

# Minutes of Regular Meeting

## The Board of Trustees Brackett ISD

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A Regular meeting of the Board of Trustees of Brackett ISD was held June 8, 2009, beginning at 6:30 PM in the Intermediate Hall, Distance Learning Room, 400 Ann Street, Brackettville.

Members Present: Sondra Meil, Tony Molinar, Brad Coe, Mark Frerich, Dan Laws, Tony Ashley

Members Absent: John Paul Schuster

Administrators: Robert Westbrook, Alma Gutierrez, Frank Taylor

Guests: Marla Madrid, Susan Esparza

1. CALL TO ORDER / ESTABLISH QUORUM

Presenter: SONDRA MEIL

A. MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

The regular meeting was called to order by Vice-President Sondra Meil at 6:30 p.m., with a quorum present. Following a moment of silence, Brad Coe led the Pledge of Allegiance.

2. OPEN FORUM

Presenter: SONDRA MEIL

No guests were present for open forum participation.

3. CONSENT AGENDA

Action

Presenter: SONDRA MEIL

A. MINUTES: 05/11/09 Regular Meeting

B. BUSINESS & FINANCE: May Recap, Check Run

C. ADMINISTRATIVE REPORTS: Grades PK-6, Grades 7-12, Special Ed. Report

A motion was made by Mark Frerich to approve the Consent Agenda as presented, to include minutes of the 05/11/2009 meeting, business and finance reports, and administrative reports. Tony Molinar seconded. The motion carried with Dan Laws abstaining.

4. NEW BUSINESS

Presenter: SONDRA MEIL / ROBERT WESTBROOK

A. ISSUE REQUEST FOR QUALIFICATIONS FOR ARCHITECTURAL SERVICES

Action

A motion was made by Dan Laws to approve the start of the RFQ process for architectural services. Tony Ashley seconded. The motion carried unanimously.

B. REQUEST TO START RFP PROCESS - H.V.A.C.

Action

A motion was made by Tony Molinar to start the RFP process for the purchase and installation of HVAC units. Dan Laws seconded. The motion carried unanimously.

C. REQUEST TO START RFP PROCESS - PAVING

Action

A motion was made by Dan Laws to start the RFP process for paving projects. Mark Frerich seconded. The motion carried unanimously.

D. REQUEST TO START RFP PROCESS - COVERED PAVILION FOR OUTDOOR LUNCH AREA

Action

No action taken at this time. This item will be considered in July.

E. APPROVAL FOR ROOF MANAGEMENT SYSTEM - TREMCO

Action

A motion was made by Tony Ashley to approve an annual agreement with TREMCO for a roof management system. Dan Laws seconded. The motion carried unanimously.

5. LEAVES & ABSENCES: DEC (LOCAL) POLICY

Action

Presenter: SONDR A MEIL

A motion was made by Mark Frerich to approve *Leaves and Absences* local policy DEC. Dan Laws seconded. The motion carried unanimously.

6. POLICY UPDATE 85

Action

Presenter: SONDR A MEIL

A motion was made by Sondra Meil to approve policy Update 85 as recommended by TASB. Brad Coe seconded. The motion carried unanimously.

7. SUPERINTENDENT'S REPORT

Presenter: ROBERT WESTBROOK

- A. CONSIDER BUDGET WORKSHOP, JUNE 15, 2009  
Mr. Westbrook discussed upcoming legislative changes pertaining to accountability and finance bills.
- B. BOARD OPERATING PROCEDURES  
The board reviewed a sample operating procedures manual.  
This item will be added to the July agenda.
- C. SUMMER LEADERSHIP INSTITUTE  
Information on the upcoming institute was given to the board.

The district has been contacted by E.ON Climate & Renewables of North America, Inc., in regard to the installation of a wind farm in Kinney County. Representatives of the company and an attorney will give a presentation to the board at its next meeting.

TAKS results from the second administration were reviewed. All campuses were given a *recognized* rating. Jones Elementary/Intermediate received an *exemplary* rating in Reading and Writing.

Information in regard to a budgetary comparison schedule was given to the board.

A short break was called for at 7:30 p.m., with the board convening into a closed session at 7:35 p.m., pursuant to Gov't Code 551.074, Personnel, and Gov't Code 551.072, Real Property.

- 8. \*PERSONNEL, PURSUANT TO GOV'T CODE 551.074  
Closed Session  
Presenter: SONDR A MEIL / ROBERT WESTBROOK
  - A. RECOMMENDATION / HIRE SECONDARY SCIENCE TEACHER  
Action
  - B. RECOMMENDATION / HIRE INTERMEDIATE SCIENCE - SOCIAL STUDIES TEACHER  
Action
  - C. RECOMMENDATION / HIRE SECONDARY MATH TEACHER  
Action
  - D. SUPERINTENDENT EVALUATION / CONTRACT
- 9. \*REAL PROPERTY, PURSUANT TO GOV'T CODE 551.072  
Closed Session  
Presenter: SONDR A MEIL / ROBERT WESTBROOK
  - A. CONSIDER / POSSIBLE PURCHASE OF PROPERTY  
Action

The board reconvened into open session at 8:43 p.m.

10. OPEN FORUM

Presenter: SONDRA MEIL

Jeff Janca (Pastor) – The First Baptist Church is considering purchasing the Laundromat property for additional parking or building expansion.

Action taken as a result of closed session discussion:

A motion was made by Dan Laws to hire *Francisca* Chica Hernandez, Troy Hibbitts, and Marla Hibbitts subject to assignment. Mark Frerich seconded. The motion carried unanimously.

No action was taken on *real property*.

11. ADJOURN

Presenter: SONDRA MEIL

With no objections, the meeting was adjourned at 8:48 p.m.

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John Paul Schuster, Board President

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Tony Molinar, Secretary

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Date

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Date