

Administration

School District Administration

I. Purpose

This policy clarifies the role of the school district administration and its relationship with the school board.

II. General Statement of Policy

Effective administration and management practices are essential to realizing educational excellence. It is the responsibility of the school district administration to develop a school environment that recognizes the dignity of each student and employee, and the right of each student to [have equitable](#) access to educational programs and services.

III. General Responsibilities

- A. The school board expects all activities related to the management of the school district to be well-planned and executed and consistent with the policies of the board.
- B. The board will seek specific recommendations, background information and professional advice from the school district administration, and will hold the administration accountable for effective management of the schools and the district's educational programs.
- C. Although the board holds the superintendent ultimately responsible for administration of the district and annual evaluation of each principal, the board also recognizes the direct responsibility of [superintendent designee and](#) principals for educational results and effective administration, supervisory, and instructional leadership at the school building level.
- D. The board and school administration will work together to share information and decisions that best serve the needs of district students.

Legal References:

Minn. Stat. § 123B.143 (Superintendent)

Minn. Stat. § 123B.147 (Principals)

Policy
adopted: 6/18/07
amended: 8/20/12
revised: 1/28/19

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Administration

Superintendent

I. Purpose

This policy recognizes the importance of the role of the superintendent and the overall responsibility of that position within the school district.

II. General Statement of Policy

The school board will employ a superintendent who serves as an ex officio, non-voting member of the board and as chief executive officer of the school system.

III. General Responsibilities

- A. The superintendent is responsible for the management of the schools and the school district's educational programs, as well as the administration of all district policies. The superintendent is directly accountable to the school board.
- B. The superintendent will annually evaluate each principal who is assigned the responsibility for supervising a school building in the district.
- C. The superintendent may delegate responsibilities to other district employees, but will continue to be accountable for actions taken under this delegation.
- D. Where responsibilities are not specifically prescribed, nor district policy applicable, the superintendent will use personal and professional judgment, subject to review by the board.

Legal Reference:

Minn. Stat. § 123B.143 (Superintendent)

Policy
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INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Education Programs

Graduation Requirements

I. Purpose

This policy sets forth requirements for graduation from the school district.

II. General Statement of Policy

The school district's policy is that all students will fulfill applicable state required assessments as well as satisfactorily complete all course requirements and, as determined by the district and as established by the school board, in order to receive a diploma. [All students who meet the above requirements will be considered a graduate of Edina High School for purposes of ceremony, diploma, and transcript.](#)

III. Definitions

- A. "Course credit" is equivalent to a student's successful completion of a semester of study or a student's mastery of the applicable subject matter, as determined by the school district and as identified annually in district course registration catalogs.
- B. "Individualized Education Program" or "IEP" means a written statement developed for a student eligible by law for special education and services.
- C. "Academic standard" means: (1) a statewide adopted expectation for student learning in the content areas of language arts, mathematics, science, social studies, physical education, world language, or the arts, or (2) a locally adopted expectation for student learning in health, the arts, or career and technical education.

IV. Test Administrator

The Director of Teaching and Learning is the school district test administrator and in charge of all test procedures.

V. Graduation Requirements

Students must fulfill state graduation requirements and successfully complete high school level courses, as determined by the school district, to graduate from Edina Public Schools. District requirements are articulated in Appendix I.

VI. Requirements to Participate in Graduation Ceremony

- A. The high school graduation ceremony is the commencement event provided to students, families, and community by the school district. A high school senior ~~with the~~ **who has attained the** required course credits will be allowed to participate in the ceremony. The high school principal or designee will present a list of seniors to receive a diploma from Edina Public Schools to the school board for its approval prior to the ceremony.
- B. The district reserves the right to not allow a student to participate in or attend the graduation ceremony for inappropriate behavior. Inappropriate behavior includes but is not limited to destroying or damaging property, disrupting the school day or activities, or engaging in disrespectful behavior toward fellow students or district employees.
- C. The district will not charge fees for rental or purchase of caps, gowns, or diplomas.

VII. Early Graduation

As provided for by Minn. Stat. § 120B.07, students may be considered for early graduation, upon meeting the following conditions:

- A. All course or standards and credit requirements must be met;
- B. All test requirements or higher guidelines have been satisfied;
- C. The principal or designee has conducted an interview with the student and parent or guardian, familiarized the parties with opportunities available in post-secondary education, and supports the early graduation request.
- D. The principal's decision will be in writing and is subject to approval by the superintendent and school board.

Legal References:

Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.024 (Graduation Requirements; Course Credits)
Minn. Stat. § 120B.07 (Early Graduation)
Minn. Stat. § 120B.11 (School District Process)
Minn. Rules Chapter 3501

20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References:

Policy 601 (Academic Standards and Instructional Curriculum)

Policy 614 (School District Testing Plan)

Policy 616 (School District System Accountability)

[Policy 624 \(Online Learning\)](#)

Policy

adopted: 10/26/09

Revised: 8/17/15

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Revised: 2/3/21

INDEPENDENT SCHOOL DISTRICT 273
Edina, Minnesota

Appendix I to Policy 613

EDINA PUBLIC SCHOOLS GRADUATION REQUIREMENTS

I. Graduation Requirements

A. All students are subject to the following assessment requirements, unless the parents/guardians opt out in writing:

1. Must participate in the Minnesota Comprehensive Assessments (“MCAs”) in reading, math, and science
2. Must have had an opportunity to complete the ACT in Grade 11.

B. All students must complete the Minnesota Academic Standards as developed by the Minnesota Department of Education:

1. Minnesota Academic Standards, Language Arts K-12;
2. Minnesota Academic Standards, Mathematics K-12;
3. Minnesota Academic Standards, Science K-12;
4. Minnesota Academic Standards, Social Studies K-12;
5. Minnesota Academic Standards, Arts K-12;

C. Additionally, all students must demonstrate their understanding of the following local academic standards:

1. School District Standards, Health K-12;
2. School District Standards, Physical Education K-12
3. School District Standards, Career and Technical Education 6-8 ; and
4. School District Standards, World Languages 6-8

D. All students must successfully-complete one of the following:

1. Earn forty-three (43) semester credits, as recorded on the high school transcript.
2. Have met the requirements of the student’s IEP; or
3. Have met the requirements of an accredited alternative learning program within the district.

II. Edina Public Schools Graduation Requirements

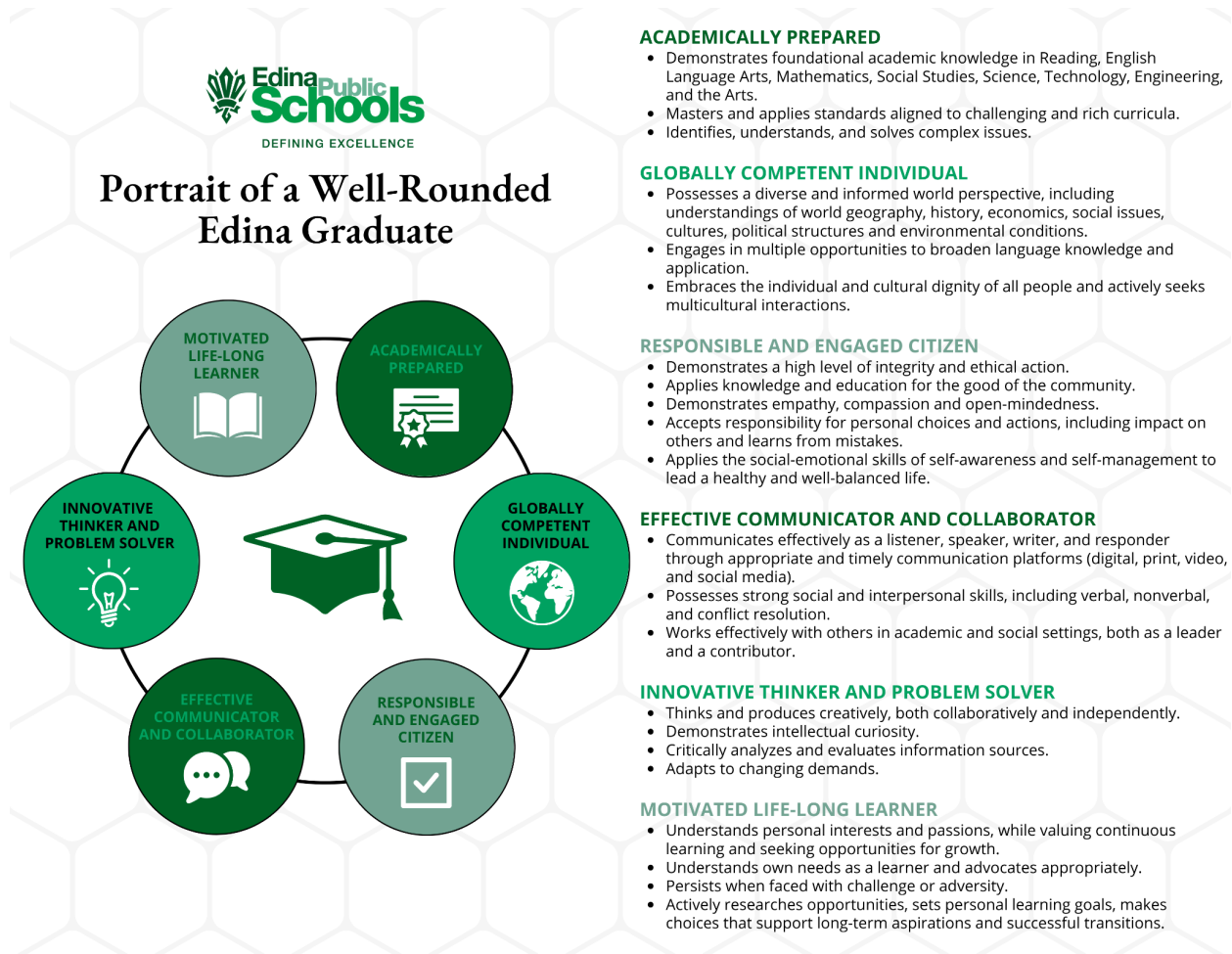
A. Students must successfully complete, as determined by the school district, the following high school level course semester credits for graduation:

1. Eight (8) semester credits of English Language Arts;

2. Six (6) semester credits of mathematics in grades 9-12, encompassing at least algebra, geometry, statistics and probability sufficient to satisfy the academic standard. Students must satisfactorily complete two semester credits of Algebra II or its equivalent; including an Algebra II credit or its equivalent
3. Six (6) semester credits of science, including at least two semester credits in ~~biology~~. Students must also satisfactorily complete two chemistry or two physics semester credits; a minimum of (a) two credits in physical earth science; (b) two credits in biology; (c) two additional credits in physics or chemistry beyond physical earth science
4. Seven (7) semester credits of social studies, encompassing at least United States history, government and citizenship, world history, and economics;
5. ~~Two (2) semester credits in the visual and/or performing arts;~~
5. Two semester credits in the arts (music, dance, theater, media and visual arts and selected courses)
6. One (1) semester credit in health and two (2) semester credits in physical education, of which at least one credit must be taken in grades ~~9-10-12~~;
7. Minimum of ~~thirteen~~ eleven semester credits of elective options.

EDINA PUBLIC SCHOOLS PORTRAIT OF A WELL-ROUNDED EDINA GRADUATE

The Edina Public Schools Early Learning - 12 course work is designed to develop the following competencies in each and every student.



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