



BOARD OF SCHOOL TRUSTEES
KELLER INDEPENDENT SCHOOL DISTRICT

5H. Preview Date: June 13, 2005

SUBJECT: PURCHASE OF NEW TIME RECORDING SYSTEM

BOARD GOAL: Budget and Finance

FISCAL NOTE: Budgeted and Fund Balance Funds

**ANTICIPATED
DATE FOR ACTION: June 27, 2005**

BACKGROUND:

- As reported to the Board of Trustees in February, the district has been investigating the possibility of a more efficient timekeeping system that will interface with the district's payroll system.

ADMINISTRATIVE CONSIDERATION:

- New technologies that are now cost effective would increase safeguards to prevent employees punching in and out for other employees who are not in attendance. This technology would utilize fingerprints in order for employees to punch in and out.
- A new system would provide requested and much needed departmental support without the District having to incur unreasonable charges for maintenance agreements. In addition, our local technicians could be trained to repair clocks themselves, thereby saving the District costly repairs that currently must be made by the vendor.
- The District has been provided a proof of concept and testing with a CISV (Catalog Information Systems Vendor through the State's Texas Building and Procurement Commission) vendor. The company, Trendec, has provided a working solution for the district through testing and demonstration.
- Currently, Trendec is serving Dallas ISD and the New Orleans School District. Both were very complimentary on both the time clock hardware and the program. Both also found that the training and service from Trendec was such that little or no additional assistance was needed from Trendec in implementation or changes desired by the district. The training also included instruction of staff on hardware repairs. Currently, all time clock repairs must be sent to the manufacturer.

- The initial purchase for time clock instruments at all current locations including setup and training will be \$217,997.
- Representatives from Trendec will be in attendance to answer any questions.

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Respectfully submitted,
Denise Sullivan
Director of Purchasing