve to hire personnel to fill vacancies as discussed in Closed Session. Granted 6/0.**

VI. **ADJOURNMENT:**

There, being no further business the meeting was adjourned at 7:09 P.M. **Motion by Trustee Fuentes and second by Trustee Ramirez. Granted 6/0.**

**WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.**

**PRESIDENT** \_\_\_\_\_ **SECRETARY** \_\_\_\_\_

**DATE MINUTES APPROVED:** \_\_\_\_\_

**DATE MINUTES SIGNED:** \_\_\_\_\_

## MINUTES OF THE BOARD OF TRUSTEES EAGLE PASS INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Eagle Pass Independent School District held a Special Meeting on August 20, 2013, at 6:00 P.M. at District Service Center Board Meeting Room 1420 Eidson Road, Eagle Pass, TX 78852.

### **Board Members Present:**

Mr. Ignacio J. Saucedo, President  
Ms. Glenna Purcell, Vice President  
Ms. Lupita Fuentes, Secretary  
Mr. Ramon Ramirez, Trustee  
Dr. Hector Alvarez, Trustee  
Mr. Benjamin Rodriguez III, Trustee  
Mrs. Hilda Martinez, Trustee

**Superintendent of Schools:** Mr. Gilberto Gonzalez

**Attorney:** Richard Strieber, Attorney, Escamilla & Poneck Law Firm

**I. MEETING CALLED TO ORDER:** Board President Ignacio J. Saucedo called the meeting to order at 6:00 P.M.

**II. PUBLIC HEARING TO DISCUSS THE 2013-2014 OFFICIAL BUDGET AND PROPOSED TAX RATE:**

Public Hearing opened at 6:01 P.M. No one signed up for the Public Hearing. Public Hearing closed at 6:02 P.M.

**III. 3<sup>RD</sup> BOARD WORKSHOP:**

1. Review Estimated M & O Fund Balance
2. Other Budgetary Issues

Ismael Mijares, Assistant Superintendent for Business & Finance- Reviewed the 3<sup>rd</sup> and final budget workshop before the adoption of the 2013-2014 Budget. Mr. Mijares recapped the M & O Estimated Fund Balance and indicated that the Salary Proposals and Additional Requests/Special Projects that were approved at the 2<sup>nd</sup> Budget Workshop have been incorporated into the budget.

The 2013-2014 Proposed Official Budget requires Board approval and the proposed official budget includes the General Fund figures and all the state mandated funds, which are required legally by TEA. These funds are the Food Service Fund (Provision 2 is already incorporated and students will not have to pay for their meals), Special Revenue Funds, Debt Service Fund, and Capital Projects Fund.

Ismael Mijares, Assistant Superintendent for Business & Finance addressed Board Members' questions and concerns which included the audited figures, the monthly report presented at every Regular Board Meeting, Cash Flow, Fund Balance, and Tax Levy. Other Budgetary Issues were also reviewed and all questions and concerns were addressed.

**IV. PRESENTATIONS/REPORTS:**

1. **Report on the 2013 Certified Appraisal Roll from the Maverick County Appraisal District.** Ismael Mijares, Assistant Superintendent for Business & Finance reviewed the 2013 Certified Appraisal Roll from Maverick County Appraisal District and stated that all figures were taken into consideration.

2. **Report on the Certification of the 2012/2013 Excess Debt Collections for the EPISD Interest and Sinking Funds.** Ismael Mijares, Assistant Superintendent for Business & Finance reviewed the report on the Certification of the 2012/2013 Excess Debt Collections for the Eagle Pass ISD Interest and Sinking Funds. Mr. Mijares also stated that it is made up of two components... the M & O and I & S, and when they are both added it totals to the Tax Rate. **No questions from the Board of Trustees.**
3. **Review and Discuss the 2013 Rollback Tax Rate Worksheet.** Ismael Mijares, Assistant Superintendent for Business & Finance reviewed and read the 2013 Rollback Calculations to the Board of Trustees. There is \$0.00 balance in the Certified 2012 excess debt collections and a 100% on the Certified 2013 anticipated collection rate. The 2013 debt adjusted for collections is \$2.2 million, the 2013 Rollback M & O Rate is \$1.04005, 2013 debt tax rate is 0.11711, which brings the 2013 Rollback Tax Rate at \$1.15716, this is slightly lower than last years. Board Members questions were addressed.

#### V. ACTION:

1. Consider and take appropriate action on the request to adopt the Official Budget for the 2013-2014 School year. **Motion by Trustee Purcell second by Trustee Ramirez. Granted 7/0.**
2. Consider and take appropriate action on the request to adopt the Resolution 2013-2014-01 to set the 2013 Tax Rate. **Motion by Trustee Martinez second by Trustee Purcell to adopt the Resolution 2013-2014-01 that *the "Property Tax Rate be increased by the Adoption of a Tax Rate of 1.15716, which is effectively a 0.19961 percent increase in the Effective Tax Rate."* Granted 7/0. (For the record the overall tax rate is being reduced therefore, the taxpayers will see a reduction in their taxes despite the way the Motion is read.)**
3. Consider and take appropriate action on the request to award Sealed Proposal No. 130735 for a Two Year Term commencing September 1, 2013, for Structural Pest Control Services and the Board delegates the Superintendent or Designee the authority to make related budgeted purchases of goods or services as per Board Policy (CH). **Motion by Trustee Fuentes second by Trustee Rodriguez. Granted 7/0.**

#### VI. CLOSED SESSION:

Pursuant to §551.071, §551.072, §551.073 §551.074, §551.076, §551.082, §551.083 and §551.084, Texas Government Code, Personnel Matters: **The Board adjourned into Closed Session at 6:58 P.M. pursuant to Texas Government Code. Motion by Trustee Martinez second by Trustee Ramirez. Granted 7/0.**

1. Discuss the request to hire personnel to fill vacancies pursuant to §TGC 551.074.

#### VII. OPEN SESSION:

The meeting reconvened at 7:09 P.M. and the Board will consider and take appropriate action on item(s) discussed in closed session.

1. Consider and take appropriate action on the request to hire personnel to fill vacancies pursuant to TGC §551.074. **Motion by Trustee Fuentes second by Trustee Alvarez to approve to hire personnel to fill vacancies as discussed in Closed Session. Granted 7/0.**

VIII. **ADJOURNMENT:**

There being no further business, the meeting adjourned at 7:11 P.M. **Motion by Trustee Fuentes second by Trustee Martinez. Granted 7/0.**

**WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.**

**PRESIDENT** \_\_\_\_\_ **SECRETARY** \_\_\_\_\_

**DATE MINUTES APPROVED:** \_\_\_\_\_

**DATE MINUTES SIGNED:** \_\_\_\_\_

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MINUTES OF THE BOARD OF TRUSTEES EAGLE PASS  
INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Eagle Pass Independent School District held a Regular Meeting on September 10, 2013, at 6:00 P.M. at District Service Center Board Meeting Room, 1420 Eidson Road, Eagle Pass, TX 78852.

Board Members Present:

Mr. Ignacio J. Saucedo, President  
Ms. Glenna Purcell, Vice President  
Mr. Ramon Ramirez, Trustee  
Dr. Hector Alvarez, Trustee  
Mr. Benjamin Rodriguez III, Trustee  
Mrs. Hilda Martinez, Trustee

Board Members Absent:

Ms. Lupita Fuentes, Secretary

Superintendent of Schools: Mr. Gilberto Gonzalez

Attorney: Mr. Richard Strieber, Escamilla & Poneck Law Firm

Staff Members and Visitors Present: The sign-in sheet hereby becomes a part of these minutes.

- I. MEETING CALLED TO ORDER: Board President, Ignacio J. Saucedo called the meeting to order at 6:03 P.M., and asked for a moment of silence for the passing of Ms. Laura Sanchez, who was a dedicated teacher at Memorial Jr. High School.
- II. PLEDGE OF ALLEGIANCE: Superintendent of Schools, Gilberto Gonzalez led the Pledge of Allegiance.
- III. CITIZEN'S COMMUNICATION/ RECOGNITIONS: No one signed up for the Citizen's Communication.
  1. Recognition of Ms. Alejandra Martinez, Memorial Jr. High School 7<sup>th</sup> Grade Science Teacher, for being selected as an Educator at Sea for the 2013 Nautilus Exploration Program by the Ocean Exploration Trust. Ms. Alejandra Martinez was selected for this program, one out of seventeen educators. During the summer Ms. Martinez did exploration and was very instrumental in learning the program and she will bring a lot of good information to the students as well as being a roll model. Ms. Martinez' parents were present and were also recognized by the School Board and Superintendent. A certificate was awarded to Alejandra Martinez and a group picture with the School Board and Superintendent was taken.
- IV. DISTRICT REPORTS/PRESENTATIONS:
  1. Financial Report. No questions from the Board
  2. Utility Report. No questions from the Board
  3. Tax Collection Report. No questions from the Board
  4. Tax Collector's Annual Report for Collections and Transfers. Mr. Ismael Mijares, Assistant Superintendent for Business & Finance briefly reviewed the report to the Board of Trustees. No questions from the Board.

V. ACTION ITEMS:

1. Consideration and take appropriate action on the request to adopt Resolution 2013-14/02 to levy the 2013 Tax Roll for the fiscal year ending August 31, 2014. Motion by Trustee Purcell, second by Trustee Ramirez. Granted 6/0.
2. Consider and take appropriate action on the request to purchase Credit by Exam Tests for EPISD Secondary Campuses from Texas Tech University ISD and he Board delegates the Superintendent or Designee the authority to make related budgeted purchases of goods or services as per Board Policy (CH). Motion by Trustee Ramirez second by Trustee Rodriguez Granted 6/0.
3. Consider and take appropriate action on the request to approve proposed revisions to Policy EIC (Local): Academic Achievement-Class Ranking. . Motion by Trustee Ramirez second by Trustee Rodriguez. Motion carries 5/1(Purcell).
4. Consider and take appropriate action on the request to approve contracts for programs and staff development for administrators, teachers, and other classified staff for school year 2013-2014. Motion by Trustee Rodriguez second by Trustee Martinez. Granted 6/0.
5. Consider and take appropriate action on the request to extend the current contract with Delinquent Tax Collection Firm Linebarger, Goggan, Blair & Sampson, LLP, Attorneys at Law. Motion by Trustee Purcell second by Trustee Rodriguez. Granted 6/0.
6. Consider and take action to approve granting to AEP Texas Central Company an extension of the existing 15 ft. wide electrical easement on property adjacent to the east and south property lines of Armando Cerna Elementary. Motion by Trustee Rodriguez second by Trustee Alvarez to table item until exact figures of value on easement property are provided. Motion carries 5/1(Saucedo)
7. Consider and take appropriate action on the request to approve a Memorandum of Understanding with Edgewood ISD and the Power of 9 Consortium for the Race To The Top-District Grant. Motion by Trustee Ramirez second by Trustee Rodriguez. Granted 6/0.

VI. CONSENT ITEMS:

It was the consensus of the Board to consider item(s) 1 – 6 in one motion. Motion by Trustee Rodriguez second by Trustee Alvarez. Granted 6/0.

1. Consider and take appropriate action on the request to approve the minutes of the August 1, 2013, (Special 12:30 P.M.), August 1, 2013, (Special 6:00 P.M.), August 8, 2013, (Special), August 13, 2013, (Regular) Board Meetings. Item previously considered.
2. Consider and take appropriate action on the request to approve a Memorandum of Agreement between Eagle Pass ISD and Teaching and Mentoring Communities (TMC) for Program/School Year 2013-2014. Item previously considered.
3. Consider and take appropriate action on the request to approve Mr. Oscar Galindo, Maverick County Extension Agent, as an Adjunct Faculty Member. Item previously considered.
4. Consider and take appropriate action on the request to adopt Resolution 2013-2014/03 recognizing the Maverick County Texas 4-H Organization as extracurricular activity. Item previously considered.



5. Consider and take appropriate action on the request to approve an Intergovernmental Agreement between the City of Eagle Pass and the Eagle Pass ISD for the use of the Golf Course. Item previously considered.
6. Consider and take appropriate action on the request to accept student backpack donation from Domino's Pizza. Item previously considered.

VII. CLOSED SESSION: Pursuant to Sections: 551.071, 551.072, 551.074, 551.076, 551.082, 551.083, and 551.084, Texas Government Code:

The Board adjourned into Closed Session at 6:58 P.M. Pursuant to §551.071, §551.072, §551.074, 551.076, 551.082, 551.083, and 551.084 of the Texas Government code. Motion by Trustee Martinez second by Trustee Rodriguez. Granted 6/0.

PERSONNEL MATTERS:

1. Discuss the request to hire personnel to fill vacancies pursuant to TGC 551.074.
2. Consultation with attorney regarding disclosure requirements relating to the PEP Program. (TGC 551.074)

VIII. OPEN SESSION: The meeting reconvened at 7:40 P.M.

Consider and take appropriate action on item(s) discussed in Closed Session.

1. Consider and take appropriate action on the request to hire personnel to fill vacancies pursuant to TGC 551.074. Motion by Trustee Alvarez second by Trustee Rodriguez to approve to hire personnel to fill vacancies as discussed in Closed Session. Granted 6/0.

IX. CORRESPONDENCE AND INFORMATION:

1. Update Board Adopted Campuses.

**Ignacio J. Saucedo:** Rosita Valley Elementary, Sam Houston Elementary, Language Development Center, and Eagle Pass High

**Glenna Purcell:** Graves Elementary, Gallego Elementary, DAEP, and Kirchner Elementary

**Lupita Fuentes:** Memorial Jr. High, Eagle Pass Jr. High, Kennedy Hall Elementary, and Seco Mines Elementary

**Ramon Ramirez:** CC Winn High, Rosita Valley Literacy Academy, and Mancha Elementary

**Hector Alvarez:** Cerna Elementary, Lee Elementary, and Early Childhood Center

**Benjamin Rodriguez III:** Gonzalez Elementary, Liberty Elementary, and San Luis Elementary

**Hilda Martinez:** Glass Elementary, Benavides Hts., Elementary, and Darr Elementary

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- X. ADJOURNMENT: There being no further business, the meeting was adjourned at 7:44 P.M. Motion by Trustee Ramirez second by Trustee Purcell. Granted 6/0.

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WE AFFIRM THAT THESE MINUTES ARE OFFICAL COMPLETE AND CORRECT.

PRESIDENT: \_\_\_\_\_ SECRETARY: \_\_\_\_\_

DATE MINUTES APPROVED: \_\_\_\_\_

DATE MINUTES SIGNED: \_\_\_\_\_

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## MINUTES OF THE BOARD OF TRUSTEES EAGLE PASS INDEPENDENT SCHOOL DISTRICT

The Board of Trustees of the Eagle Pass Independent School District held a Special Meeting on September 25, 2013, at 12:00 NOON at District Service Center Board Meeting Room, 1420 Eidson Road, Eagle Pass, TX 78852.

### **Board Members Present:**

Mr. Ignacio J. Saucedo, President  
Ms. Glenna Purcell, Vice-President  
Mr. Ramon Ramirez, Trustee  
Mr. Benjamin Rodriguez III, Trustee  
Mrs. Hilda Martinez, Trustee

### **Board Members Absent:**

Ms. Lupita Fuentes, Secretary  
Dr. Hector Alvarez, Trustee

**Superintendent of Schools:** Mr. Gilberto Gonzalez.

**Attorney:** Mr. Richard Strieber, Attorney, Escamilla & Poneck Law Firm.

I. **MEETING CALLED TO ORDER:** Board President Ignacio J. Saucedo called the meeting to order at 12:03 P.M.

### II. **ACTION ITEMS:**

1. Consider and take appropriate action on the request to approve the contract for auditing services with firm, Leal & Carter, P.C. Certified Public accountants. **Motion by Trustee Purcell second by Trustee Ramirez. Granted 5/0.**
2. Consider and take appropriate action on the request to approve a Letter of Support for Community Services Agency (CSA). **Motion by Trustee Ramirez, second by Trustee Rodriguez. Granted 5/0.**

III. **CLOSED SESSION: Pursuant to Sections: 551.071, 551.072  
551.074, 551.076, 551.082, 551.083, and 551.084, Texas Government Code:**

The Board adjourned into Closed Session at 12:10 P.M. Pursuant to Section §551.071, §551.072, §551.074, §551.076, §551.082, §551.083 and §551.084 of the Texas Government Code. **Motion by Trustee Rodriguez, second by Trustee Martinez. Granted 5/0.**

### **PERSONNEL MATTERS:**

1. Discuss the request to fill vacancies pursuant to TGC 551.074.
2. Discuss the request to hire a professional employee to serve as Instructional Officer for CC Winn High School subject to possible future reassignment by the Superintendent.

IV. **OPEN SESSION:** The Board reconvened at 12:40 P.M.

The Board will consider and take appropriate action on item(s) discussed in Closed Session.

1. Consider and take appropriate action on the request to hire personnel to fill vacancies pursuant to TGC 551.074. **Motion by Trustee Rodriguez, second by Trustee Purcell to approve to hire personnel to fill vacancies as discussed in Closed Session. Granted 5/0**

2. Consider and take appropriate action on the request to hire a professional employee to serve as Instructional Officer for CC Winn High School subject to possible future reassignment by the Superintendent. **Motion by Trustee Martinez, second by Trustee Ramirez to approve to hire Jorge Benavides to serve as a professional employee to serve as Instructional Officer for CC Winn High School subject to possible future reassignment by the Superintendent. Granted 5/0.**

**Announcement:** Superintendent Gilberto Gonzalez Introduced Mrs. Melissa Gratkowski, Eagle Pass ISD Public Information Officer. Mrs. Gratkowski was a teacher at CC Winn High School and now she will be the spokes person and do all the positive reporting's/stories for the district.

V. **ADJOURNMENT:**

There being no further business, the meeting adjourned at 12:44 P.M. **Motion by Trustee Rodriguez second by Trustee Ramirez. Granted 5/0.**

WE AFFIRM THAT THESE MINUTES ARE OFFICIAL, COMPLETE, AND CORRECT.

PRESIDENT \_\_\_\_\_ SECRETARY \_\_\_\_\_

DATE MINUTES APPROVED: \_\_\_\_\_

DATE MINUTES SIGNED: \_\_\_\_\_

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